

No: IQAC/Review Meet/23/0023

Date: 07 August, 2023

IQAC
GOVT. DEGREE COLLEGE ANANTNAG



Meeting Report

DATE: 7TH August, 2023

VENUE: Conference Hall

CHAIRMAN IQAC: Prof. Muzafar Ahmad Bhat, Principal, GDC Anantnag.

COORDINATOR IQAC: Dr. Riyaz Ahmad Shah (HOD Mathematics)

CO- COORDINATOR IQAC: Prof. Abdul Majid Chalkoo (HOD Botany)

Purpose: Meeting for Reviewing Criterion-I

Presenters: 1. Dr. Naveen Hakhoo
 2. Dr. Sabzar Ahmad Dar

REPORT

The review meeting for Criterion-I was held as per schedule (Notice: IQAC/23/1495) in the Conference Hall on 7th August, 2023. Pertinent to mention that IQAC core committee in the previous meeting decided to have brain storming sessions to review all the seven criteria in order to improve the quality of AQAR as per NAAC guidelines. The meeting was convened by the Coordinator, Dr. Riyaz Ahmad Shah. In his welcome address, Coordinator IQAC highlighted the importance of improving the quality of IQAC as per NAAC guidelines and he impressed upon the members to fulfil their obligations for the benefit of college. Dr. Riyaz Ahmad Shah further appreciated the members for their cooperation to initiate the proper reviewing process of various grey areas which have been highlighted by members from time to time. As per schedule, Dr. Naveen Hakhoo and Dr. Sabzar Ahmad Dar presented the detailed information of Criteria I with major focus on grey areas. Dr. Naveen Hakhoo and Dr. Sabzar Ahmad meticulously demonstrated current progress on the criteria I of AQAR and discussed in detail with members, the possible future amendments that needs to incorporated. The members of IQAC discussed some of the grey areas with the presenters. The Co-coordinator IQAC, Prof. Abdul Majid Chalkoo and Dr. Javaid Ahmad Reshi shared their experience during the review session and suggested holistic mechanisms to improve some of the grey areas of criteria I. Furthermore, important suggestions were also put forward by Prof. Shakti Prakash, Dr. Shazad Ahmad Wani and Dr. Ummer Rashid. After rigorous discussion and consultation, various recommendations were put forward:

1. **Preparation of Institutional Policy Document:** The meeting decided to formulate updated '*Institutional Policy Document*' which will envisage the guidelines for the implementation of some of the important academic activities. The committee conceived that following points should be highlighted and mentioned in the '*Institutional Policy Document*':-

- Policy document for Ad-On and Certificate Courses approved and recommended by IQAC, Academic Affairs Committee and Skill Development Committee
- Study tours, picnics etc. should be mentioned and treated as '*Experiential Learning*' programmes. The members of IQAC expressed their observation that in most of study tours/picnics/outings, students get immense learning exposure under the natural setting and such programmes act as

'Education Beyond Class Room' activity and therefore these activities should be treated as 'Experiential Learning' programmes.

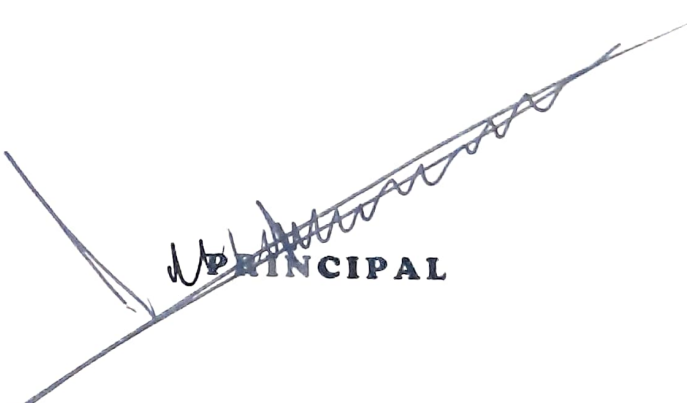
2. **Maintenance of 'Writing Ethics' while writing different criteria's:** The committee impressed upon the members that each criterion should be written afresh without copying any content from previous AQAR, except in the cases where essential information needs to be carried forward from the previous year.

3. **Nodal Officer for Each Department:** The committee unanimously decided that there should be separate 'Nodal Officer' for each department to make easy access to the important information from various departments required by IQAC from time to time, which in turn will help to reduce the communication gap and delay in retrieving the information. The Nodal Officer will take the responsibility of documentation of relevant information from each department as suggested in the official notice and submission of the same to the concerned quarter.

4. **Making Alumni Association More Inclusive and vibrant:** To make Alumni Association more inclusive, visible and vibrant, the committee conceived a programme viz., 'Felicitation Ceremony for Eminent Alumni'. Furthermore, two eminent members for Sikh and Pandith community should be invited during the felicitation ceremony in order to make Alumni Association more inclusive.

In his concluding remarks, the Coordinator, Professor Riyaz Ahmad Shah and Co-coordinator, Prof. A.M. Chalkoo urged the members to work diligently so that this prestigious college receives a high rating from the NAAC agency. Finally, vote of thanks was presented by Dr. Ummer Rashid Zargar and with this IQAC meeting concluded.


Coordinator IQAC


PRINCIPAL

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**DATE:** 7th August, 2023**VENUE:** Conference Hall**COORDINATOR IQAC:** Dr. Reyaz Ahmad Shah (HOD Mathematics)**CO- COORDINATOR IQAC:** Prof. Abdul Majid Chalkoo (HOD Botany)**List of IQAC Members who attended IQAC Meeting held on 7th of August, 2023**

S/No.	Name of the Member	Deptt.	Signature
1.	Prof. Reyaz Ahmad Shah (Coordinator)	HOD, Mathematics	
2.	Prof. Abdul Majid Chalkoo (Co- Coordinator)	HOD, Botany	
3.	Mr. Shakti Prakash	HOD, BCA	
4.	Dr. Javaid Ahmad Reshi	HOD, Statistics	
5.	Dr. Shahzad Ahmad Wani Bhat	HOD, Commerce	
6.	Dr. Sabzar Ahmad Dar	HOD, Zoology	
7.	Dr. Naveen Hakhoo	HOD, Geology	
8.	Dr. Ummer Rashid Zargar	AP, Zoology	

9. Mir Khusrav

AP, Botany

10. Dr. Mudassir H Dar

AP, Physics

10. Irshad. Ah. Sheikh

Asst prof (Eco)

11. Rameed Yousuf Bhat

AP chemistry

Coordinator IQAC

PRINCIPAL