



INTERNAL QUALITY ASSURANCE CELL (IQAC)
Government Degree College, Anantnag
Khanabal, Anantnag – 192101 (J&K)



Website: www.qdcboysanq.ac.in

NAAC ACCREDITED GRADE "B" (CGPA: 2.53)

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Tel. No. (O) 01932-222308

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AISHE ID: C-21415

Fax: 01932-223509

No: DCA/IQAC/ IQAC /21/ 1501

Dated: 03-07-2021

MINUTES OF MEETING

The following is an account of the minutes taken at the meeting convened by the Coordinator, Internal Quality Assurance Cell (IQAC) Mr. Riyaz Ahmad Shah in the IQAC Room on 01-07-2021 at 12:15 PM. All the members of IQAC were present in the meeting.

1. Mr. Riyaz Ahmad Shah -(Coordinator)
2. Dr. Javaid Ahmad Reshi -(Co-Coordinator)
3. Mr. Shakti Prakash -(Member)
4. Mr. Arshid Hussain Bhat -(Member)
5. Dr. Nuzhat Jabeen -(Member)
6. Dr. Waheed Ahmad Khanday -(Member)
7. Mr. Farooq Ahmad Malik -(Member)
8. Mr. Mir Khusroo -(Member)
9. Dr. Umar Rashid Zarger -(Member)

Agenda of the meeting:

"To discuss the various Key Issues related to the improvement of Quality Culture in the Institution".

The meeting was chaired by the Coordinator, Internal Quality Assurance Cell (IQAC). He presented the overview of the agenda of the meeting and sought the expert advice and suggestions from the members of IQAC. The IQAC Co-coordinator presented the detailed agenda and facilitated the deliberations.

The salient deliberations of the meeting are as follows:

- I. Constitution of IQAC as per the norms of NAAC.
- II. Evolving of proper formats for Statistical information and data.
- III. Stipulation of schedule for the work.
- IV. Up-gradation of College Website.
- V. Deployment of one Computer Operator to IQAC.
- VI. Requisition should be submitted for requirement of one computer and internet facility in the IQAC Room.
- VII. Framing the academic Calendar for academic Session 2021-22.
- VIII. Interactive feedback, analysis and monitoring system should be developed in the institution. Feedback should be collect from students, parents, Teachers and Alumni through online mode.



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- IX. IQAC team should share some newly ideas about the improvement inequality of education and research.
- X. Meetings should be conducted with Stakeholders; Students, Parents and Alumina on Quarterly Basis.
- XI. Firm up collaborations and Linkages with state and industrial corporate areas.
- XII. To firm up Faculty and student exchange programmes with industrial-academia Institutions.
- XIII. IQAC should Organize Online Coaching Classes for pass out Students. In collaboration with Carrier Counseling.
- XIV. To Organize Seminars, Webinars, Workshops and Extension Lectures in Collaboration with Debate and Seminar Committees.
- XV. To speed- up the process of Registration of Alumni Association.

The meeting concluded with the vote of thanks given by Coordinator -IQAC.

Signatures of IQAC Members:

10. Mr. Riyaz Ahmad Shah

11. Dr. Javaid Ahmad Reshi

12. Mr. Shakti Prakash

13. Mr. Arshid Hussain Bhat

14. Dr. Nuzhat Jabeen

15. Dr. Waheed Ahmad Khanday

16. Mr. Farooq Ahmad Malik

17. Mr. Mir Khusroo

18. Dr. Umar Rashid Zarger

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No: DCA/IQAC/ 19AC

121/1558

Dated: 14-07-2021

MINUTES OF MEETING

The meeting of IQAC core committee members was held in the Principal office on 12th July, 2021 under the chairmanship of esteemed Principal Prof. (Dr) Manzoor Ahmad Lone. The coordinator of IQAC, Prof. Reyaz Ahmad Shah in his opening remarks informed the chairman and other members of the IQAC about the previous meeting which was held on 7th July, 2021. All the members of IQAC were present in the meeting.

1. Mr. Riyaz Ahmad Shah -(Coordinator)
2. Dr. Javaid Ahmad Reshi -(Co-Coordinator)
3. Mr. Shakti Prakash -(Member)
4. Mr. Arshid Hussain Bhat -(Member)
5. Dr. Nuzhat Jabeen -(Member)
6. Dr. Waheed Ahmad Khanday - (Member)
7. Mr. Farooq Ahmad Malik -(Member)
8. Mr. Mir Khusroo -(Member)
9. Dr. Umar Rashid Zarger -(Member)

He informed the members that IQAC has to become vibrant and active in the college in order to keep momentum with the new NAAC PEER Team Visit. He emphasized for the joint collaboration among members of the core committee for the smooth functioning of the IQAC. The plenary address was given by worthy Principal, Prof. (Dr) Manzoor Ahmad Lone in which he highlighted the importance of the IQAC for development of overall academic quality of the Institution. He emphasized that importance of IQAC in the higher education institution has increased manifold after the implementation of New Education Policy, 2020. As per worthy principal, the maintenance of quality in the colleges through robust mechanism is need of hour, and therefore role of IQAC is very important in the higher education institutions.

The agenda of the meeting was:

- I. Interaction between IQAC Committee members with regard to future planning of IQAC.
- II. Streamlining of IQAC with other committees of college.
- III. Modalities for implementing various key indicators as per new NAAC guidelines.

The esteemed Principal later on interacted with every member of IQAC, and sought their suggestion for bringing new changes in the IQAC. He directed some committee members having previous experience with IQAC to provide their valuable suggestion for future course of action.



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Dated: 14-07-2021

The important suggestions/feedback provided by Dr. Javaid Ahmad Reshi Co-Coordinator-IQAC, Dr. Nuzhat (Assistant Professor, Deptt. of Botany) and Dr. Wahid Khanday (Assistant Professor) are summarized below:

- I. Proper analysis and understanding of various key indicators as per new NAAC guidelines before starting work on various parameters.
- II. Integration and coordination of NAAC with other committees of college for streamlining the functioning of IQAC.
- III. Inclusion of faculty members of college with Board of Research Studies and Syllabus Setting committee of affiliated University (Kashmir University)
- IV. Early start of innovative certificate courses in various departments of college
- V. Inclusion of project work in the syllabus for various courses.
- VI. Starting the student exchange programmes.
- VII. Formulating a common mechanism for keeping track record of students.
- VIII. Initiating various research activities by the faculty members for increasing research quality
- IX. Providing maximum scholarship to the students.

The NAAC committee members held wide range discussion on the above points and following decisions were made:

- I. Assignments should be provided to committee members immediately for the smooth functioning of IQAC.
- II. Coordination among different members is essential for increasing the quality and efficiency.
- III. Integration and streamlining of IQAC with various college committee is to be implemented.
- IV. Close monitoring of the work on weekly or monthly basis.

The Principal further informed that our college has been assigned to mentor some colleges for NAAC preparation, and for that IQAC has to play instrumental role for guiding these institutions. He further informed that these meetings should not be conducted for the sake of meeting; rather they should be implemented in letter and spirit.

The meeting concluded with the vote of thanks given by Dr. Ummer Zargar.



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No: DCA/IQAC/ 18Ae

121/1577

Dated: 19-07-2021

MINUTES OF THE MEETING

Workshop on NAAC Awareness for Kashmir Divisions Colleges

Programme: Online Workshop on NAAC Awareness

Organized By: Divisional NAAC Committee, Kashmir Division

Coordinating College: Government Degree College Anantnag

Day and Date: Saturday, 17th July, 2021

Meeting Link <https://meet.google.com/cpddcli-qqv-d-bp>

WhatsApp group: [https://ghqilt whatsapp.com/join/j/3heXJuCRAHSo555qxCeP](https://ghqilt.whatsapp.com/join/j/3heXJuCRAHSo555qxCeP)

Participating Colleges:

01. CDC Women, M. A. Road Srinagar
02. Golt.Degree College Dooru
03. Govt.Degree College Women, Sopore
04. Govt.Degree College, Tangdhar
05. Govt.Degree College, Kelim
06. Golt.Degree College. Gurez
07. Govt.Degree College, Soibug
08. Govt.Degree College, Qazigund
09. Govt.Degree College, Vilgam

Proceeding

A Workshop on NAAC Awareness for Kashmir Divisions Colleges was organized by Divisional NAAC Committee, Kashmir Division and coordinated by Govt. Degree College Anantnag on 17th July, 2021. The programme was attended by 09 colleges from Kashmir division. The aim of the workshop was to provide information about different aspects of NAAC accreditation which is essential for improving quality of higher education. The programme started with the welcome address by Dr. Ummer Rashid Zargar, who greeted the Nodal Principal Divisional NAAC Committee, Kashmir Division and other faculty members of different colleges. The convener, IQAC, GDC Anantnag, Prof. Reyaz Ahmad Shah highlighted the objectives of NAAC by focusing on Key Indicators. Prof. Reyaz Ahmad Shah stressed for holistic approach in order to improve the quality of each key indicator which could pave the way for better NAAC accreditation. Prof.(Dr.) Yasmeena Ashai Nodal Principal, Kashmir Division Colleges, in her lead



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interaction with the participants highlighted the importance of IQAC in colleges and their role for overall development and maintenance of quality in academics. She opined that IQAC is the heart of college which can bring quality changes in academics that could transform institutions into innovative hubs. The technical session started soon after the lead presentation by Nodal Principal, Prof.(Dr.) Yasmeen Ashai. The technical session was delivered by Prof.(Dr.) Manzoor Ahmad Lone Principal GDC Anantnag. In his address, Prof.(Dr.) Manzoor Ahmad Lone highlighted all the importance aspects of NAAC which are importance during the accreditation process. Prof. Manzoor Ahmad also discussed the new format of NAAC (online mode) introduced recently by the NAAC authority. He also shared his experience of his college which was recently inspected by NAAC Peer Team for NAAC accreditation. Furthermore, Prof. Manzoor Lone mentioned some of the mistakes/loopholes while preparing for the NAAC Peer team visit. Finally, he stressed participating college to work whole heartedly for the improvement of NAAC ranking which is essential for getting grants and other academics avenues for colleges.

The vote of thanks was given by Dr. Waheed Khanday. In his remarks, he thanked Nodal Principal Divisional NAAC Committee, Kashmir Division, Prof.(Dr.) Yasmeen Ashai, Prof.(Dr.) Manzoor Ahmad Lone Principal GDC Anantnag, The convener, IQAC, GDC Anantnag, Prof. Reyaz Ahmad Shah, principals from other colleges and faculty members.

Signatures of IQAC Members:

1. Mr. Riyaz Ahmad Shah

2. Dr. Javaid Ahmad Reshi

3. Mr. Shakti Prakash

4. Mr. Arshid Hussain Bhat

5. Dr. Nuzhat Jabeen

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No: DCA/IQAC/ 19AC /21/1674,

Dated: 09-08-2021

MINUTES OF THE MEETING

The IQAC meeting was held on 7th August, 2021 in IQAC office, GDC Anantnag. The Coordinator, IQAC, Prof. Reyaz Ahmad Shah presided the meeting. The meeting was continuation of previous meeting to discuss various issues related to proper functioning of IQAC and preparation of AQAR for the academic session, 2021. In the previous meeting held on 12th July, various decisions were made such as work distribution among IQAC members on different NAAC criteria, maintaining quality and efficiency in the function of IQAC, and regular monitoring of IQAC work. Furthermore, it was decided to mentor the designated colleges as assigned by HED for NAAC preparation. All the members of IQAC were present in the meeting.

1. Mr. Riyaz Ahmad Shah -(Coordinator)
2. Dr. Javaid Ahmad Reshi -(Co-Coordinator)
3. Mr. Shakti Prakash -(Member)
4. Mr. Arshid Hussain Bhat -(Member)
5. Dr. Nuzhat Jabeen -(Member)
6. Dr. Waheed Ahmad Khanday - (Member)
7. Mr. Farooq Ahmad Malik -(Member)
8. Mr. Mir Khusroo -(Member)
9. Dr. Umar Rashid Zarger -(Member)

The agenda of meeting was:

- I. To ascertain the progress of work on different criteria assigned to different members.
- II. General discussion on various criteria and way forward for maintaining the quality in these criteria.
- III. Expert review on the AQAR report submitted by some college (including Dooru College).

Issues Discussion:

Various issues highlighted in the agenda were discussed with the core committee members and individual opinions were taken.

Some of the issues discussed during the meeting are highlighted here:

- I. Time bound completion of each criterion. There was general consensus that each member should make sure that work on different criteria should be completed within stipulated time period.
- II. Members discussed in details the progress of IQAR preparation for academic year, 2021



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The IQAC member Mr. Mir Khusru discussed some technical issues with convener and other members with regard to criteria II. Some the key issues discussed were:

- I. Duration of Semester in the college hampers the evaluation process
- II. Provision for innovation in internal assessment.
- III. Provision for Best award for teacher and student.

Decisions made:

After discussion on various issues, convener IQAC made following decisions:

- I. All members were directed to revamp their efforts for the early completion of AQAR report for the year, 2021.
- II. It was decided that members should work in cohesion for the smooth functioning of the IQAC.
- III. It was decided that all members will be taken into confidence while evaluating the AQAR report of designated college which are currently undergoing NAAC preparation.
- IV. The meeting concluded with the final remarks of Co-Coordinator, Dr. Javaid Ahmad Reshi who advocated for coordinated efforts from members for improving the quality of various key indicators.

The meeting concluded with the vote of thanks given by Co-Coordinator Dr. Javaid Ahmad Reshi .

Signatures of IQAC Members:

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