ANNUAL QUALITY ASSURANCE REPORT

(AQAR)

of the

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

for the

Academic Session

2016-17

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year *(for example 2013-14)* | **2016-17** |

1. Details of the Institution

1.1 Name of the Institution | **Government Degree College Anantnag** |

1.2 Address Line 1 | **Government Degree College Anantnag** |

Address Line 2 | **Khanabal** |

City/Town | **Anantnag** |

State | **Jammu and Kashmir** |

Pin Code | **192101** |

Institution e-mail address | **principal@gdcboysang.ac.in** |

Contact Nos. | **Tel: 01932-222308,**
Fax: 01932-223509 |

Name of the Head of the Institution: | **Prof. (Dr.) M. Y. Peerzada** |

Tel. No. with STD Code: | **91-1932-222308** |

Mobile: | **91-9419005803** |

Name of the IQAC Coordinator: | **Dr. Aijaz Ahmad Hakak** |

Mobile: | **09622690067** |

IQAC e-mail address: | **iqacgdcang@gmail.com** |

1.3 **NAAC Track ID** | **JKCOGN12502** |

OR

1.4 **NAAC Executive Committee No. & Date:** | **EC/37/59 Dated: 21-09-2005** |

1.5 Website address:

www.gdcboysang.ac.in

Web-link of the AQAR:

http://www.gdcboysang.ac.in/IQAC/AQAR 2014-15.pdf

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B+	76.5	2005	5 years
2	2nd Cycle	A	3.03	2012	5 years
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

27-03-2006

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

   i. AQAR **2013-14 submitted to NAAC on 18-12-2018**   (DD/MM/YYYY)
  ii. AQAR **2014-15 Submitted to NAAC on 22-12-2018**   (DD/MM/YYYY)
 iii. AQAR **2015-16 Submitted to NAAC on 24-12-2018**   (DD/MM/YYYY)
  iv.

1.9 Institutional Status

University   State ✓ Central ☐ Deemed ☐ Private ☐

Affiliated College   Yes ✓   No ☐

Constituent College   Yes ☐   No ✓

Autonomous college of UGC   Yes ☐   No ✓

Regulatory Agency approved Institution   Yes ☐   No ✓

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ✓   Men ☐   Women ☐

               Urban ✓   Rural ☐   Tribal ☐

Financial Status   Grant-in-aid ☐   UGC 2(f) ✓   UGC 12B ✓

        Grant-in-aid + Self Financing ☐   Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ☐ ✔ Science ☐ ✔ Commerce ☐ ✔ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐ ✔

Others (Specify) | . **BCA, BMMMC** |

1.11 Name of the Affiliating University *(for the Colleges)* | **University of Kashmir, Srinagar** |

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

| Autonomy by State/Central Govt. / University | - |

| University with Potential for Excellence | - | UGC-CPE | ✔ |

| DST Star Scheme | - | UGC-CE | - |

| UGC-Special Assistance Programme | - | DST-FIST | - |

| UGC-Innovative PG programmes | - | Any other (*Specify*) | - |

| UGC-COP Programmes | - |

2. IQAC Composition and Activities

2.1 No. of Teachers | **06** |

2.2 No. of Administrative/Technical staff | **01** |

2.3 No. of students | - |

2.4 No. of Management representatives | - |

2.5 No. of Alumni | **02** |

2.6 No. of any other stakeholder and community representatives | - |

2.7 No. of Employers/ Industrialists | - |

2.8 No. of other External Experts | - |

2.9 Total No. of members | **09** |

2.10 No. of IQAC meetings held | **02** |

2.11 No. of meetings with various stakeholders No. | **02** | Faculty | **01** |

Non-Teaching Staff Students | **01** | Alumni | **-** | Others | - |

2.12 Has IQAC received any funding from UGC during the year?   Yes | | No

If yes, mention the amount | - | | ✔ |

2.13 Seminars and Conferences (only quality related)

  (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total No. | **03** | International | - | National | - | State | - | Institution Level | **03** |

  (ii) Themes

> ➤ One day workshop on "*Youth Buldge*" organised by IQAC in collaboration with department of Journalism and Mass Communication on April 21 2016.
> ➤ One day Inter College Seminar on "*Civil Services' are the Best Carrier Option*" 26 April 2016.
> ➤ Inter College Seminar on "*Impact of Urbanization on the Wetlands* " 11th of June 2016

2.14 Significant Activities and contributions made by IQAC

> ➤ College was granted CPE status by UGC
> ➤ A Science exhibition was organized on 28th March 2016.
> ➤ Dissemination of environmental damage related information
> ➤ Organizing Programmers for Staff, Faculty and Students
> ➤ Fulfilling social responsibilities
> ➤ Enhancing better Participation from different stakeholders for sustained development of college
> ➤ Awareness Programmme on "Cashless Transactions" for South Kashmir Colleges

2.15 Plan of Action by IQAC/Outcome

　　The plan of action chalked out by the IQAC in the beginning of the year towards quality

　　Enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
Autonomy of the college	• college conferred with CPE status by UGC
Enhance Environment conciousness	• Decreased use of paper and plastic • Paper recycling and Plantation drives • Case studies included in Environmental Science course.
Development programmes	• Counseling session for students is available. • Participation in workshops, conferences, seminars and poster presentation by Faculty and Technical staff.
Fulfilling social responsibilities	• Remedial classes for weaker students in language. • Organizing blood donation camps.
Participation from stakeholders	• Alumni meetings to discuss and enhance wholesome education and development. • Principal interaction with students.
Infrastructure Development	• Construction of ramps for wheelchairs leading to teaching halls and libraries • construction of 4 classroom block, commerce and electronics block • Renovation of old Hostel
Submission of Research Proposal for research project	• submitted proposals to different agencies for approval

　Academic calendar attached as Annexure 1

2.15 Whether the AQAR was placed in statutory body 　　| **Yes** |

　　　Management 　| | 　Syndicate 　| | 　any other body 　| **College Advisory Committee** |

Provide the details of the action taken

> The responsibility of the critical evaluation of the AQAR's rests with the college advisory committee. Before submission the AQAR is placed before the aforementioned committee for approval.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	**06**			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	**06**			

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

> The college from the current session has introduced **CBCS** for all programmes to provide more flexibility to the students.

(ii) Pattern of programmes:

Pattern	**Number of programmes**
Semester	06
Trimester	-
Annual	**04**

1.3 Feedback from stakeholders* Alumni ☑ Parents ☑ Employers ☐ Students ☑
(On all aspects)

Mode of feedback : Online ☐ Manual ✓ Co-operating schools (for PEI) ☐

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

It is done by the affiliating university (University of Kashmir) through members of BOGUS consists of members of affiliated colleges as well.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

None

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
48+02= 50	**31**	**17**	**01(Principal)**	**01 librarian**

2.2 No. of permanent faculty with Ph.D.   **13**

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
12	**103**	**03**	**-**	**-**	**-**	**-**	**01 (PTI)**	**12**	**104**

2.4 No. of Guest and Visiting faculty and Temporary faculty   - | -   **64 (temp.) + 04 (Court orders) = 68**

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	**03**	**04**	
Presented papers	**03**	**04**	
Resource Persons	**-**	**-**	**-**

2.6 Innovative processes adopted by the institution in Teaching and Learning:

> ➢ Healthy interaction between students and faculty which goes beyond the classrooms; Learning beyond curriculum.
>
> ➢ Well-equipped Internet Resource Centre and computer lab.
>
> ➢ Continuous evaluations through projects, presentations and quizzes, etc.
>
> ➢ Outside classroom activities for wholesome development of mind and acquiring skills.

2.7 Total No. of actual teaching days during this academic year   **167**

2.8   Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, and Online Multiple Choice Questions)

- On the recommendations of the college, Multiple choice Questions were included in addition to subjective questions in the semester end exams by the affiliating university.
- OMR was introduced

2.9 No. of faculty members involved in curriculum
      Restructuring/revision/syllabus development   **5**
      As member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students   **75.7%**

2.11 Course/ Programme wise distribution of pass percentage:

Class	*Title of the Programme*	*Total No. of students Appeared*	*Division*				
			Distinction	*I%*	*II%*	*III%*	*Pass%*
1st semester	B.Sc	246	0.0	0.4	1.2	4.1	5.7
	B.A	733	0.4	9.0	2.5	25.9	37.8
	B.Com	192	0.0	4.7	3.6	8.3	16.7
	BCA	54	3.7	37.0	16.7	3.7	61.1
	BBA	31	0.0	0.0	9.7	0.0	9.7
	BJMC	11	0.0	36.4	27.3	0.0	63.6
2nd semester	B.Sc	500	7.6	35.6	10.4	3.2	56.8
	B.A	937	8.1	39.5	11.3	6.5	65.4
	B.Com	196	5.6	30.1	17.9	6.6	60.2
	BCA	43	2.3	20.9	27.9	14.0	65.1
	BBA	25	0.0	32.0	24.0	12.0	68.0
	BJMC	14	7.1	28.6	21.4	0.0	57.1
3rd Year	B.Sc	469	0.2	20.7	45.8	5.8	72.5
	B.A	1049	0.0	6.6	31.0	29.1	66.6
	B.Com	216	0.0	7.4	35.6	35.2	78.2
	BCA	56	25.0	33.9	30.4	8.9	98.2
	BBA	02	0.0	0.0	0.0	0.0	0.0

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

It is done by getting feedback for all the stakeholders like students, Alumni, parents

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	**01**
UGC – Faculty Improvement Programme	**-**
HRD programmes	**-**
Orientation programmes	**11**
Faculty exchange programme	**-**
Staff training conducted by the university	**-**
Staff training conducted by other institutions	**-**
Summer / Winter schools, Workshops, etc.	**-**
Others	**-**

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	**37+ 02 Court Order = 41**	**38**	**02**	**43 (LFE)**
Technical Staff	**Nil**	**03**	**Nil**	**6 (Skilled LFE)**

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> ➢ IQAC encourages faculty to apply for major/minor projects.
>
> ➢ An interdisciplinary central research lab being established in the college
>
> ➢ Faculty members are allowed to participate in conferences and workshops.
>
> ➢ Research aptitude is instilled in students through various field/ lab visits and small projects. Research Committee constituted to promote inter-disciplinary research.
>
> ➢ All departments have been encouraged to have a research component in the existing curriculum in terms of project reports pertaining to their specification.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4   Details on research publications

	International	National	Others
Peer Review Journals	10	4	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	-	-

3.5   Details on Impact factor of publications:

Range **1-1.5**   Average **1.23**   h-index **4**   Nos. in SCOPUS **14**

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects *(other than compulsory by the University)*	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published   i) With ISBN No. | **01** | Chapters in Edited Books | **02** |

ii) Without ISBN No. | **Nil** |

3.8 No. of University Departments receiving funds from - NA

UGC-SAP | | CAS | - | DST-FIST | - |

DPE | - | DBT Scheme/funds | - |

3.9 For colleges   Autonomy | - | CPE | - | DBT Star Scheme | - |

INSPIRE | - | CE | - | Any Other | **State Govt./UGC** |

3.10 Revenue generated through consultancy | **Nil** |

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons | **06** |

3.13 No. of collaborations   International | | National | - | Any other | - |

3.14 No. of linkages created during this year | - |

3.15 Total budget for research for current year in lakhs

From funding agency | - | From Management of University/College | - |

Total | - |

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialized	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year-   **Nil**

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

Ph. D. Guides   -   Registered students   -

3.19 No. of Ph.D. awarded by faculty from the Institution   **Nil**

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF -   SRF -   Project Fellows -   Any other -

3.21 No. of students Participated in NSS events:

University level **170**   State level -

National level -   International level -

3.22 No. of students participated in NCC events:

University level -   State level **188**

National level **03**   International level -

3.23 No. of Awards won in NSS:

University level   State level -

National level -   International level -

3.24 No. of Awards won in NCC:

University level | - | State level | -

National level | **01** | International level | -

3.25 No. of Extension activities organized

University forum | - | College forum | -

NCC | - | NSS | **10** | Any other | -

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

> ➢ Counselling for Hajj aspirants was held in the college in the month of August 2016
> ➢ In connection with world AIDS Day College organised an Awareness Programme.
>
> ➢ Awareness programmes to encourage the College community to reduce the use of plastic and paper on campus. The volunteers actively participated in the programme and encouraged paper recycling by all members of the College.
> ➢ The college Ground facilities are extended to various agencies for conducting different sports events and to district administration for Republic Day and Indendendence Day activities.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	**31.25 acres**	**-**	**-**	**31.25 acres**
Class rooms	**34**			**34**
Laboratories	**13**			**13**
Seminar Halls	**02**			**02**
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)		**1.7 lakhs**	**UGC**	**1.7 Lakhs**
Others				

4.2 Computerization of administration and library

> ➢ Admission process made online.
>
> ➢ Library fully automated.
>
> ➢ Browsing centre established in library fully functional.
>
> ➢ Awareness Programmme on "Cashless Transactions" for South Kashmir Colleges

4.3 Library services:

	Existing		Newly added		Total	
	No.	**Value**	**No.**	**Value**	**No.**	**Value**
Text Books	**55011**	**1823196251**	**Nil**	**Nil**	**55011**	**1823196251**
Reference Books	**3282**	**1608790**	**Nil**	**Nil**	**3282**	**1608790**
e-Books	**Nil**	**Nil**	**Nil**	**Nil**	**Nil**	**Nil**
Journals	**Nil**	**Nil**	**Nil**	**Nil**	**Nil**	**Nil**
e-Journals	**N-list**	**N-List**	**N-List**	**N-List**	**N-list**	**N-List**
Digital Database	**Nil**	**Nil**	**Nil**	**Nil**	**Nil**	**Nil**
CD & Video	**Nil**	**Nil**	**Nil**	**Nil**	**Nil**	**Nil**
Others (specify)	**Nil**	**Nil**	**Nil**	**Nil**	**Nil**	**Nil**

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centers	Computer Centers	Office	Departments	Others
Existing	**171**	**118**	**-**	**10**	**-**	**4**	**11**	**27(Library)** **01(EduSat)**
Added	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Total	**171**	**118**	**-**	**10**	**-**	**4**	**11**	**27(Library)** **01(EduSat)**

4.5 Computer, Internet access, training to teachers and students and any other programme for technology
   Up gradation (Networking, e-Governance etc

> ➢ College has taken the initiative for Digitization and implementation of a paperless office. Training for which was given to all stakeholders.
> ➢ ICT training was imparted to students and faculty members

4.6 Amount spent on maintenance in lakhs :

  i) ICT

-

  ii) Campus Infrastructure and facilities

6.00

  iii) Equipments

4.83

  iv) Others

13.82

             Total:

24.65

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> ➢ Students are encouraged to participate in various activities of the college through notice boards and through college website.
> ➢ Career counselling cell provides awareness to the students from time to time regarding career options and placements.

5.2 Efforts made by the institution for tracking the progression

> • Annual alumni meet are held for tracking of student progression.
> • Also done through Email Services

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
5530	-	-	-

  (b) No. of students outside the state

-

  (c) No. of international students

-

Men

No	%
5276	**95.4**

Women

No	%
254	**4.59**

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
4954	**80**	**39**	**699**	**-**	**5774**	**5280**	**75**	**30**	**504**		**5530**

Demand ratio   **Gen 1:1**   Dropout %   **2.62**

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

College in collaboration with district administration provided coaching to civil service aspirants.

No. of students beneficiaries   **150**

5.5 No. of students qualified in these examinations

NET   -   SET/SLET   -   GATE   -   CAT   -

IAS/IPS etc   -   State PSC   -   UPSC   -   Others   -

5.6 Details of student counseling and career guidance

- Students are guided through career guidance cell of college.
- Annually campus placements are done through UDAAN
- Felicitation of Prime Minister Scholarship Scheme
- Entrepreneurship development programmes conducted for students.

No. of students benefitted   **162**

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
01	**60**	**02**	-

5.8 Details of gender sensitization programmes

The Women Development cell is actively engaged in organizing events and projects focusing on social issues situated in the intersections of gender, class and caste. Informal discussion sessions have been organized for students to discuss contemporary social issues.

5.9 Students Activities

 5.9.1 No. of students participated in Sports, Games and other events

State/ University level   **-**   National level   **08**   International level   -

 No. of students participated in cultural events

State/ University level   **10**   National level   -   International level   -

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level   **02**   National level   -   International level   -

Cultural: State/ University level   -   National level   -   International level   -

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	**223**	**296600**
Financial support from government	**05**	**-**
Financial support from other sources	**-**	**-**
Number of students who received International/ National recognitions	**-**	**-**

5.11   Student organized / initiatives

Fairs: State/ University level | - | National level | - | International level | - |

Exhibition: State/ University level | - | National level | - | International level | - |

5.12   No. of social initiatives undertaken by the students | - |

5.13   Major grievances of students (if any) redressed:

> The OMR as part of semester end exam under CBCS was introduced by University of Kashmir for UG programmes for the first time in 2016. As the students were not fully acquainted with this pattern of exam, a lot of students who appeared in the said exam made silly mistakes in filling the roll nos, course codes and series of question booklets on their respected OMR sheets that resulted in discrepancies during declaration of their results which were shown as LO/NA/Reappear etc. The college administration received applications from the aggrieved students and accordingly sought redressal from the affiliating university on case to case basis.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

> **VISION**
>
> *"To orient with the realization of the 'self' and to equip with the passion for service unto creation"*
>
> **Mission**
>
> - To equip the clientele with meaningful skills for an enviable approach to life.
> - To work in the direction of achieving autonomy with respect to course selection, evaluation and administration.
> - To keep the academic and non-academic faculty abreast with the changing trends vis-a-vis professional expertise.
> - To create conditions and building infrastructure to enable 'the institution with a potential for excellence 'to become a deemed university in the near future.
> - To focus on societal development, research and extension viable to the contemporary issues.

6.2 Does the Institution has a management Information System

> ➢ This institution has a well organized framework of various committees that function in a coordinated manner to facilitate the smooth teaching and learning system. Head of institution is the nodal officer at the apex, who has final say in all the institutional affairs.
> ➢ Communication at various levels is made in the form of letters and notices. Notice boards are placed all around the campus for student perusal. Besides, various departments and administrative office are connected by LAN system.
> ➢ The college has adopted the online admission system as per the direction of higher education.
> ➢ The institution is committed in preserving its achievements through newsletters.

6.3 Quality improvement strategies adopted by the institution for each of the following:

    6.3.1   Curriculum Development

> ➢ Several faculty members are involved in course restructuring and revision committees constituted by University of Kashmir.
> ➢ Dean Academics looks into overall academic growth and quality improvement.
> ➢ Work load distribution as per specialization of faculty members.
> ➢ Provision for a departmental moderation committee
> ➢ Examination committee ensures smooth conduct of examinations.
> ➢ Several faculty members are active members of University appointed examination committee to frame questions papers and evaluate answer scripts.

    6.3.2   Teaching and Learning:

> ➢ Highly qualified and dedicated faculty.
> ➢ Healthy interaction between students and faculty which goes beyond the classrooms
> ➢ Learning beyond curriculum.
> ➢ Innovative methods are adopted for teaching and learning process
> ➢ Remedial classes are held for the students requiring additional help
> ➢ Well-equipped library for both faculty and students
> ➢ Excellent collection of rare and latest books and journals
> ➢ Regular feedback from students to improve teaching and learning methods
> ➢ Dean, Academics looks after the overall academic development of the college

6.3.3   Examination and Evaluation

> ➢ Continuous evaluation through different methods like internal assessment test, assignments, presentations, projects etc Transparency is maintained in evaluation process.
> ➢ Examination committee is set to ensure smooth conduct of examinations.
> ➢ OMR based examination introduced

6.3.4   Research and Development

IQAC has framed a research committee to carry out the research related activities specifically. Faculty members are encouraged for career progression by going for Higher education. Different members have published a number of quality research papers and books. Faculty members are routinely allowed to participate in orientation programs / refresher courses/ workshops. Research exposure is also provided to the students.

6.3.5   Library, ICT and physical infrastructure / instrumentation

Installation of fully functional visual facility and wireless network facilities.

- Information communication technology (ICT) is being used partially in managing every sphere of college.
- Fully functional auditorium, seminar hall and audio-visual centre.
- Browsing centre facility for students and teachers.
- Large scale infrastructural development drive was carried out all around the college
- Laboratories in various departments were re-established.

6.3.6   Human Resource Management

Human resource is fully utilized with the framing of number of number of committees. Faculty and Staff are encouraged to participate in self-development programmes. Administration supports faculty, staff and students with necessary and relevant support to optimize their work. Infrastructural requirements especially electricity, water supply and routine maintenance is done on regular basis.

6.3.7 Faculty and Staff recruitment

> ➢ Selection of Non-teaching staff is done through JKSSRB and teaching faculty of the colleges is recruited through JKPSC
> ➢ Selection of temporary faculty is done through nodal principal.
> ➢ However, the recruitment of helping staff is through the Principal of College.

6.3.8 Industry Interaction / Collaboration

> ➢ For students field visits and laboratory tours, departments like biotechnology, zoology , geography have time to time collaborated with various govt. and non-govt. organisations like sericulture department, SKUAST (Sher-e-Kashmir University of Agriculture Sciences and Technology), university of Kashmir .

6.3.9 Admission of Students

> ➢ Admission is purely based on merit, in General courses done on first come first serve basis
> ➢ IQAC, through Admission committee ensures that the admission process is accomplished in stipulated time frame allotted by the recognising university.

6.4 Welfare schemes for

Teaching	General Provident Fund, NPS, State life insurance
Non teaching	General Provident Fund, NPS, State life insurance
Students	1. Various types of Scholarships 2. Hostel facility at subsidized rate

6.5 Total corpus fund generated   **Nil**

6.6 Whether annual financial audit has been done   Yes ✓   No ☐

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	**Agency**	**Yes/No**	**Authority**
Academic				
Administrative	**yes**	**AG Office**	**Yes**	**Principal through various committees**

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes ☐   No ✔

For PG Programmes   Yes ☐   No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Done by the affiliating university like OMR was introduced from the current session for CBCS courses

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

No such efforts in place

6.11 Activities and support from the Alumni Association

Eminent alumni share their experiences during annual alumni meet.

6.12 Activities and support from the Parent – Teacher Association

No parent teacher association is in place however institution collects feedback from parents and suggestion are incorporated for improvisation of college.

6.13 Development programmes for support staff

- Career development IT based training programmes.
- Interaction programmes with worthy Principal for the redressed of grievances at departmental level.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Use of polyethene is banned in campus. Plantation drives are done every year.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which has created a positive impact on the Functioning of the institution Give details;

- ➢ The college acknowledges the efforts of teachers through annual award distribution ceremony.
- ➢ One Month 'Entrepreneurship development programme' in plant tissue culture was conducted by department of biotechnology in collaboration with *Kashphytocem Research Centre Pvt. Ltd*. under *DST-NIMAT* project ,Department of Science and Technology, Government of India.
- ➢ District Administration in collaboration with our college conducted a civil service counselling programme for civil service Aspirants.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year

ANNEXURE II

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

ANNEXURE III

7.4 Contribution to environmental awareness / protection

> ➢ Institution regularly carries out a number of programmes/competitions/debates on issues pertaining to environment such as deforestation, menace of plastic, pollution etc.
> ➢ College celebrates World Environment Week every year.
>
> ➢ Off campus visits are frequently paid by NSS volunteers for promoting environmental awareness among common masses

7.5 Whether environmental audit was conducted?   Yes [ ]   No [✔]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

STRENGTHS:

➢ Environment friendly campus.
➢ CPE status given by UGC
➢ Quality Education: Highly qualified and dedicated faculty; Healthy interaction between students and faculty which goes beyond the classrooms; Learning beyond curriculum. Commitment toward students' welfare: Equal opportunity to all.
➢ Counselling for students at both formal and informal levels,
➢ Infrastructure and Technology Access:. Well-equipped Internet Resource Centre and computer labs. Excellent collection of rare and latest books and journals.
➢ Sports achievements: In keeping with its tradition of all-round education, the College offers excellent sports infrastructure and availability of good play ground.
➢ Scholarships and financial Aids: College offers several bursaries, financial aid and numerous need and merit based scholarships. A large number of scholarships disbursed to students from marginalized and economically deprived section.

WEAKNESS:
➢ Flood prone area
➢ Lack of proper drainage system

OPPORTUNITY:
➢ Excellent Academic environment
➢ Research and innovation in relation to local resources, Active alumni participation
➢ Add-on and value based courses

CHALLENGES:
To manage the huge number of students

5. <u>**Plans of institution for next year**</u>

> ➢ Up gradation of the college infrastructure up to modern lines as the college was granted CPE status
>
> ➢ Augmentation of scientific laboratories.
>
> ➢ Landscaping and aesthetic enhancement of college.
>
> ➢ Conduct of seminars/Workshops
>
> ➢ Extension in the activities of NCC.
>
> ➢ NSS outreach programmes pertaining to cleanness drives in the community
>
> ➢ Organisation of cultural programmes

Signature of the Coordinator, IQAC

Prof. Bashir Ahmad Rather
Principal

_____***_____

ANNEXURE I

Academic Calendar of the Year 2016-17

Date	Title of the event
March -2016	World Wild Life Day
	Celebration of International Women's Day
	National Snow Skilling camp for NCC Cadet
	World Arbor Day Celebrations
April-2016	A workshop on theme 'Youth Buldge'
	A seminar 'Civil Services Best Carrier Option'
	Earth Day Celebrations
May-2016	College race to be organized
	Observation of 'World No Tobacco Day'
June-2016	Ramadan Commemoration Ceremony
	Seerat Conference
	World Environment Week Celebrations
July -2016	A workshop on CBCS system
	Semester end exams
August-2016	Summer Vacations
September-2016	Teachers Day celebrations
	NSS Day
October-2016	Gandhi Jayanti
November-2016	One day workshop on entrepreneurship development
December -2016	Annual / semester examinations
January 2017 and Febuary 2017	Winter Vacations

Action Taken Report 2016-17

Point	Action Taken
Workshops/Seminars conducted	16th of April Awareness workshop conducted on Jammu and Kashmir Prime Ministers Scholarship Scheme (JKPMSS) in The College. 21th One Day workshop on the theme *"Youth Buldge"* conducted in the college 11th of June in commemoration of the '*World environment Day*' a college seminar was conducted on the theme *"Impact of Urbanization on Wetlands"*
Benefits to staff	Special interaction sessions with the staff to equip them in a better manner in delivering of duties.
Student development	26th April Inter College Seminar on *"Civil Services Best Career Option"* *Talent hunt*
Community Services	16th of April Awareness workshop conducted on Jammu and Kashmir Prime Ministers Scholarship Scheme(JKPMSS) in The College 22th District Administration n collaboration with our college conducted a counseling programme for civil services 27th December one day awareness programme on *'Cashless Transactions'* for South Kashmir colleges
Academic Review Activity	Under the leadership of the principal meetings were held on regular basis to review academic performance

ANNEXURE III

BEST PRACTICES OF THE INSTITUION DURING 2016-17

Best Practice 1:

1. **Title of the practice**: Flourishing of the talent of the college.
2. **Objectives of the Practice**: To galvanise the latent talent in the students by providing them ample platform.
3. **The Context**: *Better utilisation of Human resource of the college.*
4. **The practice:** It was done by framing different students clubs of the college. In order to make them competent to participate in different events inside and outside college.
5. **Evidence of the Success**: Many of the students pertaining to our college clubs participated in different activities outside college and brought laurels to the college like;

    I.   Adil Hussain (BG2nd Sem) participated in inter college Declamation contest at provisional level on the theme "*Are Courts Overburdened with Societal Issues"* organised by M.A.Road Womens College Srinagar 2016.

    II. Aquib Ahmad Rather (BG 1st Semester) participated in an inter-college seminar on "*Anti Smoking*" organised by the Govt. College for Women and got 2nd position.

    III. Ubaid(BG 2nd Sem) participated in an inter-college seminar on the theme "*Perspectives of Green Economy in India With Special reference to J and K"* organised by government degree college Shopian on 4th June 201 Adil Bagged the first position in the seminar.

6. **Problems encountered and resource required:** The whole process was conducted in a smooth way with the utilisation of local resources.

Best Practice 2:

1. **Title of the practice**: First step towards professional endeavour.

2. **Objectives of the Practice**: To equip the students of Multimedia and Mass communication to realise their potential.

3. **The Context**: *To provide practical exposure to the students of the department.*

4. **The practice:** It was done by the department of Multimedia and Mass Communication of the College by starting its monthly publication '*The Illustrator'*.

6. **Evidence of the Success**: The students of the department in a sound manner reported the different events of the activities of the college as well those happening outside the college campus. This was tracked with the release of the successive issues of the news letter by the department.

7. **Problems encountered and resource required:** The necessary infrastructure of the department was upgraded to the required mark.