Government Degree College Anantnag

Khanabal, Anantnag – 192101 (J&K)

Website: www.gdcboysang.ac.in   **College with Potential for Excellence**   *E- Mail:- principal@gdcboysang.ac.in*

NAAC ACCREDITED GRADE "A" (CGPA:3.03)

ANNUAL QUALITY ASSURANCE REPORT

(AQAR)

of the

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

for the

Academic Session

2017-18

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year *(for example 2013-14)* | 2017-18 |

1. Details of the Institution

1.1 Name of the Institution | **Government Degree College Anantnag** |

1.2 Address Line 1 | **Government Degree College Anantnag** |

Address Line 2 | **Khanabal** |

City/Town | **Anantnag** |

State | **Jammu and Kashmir** |

Pin Code | **192101** |

Institution e-mail address | **principal@gdcboysang.ac.in** |

Contact Nos. | **Tel: 01932-222308,** **Fax: 01932-223509** |

Name of the Head of the Institution: | **Prof. (Dr.) M. Y. Peerzada** |

Tel. No. with STD Code: | **91-1932-222308** |

Mobile: | **91-9419005803** |

Name of the IQAC Coordinator: | **Mrs Sameena Ismail** |

Mobile: | **09622690067** |

IQAC e-mail address: | **iqacgdcang@gmail.com** |

1.3 **NAAC Track ID** | **JKCOGN12502** |

OR

1.4 **NAAC Executive Committee No. & Date:** | **EC/37/59 Dated: 21-09-2005** |

1.5 Website address:

www.gdcboysang.ac.in

Web-link of the AQAR:

http://www.gdcboysang.ac.in/IQAC/AQAR 2017-18.pdf

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B+	76.5	2005	5 years
2	2nd Cycle	A	3.03	2012	5 years
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

27-03-2006

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

  i. AQAR **2013-14 submitted to NAAC on 20-12-2018**   (DD/MM/YYYY)
 ii. AQAR **2014-15 Submitted to NAAC on 22-12-2018**   (DD/MM/YYYY)
iii. AQAR **2015-16 Submitted to NAAC on 24-12-2018**   (DD/MM/YYYY)
 iv. AQAR **2016-17 submitted to NAAC on 26-12-2018**   (DD/MM/YYYY)

1.9 Institutional Status

University   State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College   Yes ✔   No ☐

Constituent College   Yes ☐   No ✔

Autonomous college of UGC   Yes ☐   No ✔

Regulatory Agency approved Institution   Yes ☐   No ✔

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ✔   Men ☐   Women ☐

          Urban ✔   Rural ☐   Tribal ☐

Financial Status   Grant-in-aid ☐   UGC 2(f) ✔   UGC 12B ✔

          Grant-in-aid + Self Financing ☐   Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ☑ Science ☑ Commerce ☑ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☑

Others (Specify) **BCA, BMMMC**

1.11 Name of the Affiliating University *(for the Colleges)* **University of Kashmir, Srinagar**

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   -

University with Potential for Excellence   -   UGC-CPE   ☑

DST Star Scheme   -   UGC-CE   -

UGC-Special Assistance Programme   -   DST-FIST   -

UGC-Innovative PG programmes   -   Any other (*Specify*)   -

UGC-COP Programmes   -

2. IQAC Composition and Activities

2.1 No. of Teachers   **10**

2.2 No. of Administrative/Technical staff   **01**

2.3 No. of students   **02**

2.4 No. of Management representatives   -

2.5 No. of Alumni   **02**

2.6 No. of any other stakeholder and community representatives   -

2.7 No. of Employers/ Industrialists   -

2.8 No. of other External Experts   -

2.9 Total No. of members   **15**

Government Degree College Anantnag   Page 4

2.10 No. of IQAC meetings held | 04 |

2.11 No. of meetings with various stakeholders No. | 04 | Faculty | 01 |

   Non-Teaching Staff Students | 01 | Alumni | 01 | Others | 01 |

2.12 Has IQAC received any funding from UGC during the year?   Yes | | No

   If yes, mention the amount | - | | ✓ |

2.13 Seminars and Conferences (only quality related)

   (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

   Total No. | 14 | International | - | National | 01 | State | 03 | Institution Level | 10 |

   (ii) Themes

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1) 3rd March, 2017; an event on *World Wildlife Day* was organized.
2) A seminar on the theme "*BE BOLD FOR CHANGE*" was conducted on International Women's Day on March 8, 2017.
3) In commemoration of National Science Day, a programme titled *"***Science and Technology for Specially Abled Persons***"* in collaboration with Humanity Welfare Organization, Bijbehara on 11th March 2017.
4) One-day Provincial Level Seminar titled **"Emerging Trends in Institutions of Higher Learning***"* was conducted on 15th of March 2017.
5) The World Environment Week was celebrated in the college from 5th May 2017.
6) On the eve of International Day of Peace on 21st September 2017, a lecture on "*Celebrating Peace in a Conflict Zone: What does it Mean?"* was held.
7) South Kashmir Inter-College Seminar on "*Reimagining the role of Youth in making a new Kashmir Society*" on 30/8/2017 was organized.
8) A special lecture on "**The role of language and creativity in the education"**
9) Teachers day was celebrated by organizing lectures and other actvities
10) One-Day Conference was organized on *"Maulana Rumi*" on 13/11/2017
11) Debate on "*Article 35-A*" was held on 17/8/2017.
12) special lecture on "*Some Glimpses into the nature of infinity a Mathematical viewpoint*" was deliberated on 18/8/2017...
13) **"Kashmiri, Our Mother Tongue"**, one day conference in collaboration with *Maraz Adabi Sangam*.
14) National seminar on **Psychoanalysis of women in J&K**

2.14 Significant Activities and contributions made by IQAC

1) Skill courses on Desktop Publishing and basic computer education, development of accounting skill for Entrepreneurs, English speaking skill, Plant biotechnology based Entrepreneurship Development Programme has been introduced
2) The Department of Biotechnology and IQAC of the college organized an extension lecture on *'Intellectual Property Rights'* on 19th February 2018.
3) xerox facility provided to students at subsidized rates.
4) Development Programmes for Staff, Faculty and Students
5) Enabling better participation from the differently abled.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality

Enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
Curricular Aspects	• Online admission process successfully completed. • CBCS for all courses adopted • Proposal submitted for introduction of BA English Honor's, Integrated MCOM, BA Economics Honor's, B. A Honor's History and Integrated B.Sc. IT.
Teaching Learning & Evaluation	• Smart class rooms were established • Edu Sat and AV lectures arranged • New faculty was recruited • College has been designated as nodal evaluation centre
Development programmes	**Faculty** • Participation in workshops, conferences, seminars and poster presentation by Faculty and Technical staff. • Extension lectures for faculty conducted **Students** • Counseling session for students is available. • Skill enhancement and certificate courses • Remedial classes for weaker students in language. • Various student clubs formed to nourish their talent • organized a *Drama and Musical conceit*
Fulfilling social responsibilities	• Blood donation camp • Decreased use of paper and plastic • Environment week and Road safety week celebrated

	• Paper recycling, anti-polythene and Plantation drives conducted in and outside the college
Participation from stakeholders	• Alumni meetings to discuss and enhance wholesome education and development. • Principal interaction with students.
Enabling better participation from the differently abled	• Organized one day seminar on Science and Technology for specially abled persons • ramps were constructed wherever required • For differently abled students classes were arranged in the ground floor.
Co- curricular Activities	• College Road Race and Cycle Race conducted • Inter college Badminton tournament, Cricket tournament • Inter college Football match, etc organized
Enhance research activities	• 5 research projects submitted • 1 project going on • Interdisciplinary research lab established • publications in reputed national and international journals
Infrastructure Development	• Biotechnology block • Parking lot constructed • laid foundation for new Science block • Examination block and toilets for staff and students • Established separate gas bank for dept. of chemistry
Extra-curricular Activities	• organized various debates, seminars on current issues and other cultural programmes.

 *Academic calendar attached as Annexure 1

2.15 Whether the AQAR was placed in statutory body | **Yes** |

Management | | Syndicate | | any other body | **College Advisory Committee** |

Provide the details of the action taken

The college has an Advisory Committee which is a decision-making body entrusted with framing of procedures for the smooth functioning of the institution. The report is submitted to the committee for their approval prior to final submission to NAAC.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	**06**			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				**03**
Others				**01**
Total	**06**			**04**

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

> The college has CBCS system for all programmes to provide more flexibility to the students.

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	**06**
Trimester	-
Annual	**05**

1.3 Feedback from stakeholders* Alumni ☑ Parents ☑ Employers ☐ Students ☑
   (On all aspects)

      Mode of feedback   : Online ☑ Manual ☑ Co-operating schools (for PEI) ☐

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> 1) The senior faculty of this college are members of the Board of under- graduate Studies of the affiliating University for their respective subjects.
> 2) Formal feedback from the stakeholders is collected and analyzed and communicated to the University.
> 3) The affiliating University revises the curriculum periodically and incorporates necessary feedback.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> **None**

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
89 + 2 = 91	**71**	**18**	**01(Principal)**	**01 librarian**

2.2 No. of permanent faculty with Ph.D.   **20**

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
30	**60**	**11**	**-**	**-**	**-**	**-**	**01 (PTI)**	**41**	**61**

2.4 No. of Guest and Visiting faculty and Temporary faculty | - | | - | | **27 (temp.) + 04 (Court orders) = 31**

2.5 Faculty participation in conferences and symposia:

No. of Faculty	**International level**	**National level**	**State level**
Attended			
Presented papers		**07**	**02**
Resource Persons	**-**	**01**	**02**

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1) Healthy interaction between students and faculty which goes beyond the classrooms.
2) Learning beyond curriculum.
3) Well-equipped Internet Resource Centre and computer lab.
4) Audio-visual Centre and Edu Sat services utilized at the maximum
5) Group discussions, Case studies, and problem based learning practices.
6) Outside classroom activities for wholesome development of mind and acquiring skills.
7) Remedial classes for slow learners arranged

2.7 Total No. of actual teaching days during this academic year   **192**

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, and Online Multiple Choice Questions)

1) Regular, weekly tutorials are arranged
2) Paper presentations and seminars are also encouraged
3) Continuous evaluation is carried out throughout the semester through regular tests, objective tests, Assignments, presentations, quizzes etc.

2.9 No. of faculty members involved in curriculum
Restructuring/revision/syllabus development

06		

As member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

81.7%

2.11 Course/ Programme wise distribution of pass percentage:

Class	Title of the Programme	Total No. of students Appeared	Division				
			Distinction	I%	II%	III%	Pass%
CBCS Ist sem (2017 Batch)	B.Sc		Result Awaited				
	B.A						
	B.Com						
	BCA						
	BBA						
	BJMC						
CBCS 2nd semester (2016 Batch)	B.Sc		Result Awaited				
	B.A						
	B.Com						
	BCA						
	BBA						
	BJMC						
CBCS 3rd semester (2016 Batch)	B.Sc		Result Awaited				
	B.A						
	B.Com						
	BCA						
	BBA						
	BJMC						
3rd semester	B.Sc	233	5.2	23.6	6.9	0.0	35.6
	B.A	1011	4.0	39.8	11.5	0.0	55.2
	B.Com	194	18.6	40.7	9.3	5.2	73.7
	BCA	47	0.0	2.1	0.0	0.0	2.1
	BBA	03	0.0	0.0	0.0	33.3	33.3
	BJMC	Result Awaited					
4th semester	B.Sc	517	8.5	36.8	8.7	2.7	56.7
	B.A	980	3.3	25.9	9.9	6.0	45.1
	B.Com	269	8.6	29.4	10.8	3.3	52.0
	BCA	Result Awaited					
	BBA	Result Awaited					
	BJMC	Result Awaited					
3rd Year	B.Sc	163	0.0	8.6	35.0	7.4	50.9
	B.A	563	0.0	0.9	22.0	56.0	78.9
	B.Com	68	0.0	1.5	19.1	57.4	77.9
	BCA	36	0.0	11.1	30.6	0.0	41.7

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

1) Academic Calendar is made available at the beginning of the academic session to students. The Institution publishes its prospectus and has web-site with regular updates
2) All admissions to courses are done on merit basis for professional course and for general courses on first come first serve basis.
3) Proper counseling is provided to the students regarding the choice of programs.
4) A well-established feedback mechanism has been put in place by the cell; through which teaching learning process is evaluated on exhaustive list of parameters recorded on a questionnaire. The feedback is collected in a free and fair and confidential manner.
5) IQAC helps in providing the teaching aids and ICT tools for smooth conduct of Teaching & Learning process. Conventional methods are aided with modern teaching pedagogy.
6) The cell ensures the Time table and Classification is prepared with an aim to utilize the available resources optimally, and ensures the time table is followed with regularity and punctuality.
7) Monitoring and academic affairs committee ensures the proper teaching learning process on daily basis and syllabus completion periodically.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	**05**
UGC – Faculty Improvement Programme	**03**
HRD programmes	**-**
Orientation programmes	**06**
Faculty exchange programme	**-**
Staff training conducted by the university	**-**
Staff training conducted by other institutions	**-**
Summer / Winter schools, Workshops, etc.	**07**
Others	**All (Extension lecture series)**

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	**41**	**36**	**02**	**42 (LFE)**
Technical Staff	**Nil**	**03**	**Nil**	**6 (Skilled LFE)**

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> IQAC plays a pivotal role in promoting and facilitating the faculty to take up research activities.
> 1) Encourages the faculty to initiate the research activities in the college; as also participation in seminars, conferences, workshops outside the institution is promoted by treating the participating faculty on duty.
> 2) Encourages the faculty for presentation of their research findings in various national and international seminars, conferences and also publication of articles in reputed journals.
> 3) Sensitizes the faculty and students about different funding agencies for research projects.
> 4) It facilitates the use of major infrastructural facilities like library, laboratory, computer and internet facilities and access to various journals to pursue research activities.
> 5) An interdisciplinary research lab has been established
> 6) Students are also encouraged to take up small projects and present in seminars, conferences of national level.

3.2   Details regarding major projects

	Completed	**Ongoing**	**Sanctioned**	**Submitted**
Number	-	**01**	**01**	-
Outlay in Rs. Lakhs	-	**25.41**	**25.41**	-

3.3   Details regarding minor projects

	Completed	**Ongoing**	**Sanctioned**	**Submitted**
Number	-	-	-	**05**
Outlay in Rs. Lakhs	-	-	-	**-**

3.4   Details on research publications

	International	National	Others
Peer Review Journals	**19**	**08**	**-**
Non-Peer Review Journals	**-**	**-**	**-**
e-Journals	**-**	**-**	**-**
Conference proceedings	**-**	**-**	**-**

3.5   Details on Impact factor of publications:

Range **2.5-3.0**   Average **2.8**   h-index **23**   Nos. in SCOPUS **27**

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	**3 years**	**SERB**	**25.41 lakhs**	**8.47 lakhs**
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects *(other than compulsory by the University)*	-	-	-	-
Any other(Specify)		**DST**	**3.00 lakhs**	**3.00 lakhs**
Total	-	-	-	-

3.7 No. of books published   i) With ISBN No.   **Nil**   Chapters in Edited Books   **01**

ii) Without ISBN No.   **Nil**

3.8 No. of University Departments receiving funds from - NA

UGC-SAP [ ]   CAS [_]   DST-FIST [_]

DPE [_]   DBT Scheme/funds [_]

3.9 For colleges   Autonomy | - | CPE | ✓ | DBT Star Scheme | - |

INSPIRE | - | CE | - | Any Other | **State Govt./UGC** |

3.10 Revenue generated through consultancy | **Nil** |

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	**10**
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons | **10** |

3.13 No. of collaborations   International | | National | - | Any other | **03** |

3.14 No. of linkages created during this year | - |

3.15 Total budget for research for current year in lakhs

From funding agency | - | From Management of University/College | - |

Total | - |

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialized	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year-

| 01 |

Total	International	National	State	University	Dist	College
01	01	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

Ph. D. Guides | - | Registered students | - |

3.19 No. of Ph.D. awarded by faculty from the Institution | **Nil** |

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF | - | SRF | - | Project Fellows | - | Any other | - |

3.21 No. of students Participated in NSS events:

College/University level | **179** | State level | - |

National level | **-** | International level | - |

3.22 No. of students participated in NCC events:

University level | - | State level | **115** |

National level | **50** | International level | - |

3.23 No. of Awards won in NSS:

University level | | State level | - |

National level | - | International level | - |

3.24 No. of Awards won in NCC:

University level | - | State level | **09** |

National level | **01** | International level | - |

3.25 No. of Extension activities organized

University forum	-	College forum	03
NCC	-	NSS	05

Any other | - |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1) Environment awareness camps on **"connecting with nature"** were conducted in which extension Lectures, quizzes and painting competition were held

2) 40 units of blood was donated during Blood Donation Camp on 4th May 2017 with the help and support of District Hospital Anantnag was held.

3) Anti polythene drives and awareness programmes conducted in and outside the campus and paper bags and polythene less bags were distributed among the vendors and shop owners and staff members to educate the masses about using paper bags etc as an alternative to polythene. College as *"NO POLYTHENE ZONE".*

4) Organized one day outreach camp at Kabamarg Shrine, Larkipora on the occasion of *Friday following Shab-e- Maharaj* on 28th April 2017.

5) As part of its resolution to restore the pristine glory of the springs in Anantnag District, the NSS volunteers collected the trash, polythene, cans etc. from the Kulum Chinar Spring

6) 200 pine saplings were planted in a forest enclosure at Lehanwan, Haji Dedi, compartment No. 59 V, Doru, Anantnag as a part of Social Forestry Concern.

7) College provided ground facilities to J&K Sports Council, district administration and police personnel from DIG office for conducting various sports and cultural activities.

8) The college facilitated two-day counselling programme for Hajj 2017 aspirants conducted by District administration.

9) College facilitated PMSSS Counselling cum Awareness programme and document verification of aspirants for the same.

10) College facilitated conduct of various competitive exams like SSRB, JKPSC, etc.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	**32.61 acres**	**Nil**	**Nil**	**32.61 acres**
Class rooms	**34**	**09**	**-**	**43**
Laboratories	**13**	**06**	**-**	**19**
Seminar Halls/smart classrooms	**02**	**02**	**UGC -CPE**	**04**
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)	**-**	**58.36 lakh**	**UGC- CPE**	
Others	**-**	**10 lakhs**	**UGC- CPE**	

4.2 Computerization of administration and library

> ➢ Administration has been partially computerized in College.
> ➢ Library has been completely computerized enabling students and faculty to access books, journals and reference materials. Students were provided I-cards with barcodes.
> ➢ College has taken the initiative for Digitization and implementation of a paperless office.
> ➢ Training/ awareness regarding ICT provided to all stakeholders.

4.3 Library services:

	Existing		Newly added		Total	
	No.	**Value**	**No.**	**Value**	**No.**	**Value**
Text Books	**55,011**	**9,27,107**	**4210**	**16,47,105**	**59,221**	**25,74,212**
Reference Books	**3282**	**89,590**	**75**	**1,12,500**	**3357**	**2,02,090**
e-Books	**Nil**	**Nil**	**Nil**	**Nil**	**Nil**	**Nil**
Journals	**Nil**	**Nil**	**Nil**	**Nil**	**Nil**	**Nil**
e-Journals	**N-List**	**-**	**N-List**	**-**	**N-List**	**-**
Digital Database	**Nil**	**Nil**	**Nil**	**Nil**	**Nil**	**Nil**
CD & Video	**11**	**1650**	**29**	**4350**	**40**	**6000**
Others (specify)	**Nil**	**Nil**	**Nil**	**Nil**	**Nil**	**Nil**

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centers	Computer Centers	Office	Departments	Others
Existing	171	118	-	10	-	4	11	27(Library) 01(EduSat)
Added	50	40	-	-	-	4	6	-
Total	221	158		10		8	17	27(Library) 01(EduSat)

4.5 Computer, Internet access, training to teachers and students and any other programme for technology
Up gradation (Networking, e-Governance etc

> ➢ With addition of computer and Internet facilities at various centres in the college, a good number of students got opportunity to improve their technical skills.
> ➢ Also, College has taken the initiative for Digitization of college library and administration.
> ➢ The college is connected to national hub through Edu-Sat for students and teachers to outreach.
> ➢ The college has availed the benefit of NME-ICT

4.6 Amount spent on maintenance in lakhs :

i) ICT | - |

ii) Campus Infrastructure and facilities | **10.00** |

iii) Equipments | - |

iv) Others | - |

Total: | **10.00 lakh** |

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1) Regular updates on notice boards, digital boards and college website to ensure active participation by students in various activities.
2) Grievance redressal system is well in place
3) Special counselling sessions conducted for students semester-wise
4) Students of final year were made to visit the successful enterprises, like Kanwal and Rahim Motors to see practically the infrastructure and live functioning of these business units.
5) Students were provided platform for campus placements by various corporates through UDAAN, HIMAYAT, EDI, J&K Bank.
6) Scholarships and financial schemes are given wider publicity.

5.2 Efforts made by the institution for tracking the progression

- Annual alumni meet are held for tracking of student progression.
- Through social networking sites like facebook and whatsup groups
- At the time of providing degree certificate admission cell records the progression

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
5724	-	-	-

(b) No. of students outside the state

-

(c) No. of international students

-

Men

No	%
5569	97.30

Women

No	%
155	2.70

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
4921	**75**	**30**	**504**	**-**	**5530**	**4829**	**93**	**46**	**755**	**01**	**5724**

Demand ratio **Gen 1:1**   Dropout % **0.02 %**

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> ➢ The college in collaboration with district administration Anantnag conducted a one-month free coaching programme for Civil Services aspirants of South Kashmir in the month of March, 2017. Around 1500 aspirants registered themselves for the first phase of coaching.
> ➢ Study material was provided to Civil service aspirants on subsidized rates.
> ➢ Facilitated participation of students in an awareness and motivation session for KAS/IAS aspirants organised by Employment and Counselling Centre Anantnag in collaboration with Ascent Group at Dak-Bungalow.
> ➢ PG entrance coaching for final year students was made available in the college.

No. of students beneficiaries   **1800**

5.5 No. of students qualified in these examinations

NET   -   SET/SLET   -   GATE   -   CAT   -

IAS/IPS etc   -   State PSC   -   UPSC   -   Others   **108**

5.6 Details of student counseling and career guidance

- Students are guided through career counseling cell.
- Annually campus placements are done through UDAAN
- Felicitation of Prime Minister Scholarship Scheme
- Entrepreneurship development programmes conducted for students.
- Career Awareness programme conducted
- Sessions were organized for various competitive, national and state level exams for final year students

No. of students benefitted   **200**

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
06	**600**	**126**	-

5.8 Details of gender sensitization programmes

The Women Development cell is actively engaged in organizing events focusing on social issues and gender related issues.
1) National seminar on "**Psycho-analysis of women in J&K**"
2) Informal discussion sessions have been organized for students to discuss contemporary social issues.
3) Special sessions are conducted for girl students and female non-teaching

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level   **80**   National level   **-**   International level   -

No. of students participated in cultural events

State/ University level   **30**   National level   -   International level   -

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | **06** | National level | - | International level | - |

Cultural: State/ University level | **01** | National level | - | International level | - |

5.10 Scholarships and Financial Support

	Number of students	**Amount**
Financial support from institution	**192**	**262700**
Financial support from government	**1404**	**-**
Financial support from other sources	**02**	**-**
Number of students who received International/ National recognitions	**-**	**-**

5.11   Student organized / initiatives

Fairs: State/ University level | - | National level | - | International level | - |

Exhibition: State/ University level | - | National level | - | International level | - |

5.12   No. of social initiatives undertaken by the students | - |

5.13   Major grievances of students (if any) redressed:

> ➢ Heating Arrangement in Class room during Winter Period
> ➢ Remedial classes arranged for slow learners

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION

"To orient with the realization of the 'self' and to equip with the passion for service unto creation"

Mission

- ➢ To equip the clientele with meaningful skills for an enviable approach to life.
- ➢ To work in the direction of achieving autonomy with respect to course selection, evaluation and administration.
- ➢ To keep the academic and non-academic faculty abreast with the changing trends vis-a-vis professional expertise.
- ➢ To create conditions and building infrastructure to enable 'the institution with a potential for excellence 'to become a deemed university in the near future.
- ➢ To focus on societal development, research and extension viable to the contemporary issues.

6.2 Does the Institution has a management Information System

- ➢ Yes, the college has management information system which takes care of various activities.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- ➢ Several faculty members are involved in course restructuring and revision committees constituted by University of Kashmir, Srinagar.
- ➢ Principal looks into overall academic growth and quality improvement.
- ➢ Work load distribution as per specialization of faculty members.
- ➢ Departments review the course in departmental committees prior to BOUGS
- ➢ Examination committee ensures smooth conduct of examinations.
- ➢ Several faculty members are active members of University appointed examination committee to frame questions papers and evaluate examination scripts.

6.3.2 Teaching and Learning:

> ➢ Conventional methods are aided with modern teaching pedagogy.
> ➢ Monitoring committee monitors teaching learning process on daily basis and syllabus completion periodically.
> ➢ Remedial classes are held for the students requiring additional help
> ➢ Learning beyond the classrooms and curriculum is encouraged
> ➢ Well-equipped library for both faculty and students. Excellent collection of rare and latest books and journals in the library
> ➢ A well-established feedback mechanism has been put in place

6.3.3 Examination and Evaluation

> ➢ Continuous evaluation through different methods like internal assessment test, assignments, presentations, projects etc Transparency is maintained in evaluation process.
> ➢ Examination committee is set to ensure smooth conduct of examinations.
> ➢ The end semester examination question paper is set by University of Kashmir.
> ➢ The practical examination is conducted with internal and external examiners appointed by the college competent authority.

6.3.4 Research and Development

> ➢ Several minor projects are submitted to various funding agencies
> ➢ Centre for Scientific Research Laboratory has been developed for research purposes which involves active participation of faculties leading to research areas.
> ➢ College provides all support for research and development like sanctioning duty leaves, encouraging faculty to interact with faculty from other institutions.

6.3.5 Library, ICT and physical infrastructure / instrumentation

> ➢ The college has more than 30 acres of campus with gardens, trees, flowers, all around which add to its serenity.
> ➢ The college has sufficient no. of classrooms, laboratories, washrooms, and safe drinking water facility, Boys Hostel, Car Parking, ATM, Telephone facility, Xerox facility, Canteen, Student Center, Staffrooms, Girls' Common Room, etc
> ➢ Outdoor and indoor sports facilities such as volleyball, cricket, football, table tennis, carom, chess, etc. and Fitness centre/Gymnasium are available.
> ➢ Fully equipped library with automation and browsing facilities.
> ➢ Computer Labs at statistics, BCA, Geography lab.
> ➢ Wi-Fi Facility and CCTV surveillance.

6.3.6 Human Resource Management

To maximize the performance of employees various initiatives for implementing policies and processes of the Higher Education Department are taken by the college

- ➢ Faculty development programmes (GOC/RC/seminars, etc) for faculty are ensured for their continuous development
- ➢ Faculty is involved in different committees for monitoring various functions of the college like discipline, admission, exams, etc.
- ➢ the non-teaching staff are managed through the establishment section of the college by assigning them different ministerial works in consonance with their designation. and technical know how
- ➢ the Local fund employees are kept under the disposal of Heads of various departments/sections for providing helping hand of diverse nature.

6.3.7 Faculty and Staff recruitment

- ➢ The teaching and non-teaching staff of college is recruited by Jammu & Kashmir Public Service Commission and Jammu and Kashmir Service Selection Board respectively.
- ➢ Academic Arrangement staff is engaged by Higher Education Department through a set procedure
- ➢ Local Fund Employees are engaged on need basis by college administration subject to confirmation by Higher Education Department.

6.3.8 Industry Interaction / Collaboration

- ➢ Departments are encouraged to make their courses of study relevant to industry.
- ➢ Industrial visits, lectures by industry experts and domain experts are conducted.
- ➢ Each year the Career counselling cell of college organises the campus placement drive by UDAAN programme.
- ➢ For student field visits and laboratory tours, departments have time to time collaborated with various govt. and non-govt. organisations.
- ➢ MOUs and collaborations have been signed

6.3.9 Admission of Students

- ➢ The admission policy of the institution is transparent. Any student belonging to region, caste, or gender is entitled to seek admission in the college provided he/she fulfils the requisite eligibility criteria.
- ➢ Admission is purely based on merit, in General courses done on first come first serve basis
- ➢ Admission committee ensures that the online admission process is accomplished in stipulated time frame allotted by the recognising university.

6.4 Welfare schemes for

Teaching	1. General Provident Fund, NPS, State life insurance 2. Faculty is contributor as well as beneficiary of teachers welfare fund of the affiliating university.
Non teaching	1. General Provident Fund, NPS, State life insurance 2. Financial support during unforeseen situation
Students	1. Various types of Scholarships 2. Hostel facility at subsidized rate

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done   Yes ✓   No ☐

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	**Agency**	**Yes/No**	**Authority**
Academic	**Yes**	**Affiliating University**	**Yes**	**IQAC**
Administrative	**Yes**	**Higher Education Dept.**	**Yes**	**Principal through various committees**

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes ☐   No ✓

For PG Programmes   Yes ☐   No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

1) De-centralization of the evaluation process has been started as part of the reforms to accelerate the result declaration process.
2) Online submission of practical and theory awards is part of the reforms.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

No such efforts in place

6.11 Activities and support from the Alumni Association

1) Active participation and contribution by alumni.
2) Interaction with alumni through annual alumni meetings.
3) Special lectures, seminars and workshops by alumni are arranged on regular basis.
4) Memorial lectures and scholarships, awards, prizes and medals instituted by alumni.

6.12 Activities and support from the Parent – Teacher Association

Regular feedback and suggestions from parents are sought for overall growth and development of the institution

6.13 Development programmes for support staff

Some training programmes are offered

6.14 Initiatives taken by the institution to make the campus eco-friendly

1) Well-maintained and environmental friendly campus.
2) NO Polythene and No Smoking Zone
3) Constant effort to minimize waste generated in the labs and its proper disposal.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which has created a positive impact on the Functioning of the institution Give details;

1) Periodic mentoring and counselling of students by their class teaching vis-a-vis new CBCS system that helped the students to choose the courses of their choice and relevance at various semester levels.
2) Providing of e-content/ handouts to students.
3) Some steps towards making the campus disabled friendly.
4) Developed a no. of green areas for creating ambient environment

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year

ANNEXURE II

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

See ANNEXURE III

Best practice I: Environmental awareness / protection
Best practice II: Promoting Research Climate in the institution

7.4 Contribution to environmental awareness / protection

College believes in promoting a society which cares for the environment: *cares to protect, preserve and conserve*. Realizing the importance of sustainable development many activities are undertaken to make the campus environmentally friendly and students sensitive to ecological issues.

- College NSS units have taken upon itself the onus to spread awareness and provide students several platforms to discuss the various pressing environmental issues and deliberate on appropriate solutions towards the same.
- Constant effort to minimize waste generated in the labs is made. We have gone paper free by introducing an online application process for student admissions.
- College is active participant of Swachh Bharat Abhiyan

7.5 Whether environmental audit was conducted?   Yes [ ]   No [✔]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

STRENGTHS:
➢ Vast, beautiful and Environment friendly campus.
➢ **CPE** Status conferred by UGC
➢ **Huge Infrastructure and Technology Access**: Smart classrooms and Modular laboratories with overhead projectors; Wi-Fi connection. Well-equipped Internet Resource Centre and computer labs, rich collection in library
➢ **Hostel facility:** The College provides hostel facilities to the students from far-off places.
➢ **Strategic Location:** The College is one of the oldest colleges in the Valley located strategically and easily accessible from all the areas of the Valley.
➢ **Distinguished Alumni**: Alumni of the college include distinguished personalities from various fields like politics and government, including several Members of Parliament (MP) in India, Education, theatre, media, literature, sports etc.

WEAKNESS:
➢ **Academic Freedom:** The undergraduate colleges are constrained by their affiliated status, in terms of autonomy and space, which makes it difficult for them to adapt, to innovate and to evolve.
➢ No PG courses
➢ Flood prone area and Lack of proper drainage system

OPPORTUNITY:
➢ Huge scope for undertaking academic and industry research
➢ Regular courses can be supplemented with Add-on and value based courses
➢ To march towards Autonomous status and eventually be a Deemed University in near future.
➢ Introduction of new employable courses as many posts are vacant

CHALLENGES:
➢ To make the college autonomous is the biggest challenge.
➢ There is need to increase the industry-academia interface
➢ To manage the huge number of students

5. Plans of institution for next year

Academics
- ❖ To offer interdisciplinary seminars, workshops and conferences.
- ❖ Add-on courses to increase the number of options/electives for students.
- ❖ Development Programmes and Collaborations
- ❖ To encourage Faculty to start thinking about new courses
- ❖ Firm up collaborations with state, Central universities
- ❖ To firm up Faculty and student exchange programmes
- ❖ To add new Honor's and integrated Post – Graduate Courses.

Research and Innovations
- ❖ Enrich research laboratories.
- ❖ To explore possibilities for active industry participation
- ❖ To Submit the new Research Proposal to the Concerned agency.

Institutional Social Initiatives
- ❖ Eco-friendly measures
- ❖ Implement the existing awareness programmes on environmental issues.

Welfare Programmes
- ❖ Evolve a scheme for Non Teaching staff
- ❖ Offer Student internships

Administrative
- ❖ Infrastructural development
- ❖ Interactive feedback, analysis and monitoring.
- ❖ Offer specific and targeted training.

Signature of the Coordinator, IQAC

Prof. Bashir Ahmad Rather
Principal

_____***_____

ANNEXURE I

Academic Calendar of the Year 2016-17

Month	Title of the Event
February 2017	Skill Enhancement Courses in Food and Service
	Class work of BG 3rd Semester-CBCS 2015 batch
	Class work of BG 2nd Semester-CBCS 2016 batch
	Examination of BG year-2014 batch
March 2017	World Wild life Day
	International Women's Day
	National Science Day
	World Arbor Day
	Provincial level seminar
	Skill Enhancement Courses in English Language
April 2017	Placement Drive I
May	Blood Donation Camp
	Anti-Polythene Week
	Talent Hunt Programme
	Awareness workshop by AICTE
	Examination of BG 3rd Semester-CBCS 2015 batch
	Class Work for BG Ist Semester CBCS-2017 Batch
June 2017	Seerat Confrence
	World Environment Week
	Class Work for BG 4th Semester CBCS-2015 Batch
	Result Declaration of BG 3rd Year 2014 batch
July 2017	College Picnic
	Class work of BG 3rd Semester-CBCS 2016 batch
August 2017	Summer Vacations
	International Youth Day
	Debate
September 2017	Teachers Day Celebrations
	Role of Language and Creativity in Education
	Two Week Campaign ' Swaachhta Hi Sewa Hai'
	Road Safety Week
	International Day of Peace
October 2017	NSS Day
	Three Day Workshop on English Language
November 2017	Seminar on Maulana Rumi
December 2017	Seminar on ' Psycho-Analysis of Women in J & K
	Examination of BG 3rd Semester-CBCS 2016 batch
January 2018	National voters Day celebration
Jan/ February 2018	Winter vacations

ANNEXURE-II

Action Taken Report 2017-18

The institution was successful in achieving the goals chalked out by the IQAC in the beginning of the year.

1. **Curricular Aspects**: The College has submitted the Proposal for introduction of BA English Honor's, Integrated MCOM, BA Economics Honor's, B. A Honor's History and Integrated B.Sc. IT. Online admission process successfully completed. CBCS for all courses adopted.

2. **Teaching- learning and Evaluation:** Student centric teaching learning pedagogy was encouraged. Evaluation of semester end examinations done through evaluation centre.

3. **Development programmes**: The College encourages the faculty to participate in workshops, conferences, seminars and sensitized the faculty about the UGC-CAS Schemes and research projects.

4. **Fulfilling social responsibilities:** Fulfilment of societal responsibilities has always been of prime importance in the college. Awareness programmes, blood donations, etc are a routine in the colleg**e**

5. **Participation from stakeholders:** The College conducted the Alumni and students meetings to discuss and enhance wholesome education and development.

6. **Enabling better participation from the differently abled:** Necessary modifications like construction of ramps in various blocks of the college.

7. **Co-curricular Activities:** The College has organized the various sports events (College Road Race, Cycle Race conducted**,** Inter-college badminton tournament, Inter-college cricket tournament and Inter-college football match) to improve the co-curricular activities.

8. **Research Activities**: Administration encourages the faculty to apply for research grants and publications in reputed journals.

9. **Infrastructure Development**: College is in continuous process of developing the infrastructure

10. **Extra-curricular Activities:** The college provides a platform for students to develop their personalities by way of organizing debates, seminars, cultural and social events

<u>ANNEXURE III</u>

<u>BEST PRACTICES OF THE INSTITUTION DURING 2017-18</u>

BEST PRACTICE I:

1. **Title of the practice:** Environmental awareness / protection
2. **Objectives of the practice:** College believes in promoting a society which cares for the environment: to protect, preserve and conserve.
3. **The context:**

    Realizing the importance of sustainable development many activities are undertaken to make the campus environmentally friendly and students sensitive to ecological issues. Constant effort to minimize waste generated in the labs is made. We have gone paper free by introducing an online application process for student admissions.

4. **The practice:**

    Collaborations and tie-ups with various organizations have given birth to two long-term projects of the society - the paper recycling campaign and the e-waste collection drives. We took the initiative to recycle every sheet of used paper that we could find. Just like paper, we also collected e-waste from students in the college, which we got recycled with the help of the NSS Students.

5. **Evidence of Success:**

    College has NSS units which have taken upon itself the onus to spread awareness and provide students several platforms to discuss the various pressing environmental issues and deliberate on appropriate solutions towards the same.

6. **Problems Encountered and Resources required:**

    The faculty members of the college are actively encouraging the paper recycling and hence no major problem was encountered. We have a number of informal interactions with society members on the latest environmental issues.

BEST PRACTICE II:

1. **Title of the practice:** Promoting Research Climate in the institution
2. **Objectives of the practice:** To promote and facilitate the faculty to take up research activities.
3. **The context:**

    The college administration encourages the faculty for presentation of their research findings in various national and international seminars, conferences and also publication of articles in reputed journals. It also sensitizes the faculty about different funding agencies for research projects

4. **The practice:**

    The facilitates the use of major infrastructural facilities like library, laboratory, computer and internet facilities and access to various journals to pursue research activities.

5. **Evidence of Success:**

    Most of the faculty members participate in seminars, conferences, workshops outside the institution. Also, they have published their research finding in different reputed international and national journals

6. **Problems Encountered and Resources required:**

    The faculty at present utilizes the existing resources available in the college and the major problem encountered is lack of continuous power backup and internet.