

No: IQAC/Review Meet/23/0023Date: 23rd August, 2023

IQAC
GOVT. DEGREE COLLEGE ANANTNAG



Comprehensive Review Report of AQRs

The IQAC conducted comprehensive review of different criterions of AQR in order to enhance the quality of IQAC. Overall, seven sessions were conducted in which core committee members were allowed to present the greys of different criteria. The first meeting was held on 7th August, 2023 and last session was conducted on 23rd August, 2023. In all sessions, core committee members had detailed deliberations on various shortcomings/loopholes, and at the end of each session, recommendation/suggestions were put forward for further action. All the major suggestions are highlighted below for further course of action,

Review Report of Criteria-I

Recommendations:

1. **Preparation of Institutional Policy Document:** The meeting decided to formulate updated '*Institutional Policy Document*' which will envisage the guidelines for the implementation of some of the important academic activities. The committee conceived that following points should be highlighted and mentioned in the '*Institutional Policy Document*':-

- Policy document for Ad-On and Certificate Courses approved and recommended by IQAC, Academic Affairs Committee and Skill Development Committee
- Study tours, picnics etc. should be mentioned and treated as '*Experiential Learning*' programmes. The members of IQAC expressed their observation that in most of study tours/picnics/outings, students get immense learning exposure under the natural setting and such programmes act as 'Education Beyond Class Room' activity and therefore these activities should be treated as '*Experiential Learning*' programmes.

2. **Maintenance of 'Writing Ethics' while writing different criteria's:** The committee impressed upon the members that each criterion should be written afresh without copying any content from previous AQR. except in the cases where essential information needs to be carried forward from the previous year.

3. **Nodal Officers for Each Department:** The committee unanimously decided that there should be separate 'Nodal Officer' for each department to make easy access to the important information from various departments required by IQAC from time to time, which in turn will help to reduce the communication gap and delay in retrieving the information. The Nodal Officer will take the responsibility of documentation of relevant information from each department as suggested in the official notice and submission of the same to the concerned quarter.

4. **Making Alumni Association More Inclusive and vibrant:** To make Alumni Association more inclusive, visible and vibrant, the committee conceived a programme viz., '*Felicitation Ceremony for Eminent Alumni*'. Furthermore, two eminent members for Sikh and Pandith community should be invited during the felicitation ceremony in order to make Alumni Association more inclusive.

No: IQAC/Review Meet/23/0023

Date: 23rd August, 2023

IQAC
GOVT. DEGREE COLLEGE ANANTNAG



Comprehensive Review Report of AQARs

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Review Report of Criteria-II

Recommendations:

1. **Formative Assessment To Improve Teaching Learning Process/Action Research:** The committee resolved that Formative Assessment should be employed to assess the effectiveness of different teaching methods in order to help slow learners to improve their learning process.
2. **Regular Parent-teacher meetings** to ascertain the underlying cause behind slow learning among students and to devise a strategy in consultation with parents to improve the learning process.
3. *The review committee recommended/resolved that all departments should be allowed to carry out filed trips/experiential learning trips even if it is not mentioned in their syllabus. In this direction policy should be drafted as per NEP-2020.*
4. **Institutional Reservation Policy:** The committee resolved that there should be Institutional Reservation Policy as governed by Department of Higher Education and Kashmir University.
5. The committee further recommended that In charge Criterion II be provided with one more faculty member for assistance

Review Report of Criteria-III

Recommendations:

1. *The committee recommended that all collaborative and consultancy projects should be included in the matrix 3.1.1.1 of AQAR (2022-23).*
2. In order to improve the quantity and quality of research publications in the college, the committee suggested that faculty members should be encouraged to publish joint publications (in peer reviewed journals) with the faculty from within or outside the college. The
3. The committee unanimously resolved that Research Committee should take lead to improve the quality of research by conducting awareness programmes. In addition, research committee should engage faculty members in different research related activities in which there are ample chances of publishing good papers. In this connection, key research areas should be identified in which faculty with research background should submit collaborative projects for funding.
4. The committee suggested to start faculty exchange programmes with different institutions.
5. The committee suggested that 'Student Education Programmes' should be launched in the college.

Review Report of Criteria-V

Recommendations:

1. **Creation of 'Student welfare Fund' out of income generated from college canteen:** The IQAC committee unanimously resolved the 'Student welfare Fund' should be created out of income generated from college canteen. The criteria for the selection of the beneficiaries are as given below:

A. Students who seek to avail this fellowship should be:

- Economically backward students/BPL as certified by Mohalla Committee

- Meritorious students of the college as recommended by concerned committee
- Specially abled students as certified by Disabled committed of college

The committee unanimously decided that ceiling for scholarship should be Rs 5000 (for each students)

2. In order to improve capacity building and skills enhancement in the college, the committee recommended weekly sessions by involving specific departments in the following manner:

Name of the capacity building and skill enhancement initiative	Department to be involved
1. Soft skills Language and communication skills	Department of English
2. Life skills (Yoga, physical fitness)	Physical Education
3. Health and hygiene	By inviting medical practitioner /Doctors
4. ICT/computing skills	Department of BCA & Department of Statistics

The committee further suggested that details of 'capacity building and skills enhancement' taught to 1st semester should be also included in this category. The final documentation should as prescribed format

3. The IQAC members suggested to revamp the Anti Ragging Committee in order to curb the menace of ragging in the college campus.
4. The committed agreed upon that data of grievance should retrieved from different committees such as Admission, Examination and Discipline committees
5. The committee unanimously resolved that one local fund employee (preferably computer knowing) should deputed to track the students who have qualified exams such as, JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations during the academic year. In this regard the designated official will call all pass outs 100 student each day to get relevant information of students who have qualified above exams.
6. The members of the committee recommended 'Monthly Alumni Meet' at each department. In this connection official letter should be despatched to all departments for the conduct of alumni meet on monthly basis.
7. The committee further recommend that sail of fruits should be started in the college canteen. In addition, local, organic and dry fruits should be added to the canteen menu.

Review Report of Criteria-VI

Recommendations:

1. **Modification of the vision and mission of college:** The committee recommended that vision and mission should be modified as per NEP-2020. In addition, it was recommended that all programmes should modified as per NEP 2020.
2. The college committee list should be updated yearly and same should be uploaded on the college website.
3. The committee recommended that flow chart/organogram of organisational structure of college should displayed on the college website
4. The core committee members suggested to include all e-governance/digital measures in the matrix. 6.2.3 of AQAR (2022-23) started in the year 2022, such as Beams, HRM, e-samarat, NSP, PMSSS, grievance link on the website etc.

5. The meeting decided that medical reimbursement should be mentioned in the matrix, 6.3.1 of AQAR (2022-23). In addition, details of golden card holders in the college should be mentioned in this matrix.
6. The committee recommended to revamp the Psychological/Counselling Cell
7. **The committee suggested that guest lectures should be treated as professional development programmes**, while as specific Administrative Development Programmes should be conducted on weekly basis in different departments on diverse areas.
8. The core committee recommended that all departments should be encouraged to organise professional development programmes and administrative development programmes for the larger interest of the college.
9. The members suggested to mention the information generated in the EPM and Sparrow in the matrix, 6.3.5 of AQAR (2022-23).
10. The committee unanimously decided to carry out internal audit by the Department of Commerce from the year, 2023 onwards.
11. It was recommended by the committee that funds received from DST, RUSA, UGC should be included as mobilization of funds by the college.
12. The committee suggested to treat feedback implementation as directed by HED as IQAC contribution.
13. The expert panel suggested that Alumni fund should be used as financial support to students in the matrix 6.4.2.1 of AQAR (2022-23).
14. The committee further recommended that IQAC should take lead to implement 'teaching learning process, structures & methodologies of operations and learning outcomes' by conducting quarterly meetings by inviting all the core committee members of IQAC and should take innovative policy decision that suites the demands of the institution.
15. The committee asserted that Independence Day and Republic Day parade should be treated as best practice. In addition, accommodation facility to Sarpanch's and Panch's should be also recognised as best practice.

Review Report of Criteria-VII

Recommendations:

1. **Installation of Motion Lights/Sensor Based Lights:** The committee resolved that initiatives to install sensor-based motion lights on the electric poles located in the college campus. This initiative will pave the way for sensor-based energy conservation in the campus. (For 7.1.2 Matrix)
2. **Purchase of battery powered vehicle/E-scooter:** The committee unanimously resolved that college should purchase battery powered vehicle/E-scooter for the transportation of disabled students within the college campus.
3. **Installation of Wall mounted handrail:** The committee recommended that 'Wall Mounted Handrail' should be installed in different departments for the differently abled students.
4. **Revamping of Women Development Committee (WDC):** The committee members agreed that WDC should be made vibrant and working. There was general consensus that previous performance of WDC was not upto the mark and needs immediate revamp.
5. Establishment of 'Day Care Child Centre' in the Girls Room for the female teaching and non-teaching staff
6. The committee recommended that there should be official policy document with regard to financial assistance to the underprivileged/ needy local fund employees

7. The committee suggested that free of cost general diagnosis of common diseases should be made available in the college. In this connection, some departments having expertise and available infrastructure should be instructed to make general health diagnosis.
8. The committee suggested that 'Water Quality Assessment' as a best practice should be handed over to Department of Water Management for its real implementation.



Coordinator IQAC



PRINCIPAL

No: IQAC/Review Meet/23/0023

Date 23rd August, 2023

IQAC GOVT. DEGREE COLLEGE ANANTNAG

DATE: 22nd August, 2023

VENUE: Conference Hall

COORDINATOR IQAC: ~~Pr.~~ Reyaz Ahmad Shah (HOD Mathematics)

CO- COORDINATOR IQAC: Prof. Abdul Majid Chalkoo (HOD Botany)

List of IQAC Members who attended IQAC Meeting held on 7th of August, 2023

S/No.	Name of the Member	Deptt.	Signature
1.	Prof. Reyaz Ahmad Shah (Coordinator)	HOD, Mathematics	
2.	Prof. Abdul Majid Chalkoo (Co- Coordinator)	HOD, Botany	
3.	Mr. Shakti Prakash	HOD, BCA	
4.	Dr. Javaid Ahmad Reshi	HOD, Statistics	
5.	Dr. Shahzad Ahmad Wani <i>Blat</i>	HOD, Commerce	
6.	Dr. Sabzar Ahmad Dar	HOD, Zoology	
7.	Dr. Naveen Hakho	HOD, Geology	
8.	Dr. Ummer Rashid Zargar	AP, Zoology	
9.	Dr. Irshad Ahmad	AP, Economics	
10.	Dr. Mir Khustrau	AP, Botany	
11.	Dr. Mudair Hassan Dar	AP, Physics	
12.	Rameed Younyf Blat	AP Chemistry	
13.	Dr. Mahed Blat <i>Khaday</i>	AP Chemistry	

Coordinator IQAC

PRINCIPAL