

Code of Conduct and Discipline for Students

- Students must observe strict discipline on the college campus and should not disturb the college teaching and administration in any manner whatsoever.
- Students should help in keeping the premises clean, neat, and tidy.
- **Students must switch off their cell phones in college premises, particularly in classrooms, and laboratories.**
- Students are responsible for their conduct within the college premises and are prohibited from doing anything, either inside or outside the College, which will amount to a breach of discipline or interference in the smooth functioning of the college. A student shall be liable to disciplinary action for any act of indiscipline. Disciplinary action may involve warning and/or suspension from classes, from the examinations, from the college library, or even from the college.
- **To regulate discipline and uphold decorum, a prescribed uniform is to be observed by students. If they are not in the prescribed uniform, the college administration will be compelled to deprive them of entering the college. Therefore, strict compliance of the dress code should be ensured.**
- Students shall conduct themselves in a civil and dignified manner, and desist from offensive behavior towards any section of the college community. Uncivilized behavior and/or language shall be sternly dealt with.
- A student who faces any disciplinary action shall not be eligible for any special recognition from the college. This includes all kinds of participation in intra-college and inter-college activities, scholarships, financial assistance provided to students, and all other sports activities.
- Students shall maintain silence and decorum in classrooms and desist from disorderly behavior. They must not loiter in the corridors or front of classrooms or office rooms and create noise. During their free periods, students are advised to work in the library or "reading room", or spend time in the "common room", without causing any disturbance whatsoever. Verbal abuses will also be considered as a violation of the discipline.
- Playing any sports in the college corridors is strictly not allowed. Students are advised to avoid playing cards on the college campus.
- Possession or the consumption of alcohol/drugs or any other addictive/illegal material is strictly prohibited on the college premises and will lead to termination from the college.
- Students should note that smoking, spitting, chewing tobacco or gutkha, and consumption of liquor are strictly prohibited.
- Students shall take proper care of the college furniture and fixtures. They must not cause any damage to the college property. It could attract disciplinary action against them.
- Students are notified to not litter, lay, or throw any kind of garbage in and around the campus.
- Students cannot form any society/club in the college without the prior permission of the principal, nor shall any person be invited to address a meeting in the college without the formal consent of the principal.

Discipline is the bridge between goals and accomplishment.

College Discipline Committee.

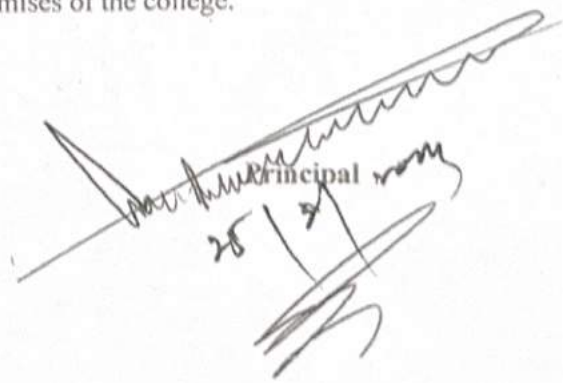


- Students suffering from any contagious or infectious disease are suggested to not attend college during the phase of illness with proper permission of the college authorities.
- Students who regularly are absent from the college for no valid reasons can be removed from the college rolls.
- All notices/circulars issued from time to time will be binding on all students without exception.
- Students shall conduct themselves in a disciplined manner both toward the members of the staff (Teaching and Non-Teaching) and toward their fellow students. In addition, unbecoming language or rude conduct shall be severely dealt with by the provisions leading to a fine/suspension/expulsion from the college as deemed fit by the principal.
- No person can be invited to address a meeting in the college, allowed to enter the college without the prior permission of the principal, or allowed to use the name of the Principal or his office in any form as specified above.
- Any student who is found impersonating or allowing impersonation on his/her behalf at the College Examination will stand expelled from the college with immediate effect. No letter calling for an explanation or show cause notice will be issued to such a student. No such student will be re-admitted to the college.
- Malpractices committed in Examinations by the students, shall be viewed seriously and attract various penalties which include fines, loss of examination, expulsion from the college etc. All cases of examination malpractices detected by the staff / squad, shall be referred to the Enquiry Committee for taking suitable action / punishment and the award of punishment will be binding on the students.
- Outsiders are not allowed inside the college premises without permission of the college authorities. For the students, there shall be identity card entry in the college and they must produce their identity cards when asked.
- The students should fulfill the minimum required attendance for every program both theory and practical. Students failing to meet this prerequisite will not be eligible for certification at the end of the programs.
- Ragging in any form is strictly forbidden by law. The students should not be found involved in ragging. Ragging within or outside any educational institution is prohibited. Whosoever, directly or indirectly commits, participates in, abets, or propagates ragging within or outside any educational institution shall, on conviction be punished with imprisonment for a term up to 2 years and/or a penalty which may extend to ten thousand rupees. Any student convicted of an offense of ragging shall be dismissed from the educational institution for five years from the date of order of such dismissal.
- In the library, the books are systematically arranged according to titles and subjects. The students are expected to follow the same during reference work. Mobile phones are strictly prohibited.
- The student should reach college on time and attend the lecture as per the timetable given to them.
- Students should not participate in any political and antisocial activities. Strict disciplinary action shall be taken against such students.
- Unauthorized entry into or presence within enclosed College buildings or areas, including athletic facilities, construction sites, and student rooms or offices, even when

unlocked, is prohibited. Climbing on any College building or College-owned structure or being present on building roofs is prohibited without authorization. Tampering with locks to college buildings, unauthorized possession or use of college keys, and alteration or duplication of college keys is against college policy. Participation in any of these activities may subject a student to fines and/or further disciplinary action.

- The College expects students to comply with the directions of college officials acting in the performance of their duties. Students who fail to comply with such authority may be subject to disciplinary action.
- Discrimination in whatsoever form is against the college policy. Discrimination, including harassment, based on a protected class is defined as unreasonable, unwelcome conduct, based on an individual's sex, race, colour, age, religion, national or ethnic origin, sexual orientation, gender identity or expression, pregnancy, marital status, medical condition, veteran status, disability, or any other legally protected classification, that objectively and subjectively harms the person by severely, persistently, and/or pervasively denying the person equal access to educational opportunities, residence and community life, or terms and conditions of employment.
- Bullying, Intimidation, and Stalking are strictly prohibited and may invite immediate and serious disciplinary action.
- Assault, Endangerment, or Infliction of Physical Harm in any form will invite strict action.
- Girls are prohibited to sit in the boy's park and vice-versa.
- Commensurate with the gravity of the offence, the punishment includes reprimand, fine, expulsion from the hostel / college, debarment from examination, suspension from the college and handing over the case to the law enforcing authorities of the Government.
- Students must abide by the rules and regulations framed by the institute from time to time.
- Entire campus is under CCTV surveillance which is being used to monitor and keep track of all the activities that take place within the premises of the college.

College Discipline Committee



Principal
25/3/2024

No = DEA/24/Disciplinary/709.

Dated - 25/03/2024.