



OFFICE OF THE PRINCIPAL
SHAHEED HIMAYUN MUZZAMIL MEMORIAL
Govt. Degree College, Anantnag

Khanabal, Anantnag - 192101 (J&K)

NAAC ACCREDITED GRADE "B+" (CGPA: 2.53)

No: DCA/Conte/25/20

Date: - 4/14/2025

Tender Notice for Running of Canteen

On behalf of Lt. Governor of Jammu & Kashmir Union Territory, Offline tenders are invited through Principal, SHMM GDC Anantnag for running of Canteen from the registered, reputed, and licensed Agencies/Contractors, who are having experience of minimum one year in running of Canteen in reputed organizations (viz. PSUs, Govt. units, Semi Govt. units, Corporate offices, Hospitals, Hotel industry etc.). The tender document can be downloaded from the website <https://gdcboysang.ac.in/About/uploads/uploads/Notifications/tender25.pdf>

w.e.f. 05-04-2025 to 12-04-2025.

The tender details and schedules as per following.

Item Description	Tender fee	EMD
Running of Canteen at SHMM GDC Anantnag	100 Rs (DD)	5,000 Rs (DD)
Offline document submission date		05-05-2025 (12:00 pm)
Last date for submission of offline bids		12-04-2025 (04:00 pm)
Opening of bids and award of the tender		14-04-2025 (10:30 am)

- The competent authority reserves the right to accept or reject the tenders received or cancel the whole tendering process without assigning any reason thereof.

Principal
SHMM GDC ANANTNAG
Shaheed Himayun Muzzamil Memorial
Govt. Degree College Anantnag (Estb.)

Copy to:

In-charge Website to upload on official website of the college

Office Record.



Govt. of J&K (UT)
Higher Education Department
उच्चतर शिक्षा विभाग محکمہ اعلیٰ تعلیم



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No: DCA/ α / 25 / α

Date: - α / 9 / 2025

Terms and Conditions:

Eligibility Criteria :

- **Profile of the company / Agency:** The company / agency should give their details as per the proforma given in Part I.
- **The company / agency :** should submit the following documents along with the tender document
 - a. License for running of canteen issued by Food & Safety Standards Authority of India under FSSAI Act, 2006.
 - b. Valid License of existing business from Labour Department.
 - c. Experience of running cafeteria/canteen.
 - d. PAN Card of the Firm/Proprietor be attached.
 - e. Affidavit duly signed by first class magistrate that no case regarding violation of labour rights is filed against the firm.
- Failure to enclose EMD amount shall make tenderer ineligible.
- Format T1, T2 and T3.

2. Scope of Contract:

- The service provider is required to provide the services round the clock 24 x7x 365 days in the canteen of SHMM GDC Anantnag that include students and staff of the college.
- *The lowest bid value is set at Rs. 30,000/- per annum (Thirty thousand) and bidders have to quote the rates above the lowest bid value.*
- In case the bid is quoted at the rates lower than the lowest bid, such bid will not be considered.
- The successful bidder may also note that the requirement for services may increase/decrease based up on the activity level and requirements of the institution. Thus, the requirement for man power and other services may go up or come down accordingly.
- The successful bidder shall be required to arrange executive meals at short notice for visiting VIPs/ dignitaries. Certain dishes as required by VIPs may be arranged from outside sources with prior approval of competent authority.
- The successful bidder has to arrange by himself the Utensils, fuel, gas and all other ingredients for cooking purposes.

3. Duration of Contract: The contract if awarded shall be valid for a period of one year from 15th April 2025 to 31st March 2026.



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4. Submission of bids

The bids are to be submitted Offline in two parts.

- a) Part 1-
Technical Bid (with all the required documents.)
- b) Part 2 –
Price Bid (above 30,000 Rs)

5. Special Conditions of the contract

- 1) The bidder is required to pay the College canteen rent (Bid Value) along with a security deposit of Rs. 20,000 (Twenty Thousand Rupees only). If the successful bidder fails to pay both the security deposit and rent, the contract will be immediately cancelled.
- 2) The College Canteen is already equipped with electricity and water connections. The successful bidder must maintain the premises properly and return it to the College Administrative Office by the end of the year (31-03-2026).
- 3) The successful bidder must only use gas cylinders. The use of electric heaters and boilers is prohibited.
- 4) The successful bidder must pay the Canteen rent (Bid Value) in full within seven days from the issuance of the formal order.
- 5) Upon termination, closure, or revocation of the College canteen for any reason, the successful bidder must return possession of the premises to the College Administration in good condition, except for normal wear and tear.
- 6) The successful bidder must comply with all applicable laws, including Town Area by-laws related to food and drink sales, hygiene, etc. The bidder must also obtain the necessary experience certificate.
- 7) The food, sweets, snacks, etc., served by the successful bidder must be sourced from approved suppliers, and should be fresh, of good quality, and in reasonable quantities. The College reserves the right to stop or dispose of any items deemed substandard or unfit for consumption.



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- 8) The successful bidder must employ individuals who meet the legal age requirements and are allowed under the relevant laws.
- 9) The successful bidder is not allowed to display any printed or written notices, advertisements, or posters in the canteen or College premises. Selling cigarettes, tobacco products, or intoxicants is strictly prohibited.
- 10) The College administration will not be held liable for any loss or damage to goods, stores, or items intended for sale that are kept in the canteen or other related areas.
- 11) The successful bidder must be present at the canteen premises daily from 9:30 AM to 4:30 PM, and can only be absent with prior approval from the College Administration for a short duration due to unavoidable circumstances, which must be satisfactory to the administration.
- 12) The work allotment to the successful bidder will be valid for one financial year, from 15-04-2025 to 31-03-2026.
- 13) The successful bidder must not engage in any activities inside or outside the canteen that may cause a nuisance or disturbance to the neighbors or the College. Playing music or using electric devices to produce sound in the canteen or on the campus is not allowed.
- 14) The successful bidder is allowed to use the premises solely for business purposes, ensuring the surrounding area remains clean and hygienic. No obstruction or encroachment is permitted.
- 15) The successful bidder must ensure proper cleaning of the canteen and its surroundings. All kitchen waste and other waste should be disposed of by the bidder outside the College premises.



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No: DCA/ 2 / 25 / 4

Date: - 2 / 3 / 2025

(TO BE TYPED ON A LETTER HEAD OF THE TENDERER) FORMAT T₁

TENDER APPLICATION FORM FOR CANTEEN SERVICES ON CONTRACT. TENDERER DETAILS

1	Name of the Tenderer /Concern	
2	Address	
	Mobile No/telephone/e-mail	
3	Nature of the Tenderer /Concern (i.e Sole Propnetor or Partnership firm or a Company (Attach Proof)	
4	Registration Number of Firm	
5	PAN Number of tenderer /Concern (Attested copy should be attached)	
7	Details of experience (attested photocopies of work orders for last 1 year)	
8	Bank Details of the Bidder: The Bidders have to furnish the bank Details as mentioned below for return of EMD /Payment for supply if any (if selected) Name of the bank : Full address of the Branch Concerned : Account no. of the bidder: IFS Code of the Bank:	
	Date	Signature of the Bidder

Whether each page of Tender have been signed and stamped (Yes/No) ----- Details of EMDs/cost of tender document.

Financial instrument	Name of the Bank	Draft No. & Date	Amount
Tender Fee			
EMD			
Cost of tender document			

Any other information important in the opinion of the tenderer.

Dated:.....
Tenderer)
Place:.....
firm

(Signature of
with Stamp of the



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FORMAT T2

Undertaking (To be submitted on Rs. 100/ non judicial stamp paper)

I/We undersigned is/are authorized signatory/signatories of the firm M/s

Address _____ do hereby undertake that :-

I/We have gone through the Terms & conditions mentioned in the tender document and undertake to comply with them. The rates quoted by me/us are valid and binding on me/us for the entire period of contract. The earnest money of Rs 5000 (Rupees only) deposited by me has been enclosed here with vide Demand Draft No _____

Dt: _____ Drawn on bank.....
.....Branch.....

1. I/we give the rights to Principal SHMM GDC Anantnag to forfeit the Security money deposited by me/us if any delay occur on my part for failure to supply the food items within the appointed time or the food items of desired quality.
2. There is neither any vigilance CBI case nor court case pending against the firm nor has the firm been even black listed by any Government or private organization.
3. I / we understand that Principal SHMM GDC Anantnag has the right to accept or reject any or all the tenders without assigning any reasons (s) thereof.

Date

Signature of the tenderer

Place

Full Name



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No: DCA / _____ / 25 / _____

Date: - / 09 / 2025

TENDER ACCEPTANCE LETTER (T3)

(On the letter head of the Agency)

The Principal SHMM GDC
Anantnag.

Sub: Acceptance of Terms and Conditions of tender for Canteen SHMM GDC Anantnag vide Tender Ref. No:-
..... Date:-..... Worthy Sir,

I/we have downloaded/ obtained tender document(s) for the above mentioned tender/work from the website(s)
namely as per your notice given on the website(s) mentioned above.

1. I/we hereby certify that I/we have read the entire terms and conditions of the tender document which form part of the contract and I/we shall abide hereby by the terms/conditions/ clauses contained therein.
2. The corrigendum(s) issued from time to time by your department/organization with this tender has also been taken into consideration, while submitting this acceptance letter.
3. I/we hereby unconditionally accept the tender conditions of the above mentioned tender document(s) / corrigendum's in its totality/entirely.
4. No employee or direct relation of any employee of the SHMM GDC Anantnag is in any way connected as partner/shareholder/Director/Advisor/Consultant/Employee etc. with the Agency / Firm / Company.
5. I/we certify that all information and data furnished and attachments submitted with the application by our Agency/Firm/Company are true & correct.
6. I/we are aware that if any organization is found to be incorrect/untrue or found violated, then your department/organization shall without giving any notice or reason thereof summarily reject our bid or terminate our empanelment contract, without prejudice to any other rights or remedy including the forfeiture of the full said Earnest Money Deposit/ Performance Security absolutely.

Yours Faithfully (Signature of the Bidder)

Official Seal

Menu/Name of items		
Sandwich	Veg (Brown Bread)	Per piece
Sandwich Grilled	Veg (Brown Bread)	Per piece
Bread) or sauce	Pakoda (Filled/Stuffed with chutney	Veg (Per piece)
Butter Toast (02 [pieces Brown Bread + Butter 10 gm)	Veg	Per plate
Paneer Pakoda- 100 gm		Per plate
Mix Pakoda Onion/Aloo/Palak	Veg (100 gms)	Per plate
Samosa and Chutney	Veg	Per piece
Spring Rolls/Lumpia	Veg	10 pieces
Boiled Egg	---	Per piece
Instant Maggi Cooked	Veg	Per plate
Momos	(8 pieces)	Per plate
Aloo Patty-150gm	Veg	Per piece
Paneer Patty-150gm	Veg	Per piece
Bread Omlette (02 Eggs)	Per plate	Per plate
Paratha (plain)-100gm	Standard Size	Per piece
Paratha (stuffed)-150gm	Standard Size	Per piece
Dal chawal /Curry chawal	300 gm	

Chicken Biryani	Half	Per plate
Chicken Biryani	Full	Per plate

Hot Dog with Cheese	Veg	Per piece
Burger	Veg	Per piece
Cheese Burger	Veg	Per piece
Manchurian	Veg	Per plate
Noodles/Egg Noodles-250gm		Per plate
Plain Dosa with Sambar	Veg	Per piece
Masala Dosa with Sambar	Veg	Per piece
Mini-Thali (Rice 200gm, 02 chapatti, Dal 150gm, Seasonal vegetable 150 gm, Salad, Pickle 25 gm, Curd 150gm)	Veg	Per plate
Mini Biryani-200gm	Veg/Non-Veg	Per plate
Plain Rice -200gm		Per plate
Plain Naan		Per piece
Butter Naan		Per piece
Rajma	100 gm	Per plate
Mixed Veg	100 gm	Per Plate
Traditional Thali (Rice 200gm, 02 chapatti, Dal 150gm, Seasonal/Mixed vegetable 150 gm, Salad, Pickle 25 gm, Curd 150gm,		Per Plate

Tea	Standard (150ml)	Cup	Per unit
Masala Tea	Standard (150ml)	Cup	Per unit
Coffee	Standard (150ml)	Cup	Per unit
Green Tea	Standard (150ml)	Cup	Per unit
Lemon Tea	Standard (150ml)	Cup	Per unit
Kashmiri Kehwa	Standard (150ml)	Cup	Per unit
Packed Juices of reputed brands as per demand	Per Pack		

Biscuits sweet branded only	Per Pack	Per Plate
Biscuits salty branded only	Per Pack	Per Plate
Chocolates, Candies etc	Per Pack	Per Plate
Chicken curry	Half	Per Plate
Chicken curry	Full	Per Plate
Chicken Boneless	Half	Per Plate
Chicken Boneless	Full	Per Plate
Chilli Chicken	Half	Per Plate
Chilli Chicken	Full	Per Plate
Chicken Do pyaza	Full	Per Plate
Chicken Lemon	Full	Per Plate
Chicken Tandoori	Full	Per Plate
Butter Chicken	Full	Per Plate
Chicken Kanti	250gm	Per Plate
Seekh Kabab	100gm	Per Plate