



OFFICE OF THE PRINCIPAL

SHAHEED HIMAYUN MUZZAMIL MEMORIAL

Govt. Degree College, Anantnag

Khanabal, Anantnag - 192101 (J&K) NAAC ACCREDITED GRADE "B+" (CGPA: 2.53)

No: DCA / IQAC / 24 / 988.

Date: - 03/05/2024

Minutes of Meeting

Date: 03-05-2024

Chairman IQAC: Prof. Muzafar Ahmad Bhat, Principal, SHMM-GDCA

Coordinator IQAC: Prof. Riyaz Ahmad Shah (HoD Mathematics)

Co-Coordinator: Prof. Abdul Majeed Chalko (HoD Botany)

REPORT

A meeting of IQAC was convened by the Coordinator Prof. Riyaz Ahmad Shah on 03-05-2024. All the core committee members of IQAC participated in the meeting.

Agenda of the meeting:

- (i) Formal induction of the newly appointed members
- (ii) Assigning NAAC criteria (I-VII) to different members
- (iii) Update and review of progress
- (iv) Discussion concerning the grey areas
- (v) Update and progression on capacity building programmes.

The meeting commenced with the opening remarks by the Coordinator Prof. Riyaz Ahmad Shah. The Coordinator welcomed the newly inducted members of the IQAC, and briefly highlighted the agenda of the meeting. In his opening remarks the Coordinator apprised the newly inducted members that the AQAR 2022-23 has been submitted on the NAAC portal, and the same has been accepted. The contributions of the former members were appreciated by the Coordinator. After the opening remarks, Prof. Muzafar Ahmad Bhat, Principal, SHMM-GDCA discussed some of the critical issues faced by the IQAC that need immediate attention of the members. Prof. Abdul Majeed Chalko (Co-Coordinator IQAC and HoD Botany) also presented key insights into the different components of the AQAR. Prof. Riyaz Ahmad Shah apprised everyone that the work for preparing the AQAR 2023-24 will be started, and for that every member of the committee was given ample time to put forth their point of views regarding the preparation of the AQAR 2023-24. All the core committee members discussed the issues with the Coordinator IQAC, also gave suggestions in context of key components. After extended deliberations, a consensus was built by the core committee members of the IQAC and the following suggestions were put forth:

- (i) The committee suggested that after the compilation of the AQAR 2023-24, the AQAR will be verified by the review committee before the submission on the NAAC portal.
- (ii) The core committee members were asked to prepare the criteria assigned to them the breakup of the work assigned is as under:

Criterion	Members
I	Dr. Naveen Hakhoo (Geology) / Dr. Sartaj Ahmad Ganie (Water Mgmt)
II	Prof. Mohd Amin Mir (Chemistry) / Prof. Younis Ahmad Rather (Zoology)
III	Dr. Zahoor Ahmed Wani (Botany) / Prof. Peerzada Yousuf (Botany)
IV	Prof. Ab Qayoom Sofi (Comp. App.) / Dr. Tawseef Ahmad (Comp. App.)
V	Prof. Rohit ul Bashir (Economics) / Dr. Showkat Ahmad Dar (Commerce)
VI	Prof. Feroze Ahmad Khanday (Commerce)
VII	Prof. Adfar Yousuf (Biotechnology) / Prof. Sabiha Zehra (Librarian)



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- (iii) Inclusion of Dr. Showkat Ahmad Dar in the IQAC core committee was proposed and unanimously approved.
- (iv) It was also agreed that meetings will be regularly scheduled with the heads/conveners of all the committees in the college.
- (v) The Chairman IQAC, and with the Coordinator and Co-Coordinator IQAC strongly recommended the establishment of – (a) The museum of culture and natural history, and (b) Mini-parliament in the college. All the core committee members were strongly encouraged to work in this direction, and put forth the action taken report.
- (vi) The Chairman IQAC, Prof. Mazafar Ahmad Bhat also recommended to organize 1-Day workshop/awareness programme (which will be a part of series of such events) to sensitize the college staff about the importance of NAAC accreditation, and their role for the quality upliftment and assurance.
- (vii) All the committee members were advised to address the important issues in consultation with the Coordinator.
- (viii) In the concluding remarks, The Coordinator IQAC, Prof. Riyaz Ahmad Shah encouraged all the members to be active participants in the IQAC works, and work intelligently to the upgradation of the NAAC accreditation of the prestigious institution. To concluding the meeting, a formal vote-of-thanks was presented by Dr. Naveen Hakhoo.

List of members who attended the meeting:

Name	Signature	Name	Signature
Prof. Riyaz Ahmad Shah (Coordinator IQAC)		Dr. Naveen Hakhoo	
Prof. Abdul Majeed Chalko (Co-Coordinator IQAC)		Prof. Adfar Yousuf	
Prof. Mohammad Amin Mir		Prof. Rohit ul Bashir	
Prof. Feroze Ahmad Khanday		Prof. Sabiha Zehra	
Prof. Younis Ahmad Rather		Prof. Peerzada Yasir Yousuf	
Prof. Ab Qayoom Sofi		Dr. Zahoor Ahmad Wani	
Prof. Tawseef Ahmad		Dr. Sartaj Ahmad Ganie	

Minutes submitted by: Dr. Naveen Hakhoo

Minutes approved by:
Prof. Riyaz Ahmad Shah
Coordinator IQAC

Prof. Mazafar Ahmad Bhat
Chairman IQAC