

SHMM GOVERNMENT DEGREE COLLEGE, ANANTNAG
STUDENTS' GRIEVANCE REDRESSAL COMMITTEE (SGRC)

FOR THE ACADEMIC SESSION 2026–27

No:SGRC/2026/01,dated:23/09/2026

In accordance with the University Grants Commission (Redressal of Grievances of Students) Regulations, 2023

1. Constitution of the Students' Grievance Redressal Committee

In pursuance of the University Grants Commission (Redressal of Grievances of Students) Regulations, 2023, and to provide a fair, transparent, and time-bound mechanism for redressal of students' grievances, the Students' Grievance Redressal Committee (SGRC) of SHMM Government Degree College, Anantnag, is hereby constituted for the academic session 2026–27.

2. Composition of SGRC

S. No.	Composition as prescribed by UGC	Name / Designation	Role
1	A Professor – Chairperson	I. Prof. Shabir Ahmad Mir (8825074844) II.	Chairperson
2	Four Professors/Senior Faculty Members of the Institution	I. Dr. Latcef Salmani. II. (7006844254) III. Dr. Firdoos Ahmad Itoo.(9596056111) IV. Prof. Arshad Ahmad Masoodi. V. Prof. Parveena Akhter.	Member
3	Representative from among students, nominated on academic merit / excellence in sports / performance in co-curricular activities	I. Suhaib Tahir (UG 3 rd sem Botany) II. Tabish Falak (UG 3 rd sem Geography)	Special Invitee

3. Mandatory Representation and Tenure

- I. At least one member or the Chairperson shall be a woman.
- II. At least one member or the Chairperson shall be from SC/ST/OBC category.
- III. The term of the Chairperson and Members shall be two years.
- IV. The term of the Special Invitee (student representative) shall be one year.
- V. The quorum for a meeting, including the Chairperson but excluding the Special Invitee, shall be three.

4. Functions and Procedure

- I. The SGRC shall receive and consider complaints/grievances of aggrieved students relating to the institution.
- II. The Committee shall follow the principles of natural justice while considering grievances.
- III. The Committee shall provide the concerned student an opportunity of being heard and shall examine the matter impartially.

- IV. The SGRC shall submit its report, along with recommendations, if any, to the competent authority of the College and provide a copy to the aggrieved student, preferably within 15 working days from receipt of the complaint.
- V. A student aggrieved by the decision of the SGRC may prefer an appeal to the Ombudsperson within 15 days from the date of receipt of the decision, as provided under the Regulations.
- VI. The College shall maintain appropriate records of grievances and their disposal and shall publicize the SGRC composition and grievance-redressal mechanism through its official channels.

5. Scope of Grievances

The SGRC shall deal with student grievances falling within the scope of the UGC Regulations, 2023, including matters relating to admission, academic and institutional facilities, discrimination, denial of quality education, withholding of documents, irregularities in institutional processes, harassment or victimization (except matters required to be dealt with under other applicable laws/mechanisms), and other actions contrary to applicable statutes, ordinances, rules, regulations or guidelines.

6. Institutional Directions

- I. The SGRC shall function in a fair, impartial, confidential and time-bound manner.
- II. Students may submit grievances through the mechanism notified by the College, including the prescribed online/offline mode, wherever applicable.
- III. The composition of the SGRC, relevant contact details and the grievance-redressal procedure shall be displayed on the College website/notice board.
- IV. The Committee may meet as and when required for disposal of grievances and for review of the functioning of the grievance-redressal mechanism.

7. Approval / Order

This document shall remain applicable for the academic session 2026–27, subject to the UGC Regulations, 2023, subsequent amendments/clarifications issued by the UGC, and directions of the affiliating University and other competent authorities.

By order of
Principal
SHMM GDC Anantnag

