



# **SELF STUDY REPORT**

**FOR**

**3<sup>rd</sup> CYCLE OF ACCREDITATION**

**GOVERNMENT DEGREE COLLEGE (BOYS)**

GOVERNMENT DEGREE COLLEGE ANANTNAG  
192101

<http://www.gdcboysang.ac.in>

Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

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# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

Government Degree College Anantnag, one of the largest colleges of northern India, was established in 1950 as an Intermediate College and is spread over an area of 250 kanals. The college after functioning as an intermediate college for eleven (11) years got the status of Degree College in 1961-62, to cater the academic aspirations of downtrodden and backward people hailing from entire South Kashmir and even Chenab valley. The college was given 2(f) and 12 (B) status by UGC in 1972. After implementation of NCERT pattern (10+02+03) in the state in 1983-1984, the 11th and 12th classes were delinked from the institution. In 1980s IGNOU Study centre (1211) was established in the college. Under the able stewardship of eminent educationists, the college has flourished and distinguished itself as one of the quality education centres and knowledge hub of the valley in the field of Higher Education and is putting in strenuous efforts to improve the academic atmosphere through innovative methods besides maintaining its glorious past. The college is making optimal use of the available resources to keep the pace and live up to the expectations of the society in general and the student community in particular and set up new benchmarks of academic standards. During its existence of more than six decades it has tirelessly produced a vast human resource serving the state in all walks of life. In addition to basic courses, the college runs some vocational courses/certificate courses and has introduced BBA and BMMMC. The efforts are on to bring more diversity in the courses to meet the unending demands of the Society which has also become inevitable in the light of Semesterized Choice Based Credit System (CBCS) that has been introduced as part of the reforms in Higher Education and is in vogue from academic session 2016-17.

The college was Accredited by NAAC first in 2005 and then in 2012 to evaluate the academic standards of the institution conferring college with B+ and A Grade respectively. In a stride forward, the college was granted the “College with Potential for Excellence” (CPE) status by UGC in April 2016.

### Vision

**Vision:** The vision statement of the Institute is:

“To orient with the realization of the self and equip with the passion for service unto creation”.

### Mission

**Mission:** The mission of the institute lays down broad contours for participatory management and a compressive doctrine of achieving excellence in relation to teaching learning process and overall development of the institute. We have the following mission of the Institute:

- To equip the clientele with meaningful skills for an enviable approach to life.
- To work in the direction of achieving autonomy with respect to course selection, evaluation and administration.
- To keep the academic and the non-academic faculty abreast with the changing trends vis-à-vis professional expertise.

- To create conditions and building infrastructure to enable “the institution with a potential for excellence” to become a deemed university in the near future.
- To focus on societal development, research and extension viable to the contemporary issues.

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

### Institutional Strength

#### Strength

- **CPE Status:** The College was awarded the prestigious College with Potential for Excellence Status by the UGC in the year 2016.
- **Strategic Location:** The College is one of the oldest colleges in the Valley located strategically and easily accessible from all the areas of the Valley.
- **Sufficient area:** The College has a vast campus spread over 250 Kanals of land with beautiful parks and Botanical/herbal garden and thus making it possible to improve in terms of infrastructure.
- **Huge Infrastructure:** The College has an excellent Infrastructure by way of classrooms , laboratories, browsing centre, Career Counseling Cell, Smart Class Rooms , Audio Visual Centre , Fully Automated Library, N-List of online journals, Play fields, Conference Hall and state of Art Auditorium, besides wi-fi enabled campus.
- The college has been alive to social and market needs while making growth and progress on academic front and has introduced many professional and industry linked courses like BCA, BBA, BMMMC, Biotechnology, Geology and many certificate courses.
- **Student support:** The College provides financial support to meritorious and students of weaker sections of the society annually. The college caters to the needs of students belonging to different classes.
- **IGNOU Study centre:**
- The college makes its presence felt in the society by organizing extension programs on disaster management, sanitation, health and diseases and by adopting small villages.
- **Faculty Encouragement:** Appreciation and recognition of faculty work is an annual feature.

### Institutional Weakness

- **Academic Freedom:** The undergraduate colleges are constrained by their affiliated status, in terms of autonomy and space, which makes it difficult for them to adapt, to innovate and to evolve.
- **Transferable Permanent Teaching Faculty:** Permanent nature of job and non-transferability of teaching positions help faculty members to contribute more efficiently towards the development of Institution.
- **No PG courses:** Though the College is already on the path of Excellence, the main predicament that serves as a bottleneck for its development is the non-existence of PG courses despite the fact that the College has adequate infrastructure supplemented with latest technological tools and is fully capable of running PG Courses in the Arts Streams, if not in Science where Lab. component plays a significant and pivotal role.
- **Flood Prone Area:** The location of the college is flood prone making its infrastructure vulnerable. The deluge of September 2014 was a setback to college infrastructure.
- The admission policy of the welfare state affects quality teaching learning as enrolment exceeds the

caring capacity of the college.

### **Institutional Opportunity**

- **Research:** The College has a huge scope for undertaking academic and industry research; given that the laboratories are well equipped and most of the newly recruited permanent faculty members have research experience. Moreover, there are some faculty members who have also done PDF.
- **Autonomous College Status:** The college has got an opportunity to upgrade its laboratories and sports gear by making judicious use of funds from the UGC under CPE for next 05 years. Since UGC has conferred us with CPE status, the College is leaving no stone unturned to march towards Autonomous status and eventually be a Deemed University in near future.
- **Enhancement of employability of students:** By establishing Skill Institute, college can link with Industry by signing MOUs to impart skill to its students and make them employable.
- The college has about 30 posts available which can be used to introduce new employable courses.

### **Institutional Challenge**

- To make the college autonomous is the biggest challenge.
- Disruption of adherence to academic calendar
- Affiliation procedure with the university hampers the introduction of new academic courses in time.
- To decrease the rate of absenteeism in the colleges.
- External pressures to enroll students beyond its capacity.
- Enhance industry-academia interface.

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

Affiliating university (University of Kashmir) designs the curriculum which is supposed to be taught in all the affiliated colleges. Our college, however deputed board of studies members for the representation in all board meetings held in Departments of University of Kashmir regarding the curricula/syllabi revision and improvement in which all the genuine suggestions and inputs of members are taken care of. The prescribed syllabi in various disciplines is effectively implemented and completed in stipulated time and for that college has devised a committee to look after.

In order to provide fair opportunities to student community while dispensing available educational treasures, the college offers varied range of courses so as to meet the diversifying attractions and career options. Besides the existing courses, the college has introduced market/job oriented courses like Geology, BBA and BMMMC, which are only launched in a few institutions of the state.

The students of the college are exposed to various exogenous experiences by conducting field trips, projects, technical training programs and subject tours. Students of BMMMC, BCA, BBA/B.Com and Bio-technology are deputed to various reputed institutes, business units and other industrial units within the state. Besides this many training camps and workshops are arranged for the students in which well-versed national and international personalities from various institutes in the field are invited as resource persons.

Each and every time, college not only improves its teaching-learning processes but brings in more innovative and interactive technology. The college has been equipped with the modern gadgets and facilities like smart class rooms, audio visual centre, browsing centre, projectors and other ICT tools. Besides this college has well established automated central library along with reading room which fulfils the changing needs of all enrolled students.

With the introduction of choice based credit system (CBCS), the college is able to offer diversity and flexibility in terms of course choice to learners to a greater extent. It has also helped to design courses as per the regional, national and international needs. However, college is yet to realize its goal of academic autonomy, for which efforts are going on and will continue in future.

### **Teaching-learning and Evaluation**

Absolute transparency and systematic mechanism is adopted in the admission process which is managed by admission committee responsible for designing admission forms prospectus, and handbook. The admission is based on the merit in the qualifying examination with special concession to educationally backward sections of the society. The College complies with the Reservation Policy of the affiliating university and gives preference to economically and socially backward rural students, first generation learners, the differently-abled and outstanding sports persons. To cater to the diverse needs of the students various subject combinations are offered so that the students can choose the combination of subjects according to their liking and competence. On perceiving the problems of the candidates, the faculty members guide and counsel them in the choice of subjects for study according to their eligibility and desire at admission stage. The admission process is followed by academic calendar which facilitates students for participation in various curricular and co-curricular activities.

The syllabus plan is prepared by individual teachers to schedule their teaching and evaluation in accordance with the academic calendar. The student-centric methods followed in teaching and learning process ensure to create enthusiasm, ignite passion and generate curiosity among the students. The informal unit tests enable the teachers to identify the advanced and the slow learners which are given remedial classes.

The teachers are deputed to participate and present papers in seminars, conferences, symposia, workshops to enhance the quality of the teachers and also allowed to participate in orientation and refresher courses to boost their teaching skills and make their teaching more innovative and effective. Publication of research papers by the teaching faculty and students in reputed journals is always encouraged and best teachers are felicitated with awards on annual college day.

All the curricular, co-curricular and extra-curricular activities in the college are monitored by IQAC of the College supported by the senior faculty members. They ensure to provide all the necessary support to teachers and students for better teaching and learning processes. CBCS involves the evaluation of students knowledge both in subjective as well as in objective manner.

### **Research, Innovations and Extension**

Research promotion is one of the parameters for quality enhancement and IQAC in coordination with the Research Committee take the quality initiative to publicize the facilities and resources available through the college website to disseminate research culture among the internal and external stakeholders.

The college administration encourages its teachers to submit proposals for financial assistance for minor / major research projects or seminars / conferences / workshops at National / International Levels to be conducted at the college and recommends eligible faculty members to pursue Ph.D. The college organizes workshops and sensitization programs to create research spirit among teachers and students. Lot of faculty members have submitted the research project proposals to various funding agencies at individual level, some of them from the Department of Biotechnology and Physics have got the proposals sanctioned; few of which have been successfully completed and few in progress. Many teachers in the College have published their research papers in reputed National and international SCI journals with good impact factors and high citations. Some of the faculty members have both h-index and i10-index of more than 10.

College has computerized Central Library with advanced books, journals and e-resources, fully equipped laboratories especially the specialized research facility at Department of chemistry under the name Centre for Scientific Research, internet centres and extension of internet facility to the departments as a necessary facility for research.

The institution is also actively involved in extension activities to help society by its services. The college has three NSS units (two boys and one Girl) and a contingent of NCC (army wing) through which college renders social and community services. They organize blood donation camps, plantation drives, anti-tobacco, AIDS awareness, environmental awareness programs, disaster management programs, Swachh Bharat programs, etc. These extension and outreach programs are carried out in the adopted villages of the college, besides in and outside the campus. The college has also adopted Higher Secondary School Wanpoh along with High, Middle and Primary level schools under its cluster) and other schedule tribe students (Gujjar and Bakerwal students) for their enhanced infrastructure and academic development.

### **Infrastructure and Learning Resources**

To facilitate better teaching-learning a college has a clear cut policy for improving the infrastructural facilities. The college has huge built up area of about 17517.19 sq.m., which consist of 42 built structures, spread over more than 31.25 acres of land with some buildings under construction. These buildings have 43 class rooms with proper lighting, seating and ventilation, 19 laboratories equipped with good no. of instrumentation, a state of the art acoustic auditorium with a seating capacity of more than 600 and equipped with modern audio and visual equipment, 03 technology enabled smart class rooms, EDUSAT/AV room, one seminar/conference hall, admission, examination, evaluation and IT cells, a college general staff room, besides a staff room within each department, two boys hostels with a capacity of more than 100 boarders and one girls hostel with a capacity of more than 50 boarders, fully automated library with around 59,221 books and 5000 e-journals, browsing centre, a reading room, Botanical and Zoological museums, principal chamber, office room, IQAC room, girls rest/recreation room, differently abled students room, first aid/medical centre, canteen, a big college playing ground with all sport amenities, a long car parking shed /garage and many washrooms. Besides this college has a botanical garden, herbal park and many green parks and lawns to beautify the campus.

The college has its own bus and a Bolero for the necessary and immediate transport purpose. College receives the power supply from the service line and is boosted with the help of few Gen Sets, inverters and Solar Panel. For safe drinking water facility to all the students, the college has installed Commercial Water Purifier within the middle of campus and also separate purifiers at various places like hostels, library and departmental staff rooms.

The college has huge IT infrastructure which comprises of more than 200 Computers, of which more than half

are internet connected. Besides this the college is connected to national hub through Edu-Sat for students and teachers to outreach and the college has availed the benefit of NME-ICT. Also, College has taken the initiative for Digitization of college library and administration.

### **Student Support and Progression**

Students after getting admitted in the college are regularly updated via notice boards, digital boards and college website to ensure active participation by them in various indoor and outdoor sports and their encouragement for participation in co-curricular activities. Scholarships and financial schemes are given wider publicity so as to support deserving students with financial assistance from the college and assisting them to get benefit from the State Govt. and Central Govt. sponsored scholarship schemes. During the last year more than Rs 2,62,700 have been the financial support from institution distributed to about 192 deserving students besides this around 1404 students were benefited by financial support from government to support the education of such poor students.

College publishes both online as well as hardcopy of its college prospectus which highlight the facilities available in the college with information about college annual calendar, different committees of the college, library facilities, NSS and NCC, sports activities scholarship, support system, and career counselling, etc. The college also publishes its annual magazine “Verinaag” which provides a platform for creative writing of students, besides publishing a biannual news-letter “Verinaag” in June and December which highlights the student’s curricular, co-curricular and extra-curricular activities besides tabloid by BMMC dept.

The college has its grievance redressal system as well as career counselling cell well in place. Career counselling cell organizes counselling sessions for students related to their carrier and future. The college often carries out free coaching program for Civil Services aspirants of South Kashmir in which more than 1500 aspirants register themselves every time. The college has well established placement cells, for guiding students towards a better career and providing job opportunities through campus interviews with the support of prospective employers visiting this institution for placement of students in service under the project “UDAAN”.

Students from economically and socially weaker sections of the society and physically abled get desired amount of attention in terms of financial support, admissions, remedial coaching, and career counselling. Besides this the college has a well-developed women development cell, Girl’s Park and Girl’s rest/recreation room for the care and support of female students.

### **Governance, Leadership and Management**

The College has clearly defined vision, mission, goals and objectives in keeping with the objectives of Higher Education and reflecting the quality parameters. Since our college is a government run institution hence its governance and management is decided by State Government. The principal as well as other staff members are the appointee of the State Government and are governed by the service rules of Dept. of Higher Education Govt. of J&K Civil Service Laws and The university of Kashmir Act and all the changes at higher level of the organizational hierarchy are carried out by the Higher Education Department of the State Government. Principal serves as the head of the institution and sets internal policies, internal matters, internal organizational changes and internal programs of the college with the association of conveners of different committees, Heads of the departments, hostel wardens, librarian, PTI and senior member of non-teaching staff.

Since principal is DDO, the budget allocated to the college by the State Government is disbursed by him to various committees for purchase of equipments, books and other necessary expenditure. All the financial management is assisted by the Accountant who is deputed for the due purpose by the Finance Department of the State Government. The college gets financial assistance from State Government as well from UGC for achieving the goals of improvement in academic quality and infrastructure. The college always interacts with students through a feedback and redressal mechanism. The valid inputs from other stakeholders are taken through meetings with civil society, alumni association and teacher-parents meeting.

IQAC of the college holds the key for taking all the necessary decisions regarding the infrastructural and academic development and ensures the fulfilment of all the decisions taken in the beginning of the session. At the beginning of the session the IQAC draws a calendar of activities for whole year and carries out meetings regularly with different departments and committees to assess the progress. In such meetings the academic progress, student records, student progression, quantum of syllabi completed, infrastructural needs, etc. for each department are assessed.

### **Institutional Values and Best Practices**

The college has introduced following Innovations and best practices during the last five years

1. Adoption of schools (Higher Secondary School Wanpoh along with High, Middle and Primary level schools under its cluster) and other schedule tribe students (Gujjar and Bakerwal students) for their enhanced infrastructure and academic development.
2. Felicitation of teachers as best teachers for an academic year for increased positive competitiveness among them.
3. Counseling, guidance and classes for competitive exams so as to help the students in achieving their goals of cracking national and state level civil service examinations and other such related examinations.
4. Established student-college relationship using social media, like face book web feedback and feedback forms.
5. Providing of e-content/ handouts to students for easy assessing of learning material.
6. Developed a number of green areas for creating ambient safe environment.
7. Monthly inspection meeting with different departments by IQAC to assess the academic progress.
8. Wi-Fi enabled campus



## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVERNMENT DEGREE COLLEGE (BOYS)
Address	Government Degree College Anantnag
City	Anantnag
State	Jammu And Kashmir
Pin	192101
Website	<a href="http://www.gdcboysang.ac.in">http://www.gdcboysang.ac.in</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Bashir Ahmad Rather	01932-222308	9419025406	01932-223509	principal@gdcboysang.ac.in
IQAC / CIQA coordinator	Sameena Ismail	-	9622690067	-	iqacgdcang@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	07-04-1950

**University to which the college is affiliated/ or which governs the college (if it is a constituent college)**

State	University name	Document
Jammu And Kashmir	University of Kashmir	<a href="#">View Document</a>

**Details of UGC recognition**

Under Section	Date	View Document
2f of UGC	01-06-1972	<a href="#">View Document</a>
12B of UGC	01-06-1972	<a href="#">View Document</a>

**Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)**

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

**Details of autonomy**

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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**Recognitions**

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	Yes
If yes, date of recognition?	01-04-2016
Is the College recognized for its performance by any other governmental agency?	No

<b>Location and Area of Campus</b>				
<b>Campus Type</b>	<b>Address</b>	<b>Location*</b>	<b>Campus Area in Acres</b>	<b>Built up Area in sq.mts.</b>
Main campus area	Government Degree College Anantnag	Urban	31.25	12646425

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BA,Arts	36	HSSE Part II	English	1100	1100
UG	BSc,Science	36	HSSE Part II	English	600	510
UG	BCom,Commerce	36	HSSE Part II	English	300	184
UG	BCA,Computer Applications	36	HSSE Part II	English	60	55
UG	BBA,Management	36	HSSE Part II	English	50	48
UG	BA (Journalism),Multimedia And Mass Communication	36	HSSE Part II	English	20	18

### Position Details of Faculty & Staff in the College

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				16				137			
Recruited	1	0	0	1	15	1	0	16	76	6	0	82
Yet to Recruit	0				0				55			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				77
Recruited	33	8	0	41
Yet to Recruit				36
Sanctioned by the Management/Society or Other Authorized Bodies				48
Recruited	37	11	0	48
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				3
Recruited	0	0	0	0
Yet to Recruit				3
Sanctioned by the Management/Society or Other Authorized Bodies				6
Recruited	6	0	0	6
Yet to Recruit				0

**Qualification Details of the Teaching Staff**

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	
D.sc/D.Litt.	0	0	0	0	0	0	1	1	0	2
Ph.D.	0	0	0	8	0	0	15	2	0	25
M.Phil.	0	0	0	3	1	0	16	1	0	21
PG	1	0	0	4	0	0	44	2	0	51

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	7	0	0	7
M.Phil.	0	0	0	0	0	0	5	2	0	7
PG	0	0	0	0	0	0	11	5	0	16

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>					
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>		<b>Female</b>		<b>Total</b>
	2		0		2

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	5532	0	0	0	5532
	Female	192	0	0	0	192
	Others	0	0	0	0	0
Certificate / Awareness	Male	605	0	0	0	605
	Female	34	0	0	0	34
	Others	0	0	0	0	0

**Provide the Following Details of Students admitted to the College During the last four Academic Years**

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	41	31	27	5
	Female	2	1	1	2
	Others	0	0	0	0
ST	Male	17	13	15	12
	Female	0	1	5	3
	Others	0	0	0	0
OBC	Male	267	248	286	165
	Female	13	8	7	42
	Others	0	0	0	0
General	Male	1561	1147	1597	1717
	Female	45	78	92	84
	Others	0	0	0	0
Others	Male	1	0	3	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		1947	1527	2033	2030

### 3. Extended Profile

#### 3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 493

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
6	6	6	5	4

#### 3.2 Students

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
5724	5007	4897	5000	5314

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
703	697	697	690	680

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

Number of outgoing / final year students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
257	1447	1288	1495	1590



File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

### 3.3 Teachers

#### Number of full time teachers year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
100	56	41	42	43

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

#### Number of sanctioned posts year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
153	153	155	155	155

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

### 3.4 Institution

#### Total number of classrooms and seminar halls

**Response: 47**

#### Number of computers

**Response: 222**

#### Total Expenditure excluding salary year-wise during the last five years ( INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
322.5736	221.1000	12.50039	2.95398	91.09745

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

###### Response:

As the college is not autonomous so it is bound to follow the syllabus prescribed by affiliating university. However, the syllabus is designed by the university after consultation with various faculties of colleges through meetings of board of studies (BOS). For effective implementation of the curriculum, joint efforts are made by all faculty members, head of the institution and the students. In the beginning of the session, various committees are formed by the Principal of college. These committees work all through the year in a coordinated manner to ensure smooth functioning of the institution.

**Internal quality Assurance Cell** frames an academic calendar well before start of session. The draft of academic calendar is discussed with college advisory committee for approval.

**The time table committee** drafts a general time table of all courses/streams for all the semesters. Distribution of theory and practical classes and allotment of class rooms and time slots for each program is decided by the committee and approved by the Principal. The approved time table is displayed on college notice boards, website and circulated among departments.

**The Departments** are then required to prepare their own weekly time table for each class specifying the work allotment to each faculty member in accordance with the general time table of college. Also students are divided into batches consisting specified number in order to optimize the usage of laboratories.

- : To ensure timely completion of syllabus within the stipulated time frame, each teacher prepares his/ her lesson plan keeping in mind the no. of teaching hours as prescribed for the same by university. Each faculty maintains attendance register of students which is regularly checked by monitoring committee. Use of teaching aids is mandatory for efficient delivery of curriculum. Remedial classes and written study material are also provided to students.

**Monitoring committee:** The monitoring committee keeps a vigilance all around the college and ensures that classes are running smoothly.

**Examination committee :** Although the final examinations are held as per university guidelines, the examination committee collects a course completion certificate from each faculty member before commencement of exams. During the term end examination the committee assigns classrooms and engages supervisors/invigilators for conducting the exam. It also prepares date sheet for conduct of internal assessment/practical exams and submit awards to university through online mode.

**Library Committee:** This committee ensures that all the books prescribed in the syllabi are available in the college library and new books are purchased through this committee in tune with changed syllabi on yearly basis.. Rare and expensive texts are kept in the reference section of library. Further the library

houses a browsing center where students can use internet facility.

In addition, the college organizes conferences, workshops etc. with external experts from various fields and institutions, both at the department level and as a part of inter-disciplinary activities. Subject related projects, surveys, field trips are also conducted to impart practical knowledge to students.

### 1.1.2 Number of certificate/diploma program introduced during the last five years

**Response:** 3

#### 1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
01	02	0	0	0

#### File Description

#### Document

Details of the certificate/Diploma programs

[View Document](#)

### 1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

**Response:** 28.37

#### 1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	8	2	0	4

#### File Description

#### Document

Details of participation of teachers in various bodies

[View Document](#)

Any additional information

[View Document](#)

## 1.2 Academic Flexibility

### 1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

**Response:** 18.05

1.2.1.1 How many new courses are introduced within the last five years

Response: 89

File Description	Document
Details of the new courses introduced	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented****Response:** 100

1.2.2.1 Number of programmes in which CBCS/ Elective course system implemented.

Response: 6

File Description	Document
Name of the programs in which CBCS is implemented	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years****Response:** 2.41

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
286	353	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	<a href="#">View Document</a>

**1.3 Curriculum Enrichment**

### 1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

#### Response:

As per directives of Honorable Supreme Court of India, a compulsory course on Environmental science is being taught to all students in second year of BA, BSc, BCom, BCA, BBA and BMMMC programmes and in Ist and 2nd Semester as per CBCS.

Matters of societal and ethical importance like ethics of research, plagiarism, laws of business, environmental issues, sustainability, gender bias, medical awareness etc are integral part of various courses taught in the college.

#### List of Courses Relevant to cross cutting issues

S. No	Name of Course	Course code	Class
1	Environmental economic	DSE-ECO-05	6th semester (BA)
2	Entrepreneurship for self employment in Jammu and Kashmir	SEC-ECO-05	6th semester (BA)
3	Paleontology and societal remote sensing	GL-T6	6th Semester (BA)
4	Human Geography	GG-CR-16301	3rd semester (BA)
5	Regional planning and development	GG-SEC-16401	4th Semester (BA)
6	Environmental Studies		1st Semester and 2nd semester (BA/BSc/BBA/BCA/BCom/BMMMC)
7	Entrepreneurship development		1st semester (BBA)
8	Ethics and corporate social responsibility	BBA-204	2nd semester (BBA)
9	Fundamentals of management and Organizational Behavior	BBA-102	1st semester
10	Human Resource Management	BBA-402	4th semester (BBA)
11	Business Taxation	BBA-601	6th Semester (BBA)
12	Personality Development and communication skills	BBA	2nd year
13	Industrial Relational	BBA-502	5TH Semester (BBA)
14	Molecular biology and Genetic Engineering (ethics and biosafety of DNA recombinant technology)		5th Semester, 3rd Year (Biotechnology)
15	Molecular Biology , Enzymology and Techniques (Intellectual Property Rights)		2nd Year (Biotechnology)
16	Human rights in Islam	SEC-IS-02	3rd, 4th, 5th and 6th Semester
17	Islam and Women	SEC-IS-06	3rd, 4th, 5th and 6th Semester
18	Management Information system	BCA-S-204	2nd semester (BCA)

19	Web design and Microsoft, .NET (Cyber Crimes)	BCA-SV-04	5th Semester
20	Business organization and management	BC 1.3	1st Semester
21	Income tax law and practice	BC 3.2	3rd Semester

Apart from curriculum various initiatives are being taken by institution to instill these values in students to ensure their holistic development so as to groom them as responsible citizens of country.

Fulfilling our environmental responsibility we carry out plantation drives, cleanliness programmes in adjoining areas, rallies against pollution etc., blood donation camps through student volunteers.

Each year college celebrates, 'Womens' Day', 'Ozone Day', 'Anti-tobacco Day', AIDS Day so as to bring awareness among students about such issues of societal importance.

A women development cell is actively working in college to address to various issues of female employees and girl students. The college has separate girls room, girls park and restroom facility for female students. The college organizes seminars and lectures on issues of gender sensitization, eg 'Psycho-Analysis of women in kashmir'. The cell conducts periodical meetings with girl students to sensitize them about the issues related with women health care and gender discrimination. The cell also conducts rallies and awareness programmes on rights of women etc.

### 1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

**Response:** 7

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

**Response:** 07

File Description	Document
Details of the value-added courses imparting transferable and life skills	<a href="#">View Document</a>
Brochure or any other document relating to value added courses.	<a href="#">View Document</a>

### 1.3.3 Percentage of students undertaking field projects / internships

**Response:** 6.45

1.3.3.1 Number of students undertaking field projects or internships

Response: 369	
File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 1.4 Feedback System

<p><b>1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni and 5) Parents for design and review of syllabus-Semester wise/ year-wise</b></p> <p><b>A. Any 4 of the above</b></p> <p><b>B. Any 3 of the above</b></p> <p><b>C. Any 2 of the above</b></p> <p><b>D. Any 1 of the above</b></p> <p><b>Response: D. Any 1 of the above</b></p>	
File Description	Document
Any additional information	<a href="#">View Document</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View Document</a>
URL for stakeholder feedback report	<a href="#">View Document</a>

<p><b>1.4.2 Feedback processes of the institution may be classified as follows:</b></p> <p><b>A. Feedback collected, analysed and action taken and feedback available on website</b></p> <p><b>B. Feedback collected, analysed and action has been taken</b></p> <p><b>C. Feedback collected and analysed</b></p> <p><b>D. Feedback collected</b></p> <p><b>Response: A. Feedback collected, analysed and action taken and feedback available on website</b></p>	
File Description	Document
Any additional information	<a href="#">View Document</a>
URL for feedback report	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Average percentage of students from other States and Countries during the last five years

**Response:** 0

##### 2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

#### File Description

#### Document

List of students (other states and countries)

[View Document](#)

Institutional data in prescribed format

[View Document](#)

#### 2.1.2 Average Enrollment percentage (Average of last five years)

**Response:** 88.94

##### 2.1.2.1 Number of students admitted year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1947	1527	2033	2030	1801

##### 2.1.2.2 Number of sanctioned seats year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2130	2110	2110	2090	2060

#### File Description

#### Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

#### 2.1.3 Average percentage of seats filled against seats reserved for various categories as per



**applicable reservation policy during the last five years****Response:** 41.94

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
340	302	341	229	244

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

**2.2 Catering to Student Diversity****2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners****Response:**

As per Govt. policy, the college has to offer admission to the students from diverse backgrounds. Once the students are enrolled to a particular program, the process of evaluation starts and it continues till they pass out the program. Academic excellence of students is initially assessed through their class response and exam performance and accordingly students are grouped as advanced learners and slow learners.

Academically advanced students are encouraged in different ways, like class discussions, participation in workshops, seminars, science exhibitions, competitions, publishing articles in both college magazines as well as local newspapers. Advanced knowledge is imparted to such students by conducting special sessions in their subjects. Further, these students are guided about scientific writing and are given exposure by collaborating them to various industries/laboratories etc. Awareness programs on issues of societal importance are also carried out through these students. Further, a counseling cell has been framed by institution to guide these students about various career choices. Also competitive guidance books for various competitive exams (GRE/GATE/CMAT/GMAT/NDA/UPSC etc.) are also readily available in the college library.

For slow learners, remedial classes and doubt clearing sessions with concerned teachers are carried out by the institution on regular basis. The teachers prepare their own plan of action to improve the levels of learning of students in their respective subjects/courses. Special classes especially in the subjects/stream which they have not learnt at qualifying classes are arranged. Each teacher maintains one to one relation with their students and such students are encouraged to bring up their doubts and accordingly different topics are re-explained. Praise and Raise technique is used to boost the morale of slow learners. Handouts and video lectures are also made available for such weak students.

Class attendance is used as another parameter to judge the sincerity of students and those with low

attendance are counseled individually.

### 2.2.2 Student - Full time teacher ratio

**Response:** 57.24

### 2.2.3 Percentage of differently abled students (Divyangjan) on rolls

**Response:** 0.07

#### 2.2.3.1 Number of differently abled students on rolls

Response: 4

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 2.3 Teaching- Learning Process

### 2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

**Response:**

Ultimate success of any educational institution is in producing well learned students. The institution is committed to adopt all the latest teaching and learning tools and techniques so as to maximize the attainment from all course curricula. The college has evolved various methods of teaching & learning to enhance the learning levels of the students in different subjects. While designing teaching plans, the faculties take into consideration, the diversity of learners in respect their socioeconomic background, individual learning abilities, level of knowledge and skills acquired by them at +2 level

For attaining better learning outcomes, teaching is made more participatory and interactive. A general interactive session is conducted whenever a new topic/chapter is introduced. In depth explaining of subject allows teacher to harness positive outcome from the students. The innovation used is unique to student-teacher group. All faculties make use of audio-visual facility for delivering lectures.

Students of science subjects like biotechnology, physics, chemistry, zoology and botany are engaged in number of activities that help the students to acquire the better understanding of topics. Laboratory experimentation is essential part of all science subjects. These laboratory classes help the students to experience practically what they are taught in class room. Subject tour is conducted every year that enables students to practically use their class room learning.

Class room power point presentations is another effective method where students are made to play the role of teacher. This ensures that the students have acquired through understanding of the topic given to them.

Groups of 4-5 students are made and they are assigned the topics of their choice from the syllabi. The students are required to study the topic in detail, collect the background information and also to make power point presentation. Through this practice, not only students acquire thorough understanding of their topic but also refine their creativity, presentation skills, friendliness to e- learning resources and team work spirit.

Subjects like B Com and BCA carryout projects that include market surveys or industry visits. This practice gives the students an opportunity to extend their class room learning to the real life. In final semester students of BCA, Commerce, BBA etc. are required to work on a project under the guidance of faculty members.

Likewise, students of biotechnology are encouraged to participate in state level seminars, quiz competitions, poster presentations, model making etc. in order to instill in them a spirit of research. This institution regularly participates in inter college and intra college debate and seminars.

INFLIBNET facility is provided for learning and academic pursuit. NME-ICT (**National Mission on education through information and communication technology**) is provided for greater access to e-learning source. Further, the institution invites eminent scholars from different fields for student interactions. Such interactive sessions allow students to clear their doubts and also provides a positive encouragement to students.

Group discussions, audio visual presentations, class seminars, experimental methods, assignments, subject specific tours, field trips, subject-based quiz programs are routine practice of teaching pedagogy

### 2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

**Response:** 67

#### 2.3.2.1 Number of teachers using ICT

**Response:** 67

File Description	Document
List of teachers (using ICT for teaching)	<a href="#">View Document</a>

### 2.3.3 Ratio of students to mentor for academic and stress related issues

**Response:** 62.9

#### 2.3.3.1 Number of mentors

**Response:** 91

File Description	Document
Any additional information	<a href="#">View Document</a>

### 2.3.4 Innovation and creativity in teaching-learning

#### Response:

To cope up with unique needs of students, the institution is open to adopt any new methodology for effective teaching-learning process. Faculty members exercise flexibility with respect to adoption of teaching methods. Institution houses a well equipped conference hall, state of art auditorium, audio-visual center and smart class rooms to provide different learning atmospheres to the students. To enhance the interest of students and prolong their concentration span and to give them the practical applicability of curriculum various means are used such as

- Screening of documentaries both subject specific and of societal concern.
- Simulatory method of classes.
- Learning outside classrooms.
- E-learning and Interactive sessions.
- Video lectures.
- Projects on real life problems,
- Links to different educational websites like NPTEL (National Programme on Technology Enhanced Learning) are available on college website.
- Training of students on e- concepts (e-banking, e-commerce etc.).

A culture of creativity, critical thinking and scientific temperament is nurtured in the institution. Talent hunt programs are conducted at the beginning of every year to find the variously gifted students. These students are groomed by different committees as per their talent. Debates, writing competitions, drama, cultural programmes, sports events etc are part of the regular academic calendar of the institution. Further, students are encouraged to participate in local, state and national level competitions. Students with scientific bent of mind are groomed through exposures to workshops, and laboratory visits. They are encouraged to take up small projects.

To improve communication and soft skills in English, language lab has been set up by the college. Students and faculty in general and faculty of English in particular have immensely benefited from it.

The college publishes annual magazine “Verinag”. Students actively participate in the process by subscribing their write ups. This refines/enhances their writing skills. Through various competitions like poster presentation, painting competitions, dramas etc. the creative talent of students is explored. Mass communication students are encouraged to make documentaries on the issues of societal concern. The department of BMMMC also publishes a tabloid, "Illustrator" through which the students are trained for taking their profession as future journalists.

The college organizes a number of programmes through students like plantation drive, Extension/outreach programmes, Swatchh Bharat week, blood donation camps, etc. Such initiatives allow students to develop their interpersonal skills, overcome group hostilities and also inculcate in them leadership qualities and team spirit.

## 2.4 Teacher Profile and Quality

### 2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

**Response:** 36.65

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

**Response:** 27.05

#### 2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
28	16	12	10	11

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 2.4.3 Teaching experience per full time teacher in number of years

**Response:** 9.7

#### 2.4.3.1 Total experience of full-time teachers

**Response:** 970

### 2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

**Response:** 1.77

#### 2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	01	00	0	00

<b>File Description</b>	<b>Document</b>
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

**Response:** 0

##### 2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

<b>File Description</b>	<b>Document</b>
List of full time teachers from other state and state from which qualifying degree was obtained	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

**Response:**

Mechanism for continuous internal evaluation is built into the total teaching-learning process. All round assessment of the learners is made throughout the year. This internal assessment is used to monitor the level of learning of students of our college. The examination committee along with head of the institution has designed a robust and transparent system for carrying out internal examination and evaluation of students and bring in reforms in the pattern etc to make evaluation process more result oriented. Members of examination committee ensure regularity and transparency of examinations. Faculties are assigned the duties of supervisor. The internal examinations operate in following pattern.

First of all, the institution has made 75 % attendance mandatory for all students to appear in the examinations. This reform ensures regularity among students. Any student failing the required cut off attendance is required to produce a written justification for his/her absence duly signed by the parents.

Internal evaluation consists of three main components i.e mid-term examination, internal practical examination and viva-voce. Mid-term examination is conducted after the completion of 50 % syllabus. The performance of students is important parameter to identify slow learners. Remedial classes are conducted for such students. Further, the improvement in these students is assessed by assignments and/or re-examinations.

Internal practical and viva-voce are conducted before the commencement of final examinations. The total score of students in internal practical accounts for 30 % of total marks. The practical examination is conducted by the internal and external examiners appointed by the college competent authority.

At the department level students are evaluated and encouraged through assignments, quizzes, oral presentations etc. in order to develop in them a comprehensive understanding of the subject.

### **2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety**

#### **Response:**

Examinations form an integral and important part of any educational institution. A robust, transparent and well defined examination system forms the backbone for the institutional functioning. The overall learning outcome of students is assessed through these examinations. Although the final/external examinations are carried out by the affiliating university, the college carries out internal assessment/examination of students itself through a well defined/designed exam management system attuned with university guidelines

The convener of examination committee is in-charge for all internal examinations conducted by the college. Internal assessment/ examination is carried out in two parts i.e mid-term examination and practical and viva-voce examination. The students are made aware of this general examination scheme in the very beginning of session. The dates for mid-term examinations are decided by the examination committee in accordance with the feedback received from concerned faculties and accordingly notified. The records of mid-term examination are kept in examination cell as well as academic departments. Important circulars and notices regarding the evaluation process are displayed on the college notice boards as well as college website.

To ensure the transparency of process, the desiring students are allowed to see their answer scripts in the concerned departments. Re-evaluation can be requested in case any student is unsatisfied with the evaluation.

For assessment of practical understanding of concepts in subjects of computer applications, biotechnology, physics, botany, geography, etc. an internal practical examination is conducted before the final university examinations. Students are required to submit the practical notebook before examinations. Further, the communication skills are tested through viva-voce examinations.

### **2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient**

#### **Response:**

Students are main stakeholders in any educational institution. Efficient examination system and timely announcement of results goes a long way in guaranteeing students satisfaction and is ultimate bench mark for institutional success. The examination committee is well aware of the need of transparency in the system. Every effort is made to keep the system transparent and to address students' grievances in stipulated time frame. Following is summary of the practices that are followed to achieve the transparency and efficiency in examination process.

- The examination committee of the college headed by coordinator conducts the examination fairly and any change in the pattern etc is well communicated to the students beforehand.
- If any student misses internal/test/practical exam due to involvement in sports or seminars or any competitive selection, separate test is conducted for them.
- Any student found guilty of any malpractice or unfair means is reported to the examination committee. The quantum of punishment is decided by the committee only after verification of facts and objections raised by the concerned students. The committee always use reformative means in dealing with such students
- The marks in internal exam as well as external exam are displayed at affiliating university website prior to declaration of the result.
- After the declaration of result, 15 days are given to students to submit their application regarding re-evaluation, rechecking, etc.
- Students submit their grievances orally or in written form to Grievance Redressal Cell/Examination committee.
- In case of the grievances of students relating to internal tests, the concerned members are instructed by the cell to re-evaluate the test paper or home assignments within prescribed time period. Internal marks are recorded in register maintained in the college by the respective departments and are uploaded as per notification of the affiliating university. Discrepancies in name of students, roll number etc. are resolved by the examination cell.
- The grievances related to the final marks of students are communicated to the principal, which are forwarded to affiliating university for redressal.
- The affiliating university has also the provision of providing photocopy of the answer scripts to the aggrieved students on demand.

#### **2.5.4 The institution adheres to the academic calendar for the conduct of CIE**

##### **Response:**

Academic calendar is drafted well before the commencement of new academic year and teaching workload. The institution draws a broad timeline for all the important activities to be executed during the academic session. The college tries to adhere to the academic calendar as much as possible. However, the concerned subject teacher exercise liberty with respect to conducting of class tests, practical, assignments etc. Completion of syllabus is mandatory before the announcement of final end term examinations, yet teachers are allowed to decide their own work plan as per their convenience. All academic activities are carried out as per the calendar. All prominent permissive national & world days are observed as per the schedule of Higher Education department. Co-curricular and extracurricular activities are conducted as per schedule. Workload allotted as per UGC/university norms.



## 2.6 Student Performance and Learning Outcomes

### 2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

**Response:**

Programme outcomes (PO) of each programme are displayed on the college website as well as on the college notice board at the time of admissions. The students are counseled by introducing them to the programme outcomes at the time of admission. Further, the programme specific outcomes (PSO) are displayed in the respective academic departments. Every course has unique objectives that are clearly defined and approved by the board of studies (BOS) of Kashmir University. The concerned teacher is required to introduce the students about the course outcomes in the very first lecture. Learning objectives of a particular course are clearly explained to the students. The students are also made familiar with the general pattern of teaching, assignments, examination and evaluation in the beginning of academic session. Copies of syllabi are kept in college library for the use of students. The same are available on college web site also.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

### 2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

**Response:**

Every program offered by the college aims at achieving many goals. Attainment of PO, PSO and CO are assessed in a number of ways throughout the duration of semester. The methods employed for evaluation are unique and subject oriented. The means of assessment are both written and oral. Class tests, group discussions, home assignments, quizzes, poster presentations, power point presentation, internal examinations, viva-voce etc are different ways used by teachers to assess the outcomes of course. Use of different techniques allows different students to express their knowledge optimally. The final evaluation of students is done by university in the form of term end examinations. Again the university has reformed the examination pattern. The questions are divided into objective type, short answer type/medium type and long answer. Such a pattern tests the students' understanding of subject and expression of knowledge by imposing word limit. This practice makes the expression of knowledge more precise and refined.

### 2.6.3 Average pass percentage of Students

**Response:** 69.95

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 966

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 1381

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.02

NAAC

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

**3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)**

**Response:** 0.57

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0.566	0	0	0

#### File Description

#### Document

List of project and grant details

[View Document](#)

e-copies of the grant award letters for research projects sponsored by non-government

[View Document](#)

**3.1.2 Number of research projects per teacher funded, by government and non-government agencies, during the last five year**

**Response:** 0

3.1.2.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 01

3.1.2.2 Number of full time teachers worked in the institution during the last 5 years

Response: 282

### 3.2 Innovation Ecosystem

**3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge**

**Response:**

Institution has an innovation club that nurtures the innovative ideas of students. This club encourages

students to think unconventionally, to develop new ideas, and also makes students aware about various government/ non-government schemes available for obtaining financial support. Students are welcome to express their ideas which are then polished by members of the club. The institution provides the basic infrastructure/facilities/financial aids/guidance to design the preliminary prototype of the innovation. The institution facilitates the promising student innovators to incubate their ideas at incubation centers set up by GIAN (Grassroot Innovation Augmentation Network) and NIF (National Innovation Facility) of Kashmir University, Srinagar and Innovation Incubation and Entrepreneurship Development Center (IIED) – NIT, Srinagar. In addition to facilitating the development of innovation, the college has established an IPR cell that makes the students aware about how they can protect their innovation and commercialize the innovation through various programmes on IPR (Intellectual Property Rights) and patenting process.

Prof. Barkat Ahmad Ganaie and Mrs Sameena Ismail are the members of Kashmir Innovation Forum. Prof. Barkat Ahmad Ganeie attended Rural Technology Action Group Meeting at Jammu university organized by the Chief Scientific Advisor, Govt. of India, New Delhi in collaboration with Jammu University. It is pertinent to mention that Prof. Barkat Ahmad Ganaie along with his student namely Mr. Khursheed has applied for a patent for his innovation "Barkh Turbine" that is an Improved Hydro Screw Turbine. He has also got 1st installment from DSIR for commercializing his prototype.

### 3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

**Response:** 4

#### 3.2.2.1 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	02	02

File Description	Document
List of workshops/seminars during the last 5 years	<a href="#">View Document</a>

### 3.3 Research Publications and Awards

#### 3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

**Response:** Yes

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

**3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards****Response:** No**3.3.3 Number of research papers per teacher in the Journals notified on UGC website during the last five years****Response:** 0.46**3.3.3.1 Number of research papers in the Journals notified on UGC website during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
56	12	23	18	24

**File Description****Document**

List of research papers by title, author, department, name and year of publication

[View Document](#)**3.3.4 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years****Response:** 0.41**3.3.4.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
1	4	2	9	07

**File Description****Document**

List books and chapters in edited volumes / books published

[View Document](#)**3.4 Extension Activities****3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years****Response:**

College has actively shouldered the societal responsibilities from the beginning. Every year is marked with a number of societal and social activities. All the activities pertaining to extension and outreach are carried out through college NSS group. The college has a proactive NSS group constituting of three units of 100 volunteers each, headed by a programme officer each. Out of three one is girls unit. In addition to NSS college has one NCC Army wing. NCC cadets are deputed every year for various camps including National Integration Camps organized by NCC Directorate. Besides college celebrates international Youth/Yoga Day every year.

Social services carried out every year include plantation/cleanliness drives in and outside the college, blood donation camps, road safety drives, cleaning of nearby natural water bodies, anti-polyethene campaigns, drug de-addiction sensitization, gender sensitization, distributing supplies to poor and needy etc. The college organizes camps for facilitation of Amarnath pilgrims every year.

The college has adopted the Gujjar Bakarwal hostel boarders and Higher secondary schools for their academic growth.

Whenever any emergency situation arises, this college has played a heroic role in bringing relief to the victims. During the deluge of 2014, the students of this college not only actively participated in re-establishing of the college but also were front runners in distributing the relief to the victims of flood. It is pertinent to mention that two NSS volunteers namely Aadil Hussain Dar and Jaffar Ayoub got Award of Honour for their efforts during deluge 2014. Thereafter, a disaster management and preparedness workshop was organized by the college and an amount of One lakh was donated towards flood relief.

The NSS volunteers actively and enthusiastically participate in Swatchh Bharat Campaign since its launch and try their best to contribute in making the campus, locality surrounding the campus and adopted villages open defecation free.

During elections the student volunteers impart training about the use of Electronic Voters Machines.

The college also highlights the flaws that go un noticed in the town, for example the college compiled a report about the extent of outlets of open drainage in to the Jhelum river. Similar, survey was carried out in nearby Panzath village (Qazigund) and report of the deterioration of local water body due to human activities was prepared.

The college students are made to lead these programmes from front with the purpose of inculcating a sense of societal responsibility in them and to make them more empathetic. In this process a sense of humanity and teamwork is incorporated in them. The students realize their potential in bringing about a difference in society through these activities. Through these programmes, the students are groomed for their future role as responsible citizens of India.

### **3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years**

**Response: 0**

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	00	0

File Description	Document
Number of awards for extension activities in last 5 years	<a href="#">View Document</a>

**3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years**

**Response:** 102

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
27	23	31	12	9

File Description	Document
Reports of the event organized	<a href="#">View Document</a>
Number of extension and outreach programs conducted with industry,community etc for the last five years	<a href="#">View Document</a>

**3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years**

**Response:** 11.63

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
674	290	213	958	908

File Description	Document
Report of the event	<a href="#">View Document</a>
Average percentage of students participating in extension activities with Govt. or NGO etc.	<a href="#">View Document</a>

### 3.5 Collaboration

#### 3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

**Response:** 14

##### 3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
10	0	2	1	1

File Description	Document
Number of Collaborative activities for research, faculty etc.	<a href="#">View Document</a>

#### 3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

**Response:** 3

##### 3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2017-18	2016-17	2015-16	2014-15	2013-14
2	0	1	0	0



<b>File Description</b>	<b>Document</b>
e-copies of the MoUs with institution/ industry/ corporate house	<a href="#">View Document</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	<a href="#">View Document</a>

NAAC

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

**4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.**

**Response:**

The college has adequate teaching and learning facilities. In terms of number of class rooms, laboratories, computers and browsing centers, audio visual room, conference hall, auditorium, botanical garden, herbal garden, museums, administrative block, library, hostels, canteen, girls room, gymnasium, language lab, etc. the college is self-sufficient. Sr No. Description of facility Quantity 1 Class room 43 2 Smart Class Rooms 03 3 Laboratories 19 4 Language Lab 01 5 Computer Labs 03 6 GIS Lab 01 7 Audio Visual Hall 01 8 Seminar Hall 01 9 Auditorium 01 10 Library 01 11 Mini Press 01 12 Herbal Park 01 13 Botanical Garden 01 14 IT and SS Room 01 15 Museums 02 16 Studio 01 17 Student Photostat Facility 01 18 Admission facility 01 19 Medical Center 01 20 Differently Abled Students Room 01 21 Girls Common Room 01 22 Toilet Blocks 05 (Boys=04, Girls=01) 23 Canteen 01 24 Hostel 03 (Boys=02, Girls=01) ? The college has one of the oldest and finest fully automated library with a huge collection of more than 50,000 titles comprising of text books, reference books and very rare manuscripts. The NAAC team in 2012 had all praise for the rare and invaluable manuscripts available in the Library. In the subject of English, there are more than six thousand precious titles covering all the aspects of pre and postmodern literature. In the subject of Mathematics, the collection of three thousand advanced reference books, is a real treasure of information in the repository. The Library also has a fully functional browsing centre where students can browse and download relevant information/material at a very fast speed. ? The college has well-equipped smart class rooms, where students are exposed to latest trends in technology enhanced teaching-learning process. The eye catching class room using interactive modules is an additional facility for fostering the teaching-learning process. ? The college has also a well equipped Audio-visual centre where students watch videos on diverse topics in different streams. Besides the faculty members make better use of the electronic gadgets and deliver their discourses in an efficient way. ? The college has three hostels, of which one is exclusively for girls, with very pristine and clean Dining Halls/Kitchen and capacious enough to accommodate about 300 students. The students avail this facility on minimum rental charges. ? The college, besides having a Conference Hall, has one of the best state of art Auditorium in the state, where prestigious functions are organized. This facility is also used to show subject specific documentaries to the students and provides a platform for the students to showcase their talent. ? The college is sufficiently equipped with teaching aids like OHP, Video cameras, Projectors, Computers, printers, scanners etc. ? The MMMC department has a well established studio for students to refine their professional skills.

**4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor), gymnasium, yoga centre etc., and cultural activities**

**Response:**

GDC Anantnag has always been amongst the best colleges of valley in terms of promotion, participation and achievements in the field of games and sports. The college has a well-developed and well maintained department of Physical Education that has been always providing facilities and opportunities to students so that they can excel in field of sports. That is the reason for the endless list of achievements in this field by the College. The college has shown supremacy in field of sports from a long past and in recent years, has boosted its rate of achievements.

The college has got a well maintained playfield constituting a cricket ground, a football ground, a hockey ground, two volleyball courts, two tennis courts and a cricket practice net stand. The playfield is fenced from all sides and has also got drinking water facility for students alongside. The department of physical education has procured three lawn mowers and one ride-on mower to trim the grass and keep the surface of field in a proper shape. Moreover, the department has got all the important equipments required for conduction of any one of the games that the ground can support, may it be sight-screens, mats, boundary ropes for crickets, or nets and stands required for commencement of Hockey and Football matches, the equipments used by players like bats , balls, rackets, uniforms etc. The college has also provided the department with one motorized pitch roller (01 ton) and one manual roller (half ton) for regular leveling of the cricket pitch and sometimes other portions of the playground

The College organizes Annual College Road Race and Cycle Race each year in which a lot of students take part with zeal and zest. For this purpose, the college has provided the department of Physical Education with adequate number of racing cycles, safety helmets, pumps, uniforms and numbering tags.

Apart from the outdoor game facilities, the College has got good indoor sports facilities for students that include a well- furnished gymnasium and fitness centre, having adequate weights, treadmills, stationary bikes etc. Two TT Tables are also installed in the TT Hall for the interested students. A separate space has been provided for students who like the game of Carrom & Chess. A Yoga Centre has also been maintained in a very calm environment.

The College also caters to the interests of students who are keen to participate in adventurous sports and as such has also got a good store of waterproof tents, sleeping bags, warm mats, Jungle Boots ,skiing equipments etc.

Moreover, the College considers the safety of students a priority. Injuries are unavoidable in sports activities, as such the department of physical education has been provided with a few portable and handy first aid boxes and a refrigerator for ice packs, even when College has a separate Dispensary.

The College has planned to construct an indoor badminton hall and a basketball court during this year and for that purpose, a portion of college land has been already been reserved.

#### **4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc**

**Response:** 23.4

##### 4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 11

<b>File Description</b>	<b>Document</b>
Number of classrooms and seminar halls with ICT enabled facilities	<a href="#">View Document</a>

#### **4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation**

during the last five years.

**Response:** 66.49

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
268.6100	215.4600	6.00	0.14000	90.20000

File Description	Document
Details of budget allocation, excluding salary during the last five years	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

### 4.2.1 Library is automated using Integrated Library Management System (ILMS)

**Response:**

The college central library has a long back history of more than sixty five years. It had its beginning when the college was established in the year 1950. Since then the library is catering the needs of wide spectrum of users and continuously expanding its horizons in terms of collection, services and operations. This library is housed in a newly constructed building comprising of three spacious sections. It has the privilege of being the largest library in the district and second in the division after the library of University of Kashmir with a rich collection of more than sixty three thousand text books, reference books, magazines and periodicals. In addition to issue and return of documents/books, the library offers various other services like reference service, current awareness service, etc. Reprographic facility, browsing centre and Wi-Fi facility is also made available for the stakeholders. The library has a spacious reading room housed in the old block where newspapers, magazines and career related books are kept for reading. In addition to the general collection the library has a good collection of rare books dating back to nineteenth and twentieth century. The library has recently established a "Best Seller" book corner. To keep abreast with the latest developments in information and communication technologies the library is fully automated and all the circulation operations are carried out using KOHA software. For easy access and retrieval offline OPAC is available in the college library and also on the college website. Library Automation Year of Automation: 2015 Name of ILMS: KOHA Version of ILMS: 3.11 Nature of Automation: Circulation Fully Automated No. of Resources Automated: 43,000

### 4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

**Response:**

The library has evolved a system to ensure purchase and use of current/latest titles. The departments

through their respective HODs demand for the latest titles of text books and reference books in accordance with changing syllabi as prescribed by the University of Kashmir. The librarian in consultation with library committee recommends the books that are then purchased accordingly. More than 5658 books pertaining to different subjects were purchased during 2013-14 to 2017-18 and added to the library collection.

In addition to the general collection, the library has a good collection of rare books dating back to nineteenth and twentieth century. About 1069 rare books pertaining to different aspects of knowledge have been kept in a separate section for easy access (List of some titles uploaded in additional information).

File Description	Document
Any additional information	<a href="#">View Document</a>

#### 4.2.3 Does the institution have the following:

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

**Response:** B. Any 3 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	<a href="#">View Document</a>

#### 4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

**Response:** 5.77

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
17.79651	3.68710	2.7	2.21885	2.44320

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	<a href="#">View Document</a>

#### 4.2.5 Availability of remote access to e-resources of the library

**Response:** Yes

#### 4.2.6 Percentage per day usage of library by teachers and students

**Response:** 5.6

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 326

File Description	Document
Any additional information	<a href="#">View Document</a>

### 4.3 IT Infrastructure

#### 4.3.1 Institution frequently updates its IT facilities including Wi-Fi

**Response:**

The college has planned and implemented IT component for smooth conduct of administration and academic activities.

#### Smart Classrooms & Audio visual centre

Smart Class Rooms are indispensable components of pedagogy owing to their productive use, usability, reusability of the content developed, quality, modeling, scaling and reach. Thus a Smart class room was installed in the BCA/ Geography block for augmenting Teaching-Learning Process. Soon the need for more such facilities was felt owing to its success and demand for augmenting Teaching-Learning Process through the use of graphical, audio-visual and e-content that lead to installation of two more Smart Classrooms.

The Audio visual facility was added for multimedia presentations, recorded sessions, video-conferencing, multidisciplinary lectures for students, faculty. It is also used for Audio & video Conferencing with the administrative department, and other stakeholders.

The Smart Classrooms and AV centre are shared by the departments for optimal utilization. The use of ICT enabled rooms for delivering lectures and presentations in addition to the use of conventional and traditional methods of pedagogy has proved beneficial in a lot of ways.

#### **Broadband Internet:**

The modern day education is incomplete without the use of Internet for supplementing the knowledge base of both the faculty and the students. For a long time, it was felt that the use of dial-up connection and GPRS are inadequate for accessing the vast resources on the global Internet. Therefore to fully exploit the potential of Internet for teaching learning, and overall development of faculty & students, R&D, close coordination among stakeholders, increased communication, speed and quality; the college added Broadband Internet facility (04 Nos) for data services that could primarily benefit students and faculty.

#### **Browsing Centre & Jio Wi-Fi**

The already installed broadband internet was not sufficient to cater to the needs of the growing need and demand for data services in terms of speed, and reach. Therefore, the browsing centre was established for catering to the ever increasing demand for Internet facility. The centre could accommodate more students simultaneously and could provide multiple resources on a sharing basis for their optimal utilization.

The ever increasing demand for high speed Internet Service was felt more after the launch of 4G services in the country. The existing infrastructure in terms of bandwidth could hardly match the demand for the data services. The Broadband did not seem so broad to match the 4G speeds and handle the high resolution multimedia data available. Therefore the infrastructure for 4G compatible Wi-Fi services was installed throughout the college campus. All departments have been connected with internet through Wi-Fi.

#### **Online Admission and Cashless Fee Payment**

The admission process has been computerized. The cashless fee payment facility is one of the many steps towards transparency, ease of access as part of the flagship e-Governance project. The students could now pay their fees from the comfort of their home without the need to visit the college.

#### **4.3.2 Student - Computer ratio**

**Response:** 25.78

#### **4.3.3 Available bandwidth of internet connection in the Institution (Lease line)**

**>=50 MBPS**

**35-50 MBPS**

**20-35 MBPS**

**5-20 MBPS**

**Response:** <5 MBPS

**4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)****Response:** No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	<a href="#">View Document</a>

**4.4 Maintenance of Campus Infrastructure****4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years****Response:** 12.08

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
23.84	5.39	2.70	0.743	3.47

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	<a href="#">View Document</a>
Audited statements of accounts.	<a href="#">View Document</a>

**4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.****Response:**

The physical facilities of the college which include Classrooms, Laboratories and Computers are made available for the utilization of college students and are maintained by the College development committee from the non-salary grants obtained through various funding agencies. Daily maintenance of such facilities is done by the non-teaching and other supportive staff (Local Fund Employees) of the college. Classroom furniture of the College is utilized by the regular college students besides other government organizations (JKSSRB and JKPSC) during the conduct of recruitment examinations. Laboratory equipments are fully utilized by the students admitted in such courses as per their requirements and are maintained by lab. Assistants/staff. College local fund employees take care of the necessary water facilities in labs, washrooms, departments and classrooms.



The college botanical garden, herbal park, sports ground, green patches and other parks of the college are utilized by the college for laboratory purposes and during various co-curricular activities which are maintained by college gardeners.

The digitally equipped facility centres like conference hall, auditorium, AV centre, and smart classrooms, etc are maintained by our college trained technical staff and the working committees which help in regulating the utilization of such facilities as per fixed schedule by various departments, organizations and faculty.

The college central library is maintained digitally with the help of supporting staff headed by librarian. All the stakeholders have equal opportunity to use the library and reading room facilities as per the rules and the policies of the college. A movement register is maintained in the library and is under CCTV surveillance.

The computers and the website of the college are maintained by the faculty of BCA department and ICT/website maintenance committee; however the major repairs are done by the outside technicians on call basis.

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

**Response:** 2.96

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	4	419	154	163

#### File Description

#### Document

Upload self attested letter with the list of students sanctioned scholarships

[View Document](#)

Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

[View Document](#)

#### 5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

**Response:** 7.35

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
192	223	434	435	605

#### File Description

#### Document

Any additional information

[View Document](#)

#### 5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling

- 3. Soft skill development
- 4. Remedial coaching
- 5. Language lab
- 6. Bridge courses
- 7. Yoga and meditation
- 8. Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

**Response:** A. 7 or more of the above

File Description	Document
Details of capability enhancement and development schemes	<a href="#">View Document</a>

#### 5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

**Response:** 12.51

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
983	75	1524	50	626

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

**Response:** 1.77**5.1.5.1 Number of students attending VET year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
104	14	64	150	129

File Description	Document
Details of the students benefitted by VET	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases****Response:** Yes

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View Document</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View Document</a>

**5.2 Student Progression****5.2.1 Average percentage of placement of outgoing students during the last five years****Response:** 0.57**5.2.1.1 Number of outgoing students placed year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
6	4	3	0	0

File Description	Document
Self attested list of students placed	<a href="#">View Document</a>
Details of student placement during the last five years	<a href="#">View Document</a>

**5.2.2 Percentage of student progression to higher education (previous graduating batch)****Response:** 3.89

## 5.2.2.1 Number of outgoing students progressing to higher education

Response: 10

**File Description****Document**

Details of student progression to higher education

[View Document](#)**5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)****Response:** 27.49

## 5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
45	19	5	6	18

## 5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
83	59	31	43	86

**File Description****Document**

Upload supporting data for the same

[View Document](#)

Number of students qualifying in state/ national/ international level examinations during the last five years

[View Document](#)**5.3 Student Participation and Activities****5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national**

**/ international level (award for a team event should be counted as one) during the last five years.**

**Response: 31**

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
12	8	8	3	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	<a href="#">View Document</a>
e-copies of award letters and certificates	<a href="#">View Document</a>

### **5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution**

**Response:**

Due to political disturbances prevailing in the State of Jammu & Kashmir, there is ban on the election of formal student associations in all colleges; however, we have two class representatives (CRs) from each section who are properly involved in improving the academics and other facilities of the college by their active involvement and feedback. Besides this there is the active participation of students in the institutional functioning as they are the members of various college committees such as Grievance and Redressal Committee, Magazine Committee, Library Committee, Women Development Committee, Sports Committee and IQAC of the College.

### **5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year**

**Response: 10.4**

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
22	4	11	9	6

File Description	Document
Number of sports and cultural activities / competitions organised per year	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

#### Response:

The college, having a long history, has produced a wide range of bright students from time to time who have served the society in different capacities. Their role in the development of the college is equally important. The college has an association of the alumni under the name *KAHKASHAN ALUMNI ASSOCIATION*. This association has proved to be an important and integral part of the college development mechanism since its inception. In fact, the association has proved to be the most loyal supporters of the college. The Kakhkashan Alumni Association convenes routine meetings to deliberate on the various issues regarding curricular, co-curricular and developmental aspects of the college. The college has been successful in cashing the expertise and skill of its alumni particularly during the NAAC accreditation process in the year 2012 whereby the college was assigned Grade A by the NAAC. It is because of the continuous interaction between college and its alumni that the college has been able to achieve the status of *college with potential for excellence*. Presently the alumni of the college are engaged in the development of the college so that the institution is designated as the *college with excellence*. Moreover, the alumni association of the college offered their full cooperation and support in terms of their expert advice and deliberations during the process of 3rd cycle of accreditation of the college. The association has always tried to establish a bond between the college and the society whereby both could be benefitted. The association suggested the college administration to involve its NSS wing to offer help in the adjoining hamlets especially during floods, and to make people aware of the various government programmes/schemes such as SWACHH BHARAT ABHIYAN. The alumni of the college also chair various functions/events organised by the college and enrich the faculty and the students by sharing their experiences. Though the non-financial contribution of the alumni association of the college is appreciable, the financial contribution seems to be lower than expected.

### 5.4.2 Alumni contribution during the last five years(INR in Lakhs)

? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

**Response:** <1 Lakh

File Description	Document
Alumni association audited statements	<a href="#">View Document</a>

#### 5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

**Response:** 13

##### 5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	2	3	3	3

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years.	<a href="#">View Document</a>
Report of the event	<a href="#">View Document</a>



## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

**Response:**

**Vision:** The vision statement of the Institute is:

“To orient with the realization of the self and equip with the passion for service unto creation”.

**Mission:** The mission of the institute lays down broad contours for participatory management and a compressive doctrine of achieving excellence in relation to teaching learning process and overall development of the institute. We have the following mission of the Institute:

- To equip the clientele with meaningful skills for an enviable approach to life.
- To work in the direction of achieving autonomy with respect to course selection, evaluation and administration.
- To keep the academic and the non-academic faculty abreast with the changing trends vis-à-vis professional expertise.
- To create conditions and building infrastructure to enable “the institution with a potential for excellence” to become a deemed university in the near future.
- To focus on societal development, research and extension viable to the contemporary issues.

The Principal is the academic and administrative head and leader of the Institution and bears the ultimate responsibility for the smooth functioning of the College. He plans the academic and administrative calendars, co-curricular, extra-curricular and cultural activities in the beginning of the academic year by forming various committees of faculty members to translate the vision and mission statements into reality. The Principal and the faculty members work with team spirit for creating better academic ambience in the campus. Action plans are chalked out and implemented accordingly to involve the students in curricular and co-curricular activities with the able leadership and guidance of the vibrant faculty members. Senior faculty members are in charge of different key committees like admission, examination, quality assurance, development, disciplinary, cultural, seminars and debates committee etc. to guide the students to achieve the vision and mission of the institution.

The Principal also provides opportunities for relevant and timely training for faculty and staff to enable them to upgrade their subject knowledge and skills. The personal interactions of the Principal with various stakeholders play an important role in the institutional functioning. For effective teaching learning process, the faculty prepare annual teaching plan and maintain academic diary. The faculty make use of ICT to keep the students in tune with the modern techniques of teaching-learning.

Formulation of the action plans for all operations and incorporation is decided in the year end meeting. The Principal monitors the progress of the action plan. For proper implementation, the views of faculty members, student representatives, parents and other stakeholders are taken into consideration.

### 6.1.2 The institution practices decentralization and participative management

#### Response:

The Principal is the administrative head of the institution. The administrative and managerial issues of the college are decided by the Principal; however the Principal has delegated some powers to the Head of the Departments (HoD's) and to the conveners of different committees. The Principal of the college always tries for the involvement of the staff in making the decision for the implementation of the policies. Departmental heads (HoD's) are fully responsible for teaching and other activities of the departments. They manage it with the help and cooperation of their staff members. There are various committees, comprised of faculty members of different departments. The committees coordinate and carry out various activities. Committees have free autonomy to work in accordance with the directions given by the Principal and by the Government. The Head of the Departments (HoD's) are responsible for teaching and smooth functioning of the Department and conveners of the committee have autonomy to frame policies according to their requirements, keeping in mind the norms of the Government thus the college works on the lines of decentralization governance system.

#### A case study – “Installation of RO system for safe drinking water”

Recently the college development committee took notice of acute shortage of safe drinking water in the college. The college development committee took an active step to install safe drinking water purifiers at selected and easily accessible locations to the students and staff. The committee also suggested for installation of RO water purifiers, which finally was approved by the principal and subsequent measures were taken viz-à-viz the purchase committee of the college was directed to procure same from the market. The principal also sought opinion of the students as well, in location and setup of spots for installation of water purifying systems.

The commercial RO facility with 200litre/hr filtering capacity has been installed centrally for use by the students. Besides R/O filters have been installed in various departments and library.

## 6.2 Strategy Development and Deployment

### 6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

#### Response:

The College has a prospective plan for development which includes planning of teaching -learning process, research activities, community engagement, human resource and infrastructure development.

**Example:** Construction of Car Parking for the staff by College Development Committee:

On several occasions it was insisted by the college administration that a suitable car parking area for staff may be facilitated. In this regard it was unanimously agreed by College Development Committee/IQAC to develop a place for secure car parking and the proposal for the mentioned activity was submitted to the Principal. The proposal was approved by the Principal and directed the concerned committee to make

necessary plan for execution of the work in due time. The construction of car parking was accomplished within six months.

**6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism**

**Response:**

Principal
Committees
CRs
Alumni
Faculties and Supporting Staff
Supporting Staff
Students
Administrative office
Office
Training and Placement Cell
Library
HODs
Supporting Staff


NAAC

NAAC

The Principal of the college functions as the head and mentor of decentralized governance system. Various committees have been formed to plan and monitor the functioning of different departments/sections of the college. Administrative powers and responsibilities are delegated to teachers on the basis of their competence, commitment and attitude to meet the institutional objectives. The staff of office accounts branch (Administrative office) monitor the release of all college funds and ensure adequate checks and balances. Faculty members enjoy autonomy in choosing their staff secretary and in deciding contribution for annual meetings.

The Jammu and Kashmir Higher Education Department appoints the faculties of different departments. Recruitment and retention of the permanent staff is in the hands of the state government. The placement and promotion of faculty is as per UGC norms. The work load is allocated to the staff members according to their specialization.

To review the activities of the institution, the Principal regularly receives the feedback from the faculty members, students and office staff regarding teaching, administrative and co-curricular activities. The problems and suggestions are invited and discussed. Improvements sought by the faculty members, students and office staff in the following areas have resulted in a very positive response from the college.

1. Computerization of library services.
2. Canteen services for girls/boys.
3. Introduction of new courses.
4. Installation of RO system to provide clean drinking water.
5. Construction and furnishing of seminar hall.
6. Keeping in mind discipline issues:  
< >CCTV cameras installed at various places in campus. Ensuring the security arrangement of the campus round the clock. 7. Installation of 1 generator.
8. Renovation of washrooms.
9. Car Parking for staff.
10. State-of-the-Art Auditorium.
11. More toilet facilities
12. Landscape development and beautification of campus

### **6.2.3 Implementation of e-governance in areas of operation**

- 1.Planning and Development**
- 2.Administration**
- 3.Finance and Accounts**
- 4.Student Admission and Support**

**5. Examination****A. All 5 of the above****B. Any 4 of the above****C. Any 3 of the above****D. Any 2 of the above****Response:** A. All 5 of the above

File Description	Document
Screen shots of user interfaces	<a href="#">View Document</a>
Details of implementation of e-governance in areas of operation Planning and Development, Administration etc	<a href="#">View Document</a>

**6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions****Response:**

As the college is run by the state government the major policies are framed by state authorities and Department of Higher Education. However, the major decisions regarding Academic improvement, student welfare, sport and cultural activities are taken and formulated at the college level and strategic plans are formulated by the Principal in close consultation with the College Committees. The projects and proposals are discussed and resolutions are adopted for prompt implementation.

Example:- A meeting of College canteen committee was held on 8-4-2015 in which it was opined that the existing canteen is un-hygienic with shabby appearance. Moreover, the space allotted for the canteen is insufficient to cater the large number of students. All the members requested the Principal to shift the facility to any other suitable location. The matter was ultimately resolved by the college administration.

**6.3 Faculty Empowerment Strategies****6.3.1 The institution has effective welfare measures for teaching and non-teaching staff****Response:**

Welfare Schemes offering monetary or non-monetary benefits from state government are directly applicable to teaching and non-teaching employees. The various welfare schemes available for teaching and non-teaching staff are faculty improvement program, study leave for research work, maternity and paternity leave, loan facilities from GPF, Medical insurance etc. Besides this faculty is contributor as well

as beneficiary of teachers welfare fund of the affiliating university. In case of unforeseen happenings to Class IV and local fund paid, college provides financial support out of college local fund.

### 6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

**Response: 1**

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
5	0	0	0	0

#### File Description

#### Document

Details of teachers provided with financial support to attend conferences, workshops etc. during the last five years

[View Document](#)

### 6.3.3 Average number of professional development / administrative training programs organized by the institution for teaching and non teaching staff during the last five years

**Response: 4.8**

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
6	1	9	3	5

#### File Description

#### Document

Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff

[View Document](#)

### 6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years



**Response:** 23.67

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
25	19	10	3	12

File Description	Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers).	<a href="#">View Document</a>
Details of teachers attending professional development programs during the last five years	<a href="#">View Document</a>

### 6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

**Response:**

#### *For Teaching Staff*

The Higher Education Department, Govt. of J & K, had introduced the self appraisal system (PBAS) to the faculty members which evaluates their performance at the end of the session. The self appraisal form consist of different information such as workload, participation in seminars, workshops, conferences, publication and other activities performed by the faculty during the session. This form is scrutinized by the IQAC and submitted to the Principal. On this basis the principal prepares confidential report to evaluate the faculty.

Teachers which excel are felicitated in annual functions.

#### *For Non-Teaching Staff*

Non-teaching staff members of the college are judged by their collective behaviour and the role they play in facilitating teaching and development scenario of the college. Those which play an active role in college development and smoothening of teaching process are felicitated in annual functions.

## 6.4 Financial Management and Resource Mobilization

### 6.4.1 Institution conducts internal and external financial audits regularly

**Response:**

The mechanism for the audit is as per the directions and guidelines of the UGC and higher education department, Government of J & K. The College has a committee for internal audit. The income and expenditure of different heads are regularly audited. The income and expenditure of State grants and UGC is also audited every year. CA and external audit in which an audit team from the Department of Finance, Government of J & K visits the college. The team monitors the purchase and expenses incurred from funds generated through fees, UGC and State grants. The last audit was done in 2017-18 by CA and Department of Finance, Government of J & K.

Various internal and external audits carried out during last five years:

Financial Year	Audit done	Auditing Agency
	o	
1.	• YES	Internal: College Audit Committee External: General Administrative department
1.	• YES	Internal: College Audit Committee
1.	• YES	Internal: College Audit Committee External: General Administrative department
1.	• YES	Internal: College Audit Committee
1.	• YES	Internal: College Audit Committee

#### 6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

**Response:** 0

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

#### 6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

**Response:**

The state Government and the UGC are the major funding agencies. The college has an efficient mechanism for effective use of financial resources through its various committees constituted in the college which effectively monitor the efficient use of available funds. The Purchase Committee, Planning and Development Committee along with the UGC committee disburse and utilize the grant received from the UGC and State. The mobilization and utilization of funds is supervised by an expert Accountant/Account Assistant from department of finance J&K Government.

## 6.5 Internal Quality Assurance System

### 6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

#### Response:

The college has an Internal Quality Assurance Cell (IQAC) in which we adopt various mechanisms for internal quality checks, such as:-

- Parents Feedback: - Parents are informed about the attendance of their wards to improve the regularity in attending classes. Parent's teacher meetings are held once in every year to discuss the welfare of the students. Though a small number of parents attend such meetings but it is always helpful to get parents view about their ward and their aspiration about the Institution.
- Student's feedback:- Students being the ultimate beneficiaries of education, their feedback is the right source of the judgment of the academic and various other facilities provided by the college.

With this view the college obtains feedback through the following mechanisms :-

- Students are given feedback form and taken back the filled forms.

? Suggestion Box.

? Principal's meeting with the students.

The feedback taken from the students helps in identifying the weakness of the college.

#### Two examples of best practices

##### Inter Subject Seminars

1. Use of ICT
2. Annual Assessment and recognition of good teachers.
3. Felicitation of College Alumni.

### 6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

**Response:**

IQAC monitors the teaching learning process regularly through their organizing committee members. All the members of it. IQAC conducts an annual meeting every year in the month of December to check the learning process, structures & methodologies of operations and learning outcomes. These annual meetings are intended to check the overall result analysis and to check the planned goals and achievements of IQAC.

- In every meeting of IQAC few decisions and modifications are taken in the regular process.
- Departments conduct workshops, training programs and guest lecturers periodically addressed by the eminent persons from Industry, Academic and Research Institutions. Eminent experts of National repute are invited from academia/organization for seminars and conferences related to the subjects in course curriculum and other topics as planned in the IQAC.
- Class Teachers, HoDs and Staff meetings are conducted periodically to review teaching and learning process.
- The teaching learning process is reviewed by senior and expert members ever month.
- A detailed report is prepared and assessed with necessary actions for the annual meeting.
- Principal and the Management Committee plans for what else can be added for the improvement and suggests the modifications to it.

**6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year****Response:** 2.2**6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
2	2	1	3	3

<b>File Description</b>	<b>Document</b>
Number of quality initiatives by IQAC per year for promoting quality culture	<a href="#">View Document</a>

**6.5.4 Quality assurance initiatives of the institution include:**

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements**
- 2.Academic Administrative Audit (AAA) and initiation of follow up action**
- 3.Participation in NIRF**
- 4.ISO Certification**
- 5.NBA or any other quality audit**

**A. Any 4 of the above**

**B. Any 3 of the above**

**C. Any 2 of the above**

**D. Any 1 of the above**

**Response:** E. None of the above

File Description	Document
Details of Quality assurance initiatives of the institution	<a href="#">View Document</a>

#### **6.5.5 Incremental improvements made during the preceding five years (*in case of first cycle*) Post accreditation quality initiatives (*second and subsequent cycles*)**

**Response:**

Post accreditation of college, IQAC has taken all the necessary decisions regarding the administrative and academic development for adding more velour to the institution. At the beginning of each session the IQAC draws a calendar of process for whole year and carries out meetings regularly with different departments and committees to assess the progress. In such meetings the academic progress, student records, student progression, quantum of syllabi completed, infrastructural needs, etc. for each department is assessed. Under the command of IQAC and other committees, the college has taken many enhancement initiatives during the last five years.

For achieving its mission, college has already been granted with CPE status by UGC in April, 2016 and is putting its efforts to get the autonomous status and eventually deemed university status.

College introduced the practice of felicitating best teachers for each academic year at annual day function for increased positive competitiveness among them.

Counseling, guidance and classes for competitive exams were introduced so as to help the students in achieving their goals of cracking national and state level civil service examinations and other such related examinations.

Student, parent, alumni and other stakeholder feedback system via both online and offline mode was introduced so as to establish a student-college relationship.

Digital learning material in the form of e-content/handouts/e-resource is provided to students via college website for easy assessing at their homes.

College has developed a number of green areas for creating ambient safe environment.

During last five years college has provided fair opportunities to student community while dispensing

available educational treasures. The college has enhanced the range of courses offered so as to meet the diversifying attractions and career options. Besides the existing courses, the college has introduced market/job oriented courses like Geology, BBA and BMMMC, which are only launched in a few institutions of the state.

With the introduction of credit based choice system (CBCS) the college is able to offer diversity and flexibility in terms of course choice to learners to a greater extent. It has also helped to design courses as per the regional, national and international needs. Also the college has been equipped with the modern gadgets and facilities like smart class rooms, audio visual centre, browsing centre, projectors and other ICT tools. Besides this college has well established automated central library along with reading room which fulfills the changing needs of all enrolled students.

NAAC

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

**Response:** 3

##### 7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	0	0

#### File Description

#### Document

List of gender equity promotion programs organized by the institution

[View Document](#)

Any additional information

[View Document](#)

#### 7.1.2

##### 1. Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security
2. Counselling
3. Common Room

**Response:**

**a) Safety and Security:** Gender equality is promoted in the college by ensuring that women are safe and secure which is achieved by supporting them and creating a conducive atmosphere for their increased positive participation. The safety of women (both female staff and students) in the college is ensured by keeping round the clock security at gate. Separate washrooms for female staff and students for enhanced girl security and safety. Also whole college ground along with departments, laboratories and corridors are under monitored CCTV surveillance. Also college has a separate girl's hostel for female students and staff to ensure their safe stay.

**b) Counseling:** The college has fully functional women development cell that organizes programs related to woman and other their issues. Lectures and training programs on laws for women, self-defense, employment and other related issues are organized. Counseling is offered to assist girl students to identify and clarify issues and helps them in managing stress and anger. A lot of counseling sessions with focus on women were being carried out in college. During such events the women empowerment and emancipation was stressed upon by all the counsellors. The outstanding achievements of women in all spheres of life ranging from politics to science, from economics to literature, from being mothers to being astronauts were

highlighted at various counseling sessions so as to motivate the female students for purposeful future. Also the psychiatrist counselors were invited to the college at many times so as to deliberate upon the various female and male students' psychological disease like stress, hypertension, nausea, anxiety, etc. and the ways to mitigate them.

**c) Common Room:** The college has a girls' common room in which the female students can relax, discuss and meal together. The room has a good accommodation, well ventilation and is furnished with table and chairs for reading and has purified drinking water facility. Newspapers, periodicals and other magazines are also available in the room and a female attendant is kept at their service.

File Description	Document
Any additional information	<a href="#">View Document</a>

### 7.1.3 Alternate Energy initiatives such as:

#### 1. Percentage of annual power requirement of the Institution met by the renewable energy sources

**Response:** 11.61

#### 7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

Response: 36.00

#### 7.1.3.2 Total annual power requirement (in KWH)

Response: 310.00

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 7.1.4 Percentage of annual lighting power requirements met through LED bulbs

**Response:** 93.58

#### 7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 102.00

#### 7.1.4.2 Annual lighting power requirement (in KWH)

Response: 109.00



File Description	Document
Details of lighting power requirements met through LED bulbs	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 7.1.5 Waste Management steps including:

- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

#### Response:

**Solid Waste Management:** The college in general does not generate any hazardous waste in any manner. Solid wastes in college include waste produced in canteen (like disposable cups, glasses, plates, etc., tin cans of soft drinks, packaging of other edible items, etc), in offices (paper), wastes in college ground (plant leaves, dead grass, etc.) and waste in hostel (paper, tissues, food waste, cotton pads, etc.). These dry wastes are collected by sweepers and deposited in blue dust bins that is disposed off by municipality council Anantnag. Also the used paper and newspaper waste is converted into bags by students to avoid use of plastic bags in the campus. Use of pesticides and other harmful chemical in gardens is replaced by adopting organic methods of gardening wherever possible.

**Liquid waste management:** Liquid waste of college includes the effluents of canteen, hostel and various laboratories. Most of the liquid waste is drained into the municipal drainage system. Rest of the liquid waste is collected into the green dust bins by the sweepers and is later on taken care by municipality council Anantnag.

**E-waste Management:** Serviceable computers and electronic materials if damaged are repaired and put again into use. Non serviceable computers and other electronic waste materials like Cables, CD's, Printer caps, Monitor stands, RAM, Hard Disk, mother board, etc., are sold to electronic care mechanic after auditing and auctioning. Currently the college does not face severe problem of e-waste management.

### 7.1.6 Rain water harvesting structures and utilization in the campus

#### Response:

Considering the location of college on the bank of river Jhelum, there is not so much need of rain water harvesting. But still college has constructed a water harvesting structure in the form of two big pits near Botany Department in which the rain water is collected via channels from the rooftops of adjacent buildings. This harvested water is used in irrigating the college botanical/ herbal garden when the dry spell of weather prevails. Moreover the water is also used to maintain the cricket ground of the college especially during the inter college and other tournaments.

### 7.1.7 Green Practices

- **Students, staff using**
  - a) **Bicycles**
  - b) **Public Transport**
  - c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

#### Response:

- **Students, staff using**

**a) Bicycles:** The students and staff coming to college from nearby areas usually use bicycles. The institution uses weekly one day bicycles as a green practice initiative.

**b) Public Transport:** The College is situated in the central location connecting the roads to adjacent districts of Kulgam, Pulwama and Anantnag. Public transportation facilities like buses, minibuses and sumo are easily available for all such roads.

**c) Pedestrian Friendly Roads:** Roads have footpaths on both the sides for the students and staff who come to the college by foot. Also all the roads within the college campus connecting various departments and offices have are pedestrian friendly.

- **Plastic free campus**

Our college campus is plastic free, since the anti-plastic drives are conducted by NSS units of the college within the campus and in the surrounding areas. Also the use of polybags is prohibited within college campus.

- **Paperless office**

The office of the college is partially paperless. The college administration has been sensitive in promoting paperless offices within college campus. All the official work (record maintenance, issue and deposit of books in library, fee submission and enrollment, etc.,) is done electronically using computers.

- **Green landscape**

Our college has a lush green environment with trees and plants all over (Chinars, cedrus, walnuts, cypress, kail). We have a botanical garden with variety of plants and herbal park with medicinal and aromatic plants. Besides this a number of parks in front of various departments have a variety of flowering plants and grass. The college playground is a green top in summer with the carpet of grass. All trees/plants and parks are taken care of and maintained by gardeners of the college. Plantation drive is an annual feature carried out by NSS units of the college. Care is taken to ensure that college environment has low levels of carbon emission and low pollution levels ensuring healthy atmosphere for all.

**7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years****Response:** 4.21

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
1.83118	0.1557	0.8309	0.4	0.18345

File Description	Document
Green audit report	<a href="#">View Document</a>
Details of expenditure on green initiatives and waste management during the last five years	<a href="#">View Document</a>

**7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:**

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

**A. 7 and more of the above****B. At least 6 of the above****C. At least 4 of the above****D. At least 2 of the above****Response:** C. At least 4 of the above

File Description	Document
Resources available in the institution for Divyangjan	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years****Response:** 1

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	1

**File Description****Document**

Number of Specific initiatives to address locational advantages and disadvantages

[View Document](#)**7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)****Response:** 11

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	2	4	1	1

**File Description****Document**

Report of the event

[View Document](#)**7.1.12****Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal / Officials and support staff****Response:** Yes

File Description	Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	<a href="#">View Document</a>

#### 7.1.13 Display of core values in the institution and on its website

Response: Yes

File Description	Document
Provide URL of website that displays core values	<a href="#">View Document</a>

#### 7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 7.1.15 The institution offers a course on Human Values and professional ethics

Response: Yes

File Description	Document
Provide link to Courses on Human Values and professional ethics on Institutional website	<a href="#">View Document</a>

#### 7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: No

File Description	Document
Provide URL of supporting documents to prove institution functions as per professional code	<a href="#">View Document</a>

#### 7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal

**harmony and social cohesion as well as for observance of fundamental duties during the last five years****Response: 11**

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	1	4	1	2

File Description	Document
List of activities conducted for promotion of universal values	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities****Response:**

National festivals are celebrated without any discrimination to the cast, religion or creed. Besides the national festivals the college organizes the birth / death anniversaries of the great Indian personalities every year. The following national festivals and birth/ death anniversaries are celebrated in our college:

26th January as Republic day

26th February International Maths Day

28th February National Science Day

8th March International Women's Day

21st June as International Yoga Day

12th August Youth Day

15th August as Independence day

5th September Sarvepalli Radhakrishnan Birth anniversary as Teachers day

2nd October Mahatma Gandhi Birth Anniversary as Swachh Bharat Diwas.

15th October Dr. APJ Abdul Kalam Birth Anniversary

14th November Pandit Jawaharlal Nehru Birth Anniversary as children's day.

24th November Birth Day of Dr. B. R. Ambedkar as Constitution Day

### **7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions**

#### **Response:**

College shows the total transparency towards financial, academic, administrative & auxiliary functions. The financial transactions regarding purchases, payments, money transfer, etc., are recorded systematically. There is complete transparency in the maintenance of accounts, bills, cheques and any other mode of transaction. Every year college carries out internal & external audit for all the financial related matters. The college administration takes the decision regarding the auditing in cognizance with the College UGC committee, the College purchase committee and the College development committee responsible for taking care of it. All the audited statements are circulated to all the concerned members of the committee. The transparency is maintained by carrying out internal Academic & Administrative Audit in which all the stake holders are involved. All the necessary information regarding the College is made freely available to the general public through our college website <http://www.gdcboysang.ac.in>. All the records of the students are taken care of from their enrollment to their final day and are informed via the college website regarding the developments and necessary information. The college has also developed an Android App for quick dissemination of information.

Faculty recruitment is done by the JKPSA and JKSSRB as per the guidelines envisaged by higher education department J&K Govt. & UGC. The selection of faculty and staff is always transparent and the list is uploaded on the official website of JKPSA and JKSSRB respectively. All circulars regarding students, teaching staff & non-teaching staff are circulated officially to each stake holder & also displayed on the notice board and college website. The Planning & execution of different auxiliary functions are discussed & decided by college development committee under the guidance of college administration and the decisions are communicated to all stake holders.

## **7.2 Best Practices**

### **7.2.1 Describe at least two institutional best practices (as per NAAC Format)**

#### **Response:**

**1. Title of the Practice:** Adoption of schools (Higher Secondary School Wanpoh along with High, Middle and Primary level schools under its cluster) and other schedule tribe students (Gujjar and Bakerwal students) for their enhanced infrastructure and academic development.

### **Objectives of the Practice**

Objective of the practice was to develop the possible future students of the college academically and to give them the exposure of the college environment and other high- tech resources. It was aimed for achieving good academic grades of those students so that the college entrants will be having a lot with well-developed skills which can be further molded to bring the successful alumni. In the meantime college also had an aim in shouldering the social responsibility.

### **The Context**

The challenging issue was to enhance the quality infrastructure to the additional burden of the students other than normal students of the college. Also the availability of good quality teachers and basic technical requirements was also the challenge as college was running its normal scheduled classes for its own students. However these challenges were dealt with efficiency by the college administration and no stone was left unturned to achieve the objectives.

### **The Practice**

The college adopted Govt. Higher Secondary School Wanpoh along with its cluster of schools comprising of High, Middle and Primary level schools for a focused intervention in the domain of academics and infrastructure development. The college made available its human resource in the form of teaching staff (regular college teachers) to address the academic needs of the cluster. The college teachers were teaching students of 10th class mathematics and science subject on daily basis and students of 7th and 8th class were given basic training in computers. The College also adopted Gujjar and Bakerwal students of 9th and 10th class who were taught all subjects by college teachers. During the process college came out of all the limitations strongly to provide the necessary facilities to such students.

### **Evidence of Success**

The practice was found to be successful as the grades of all the adopted students were found to be improved. Also they have attained the good computer knowledge which is necessary for the new generation students. With the induction of such students into the college for admission in main course, the number of quality students has increased manifold.

### **Problems Encountered and Resources Required**

The resources required for the practice were the academic staff, technical staff and infrastructure. The availability of these resources in particular to teaching staff was a challenging task for the college as the normal classes were going on in the college. However, college administration tackled all the problems and managed to provide all the necessary resources to the adopted schools and students.

**2. Title of the Practice:** Counseling, guidance and coaching classes for competitive exams.

### **Objectives of the Practice**



Objective of the practice was to help the students in achieving their goals of cracking national and state level civil service examinations and other such related examinations.

### **The Context**

The challenging issue was to provide the basic infrastructure, the quality books and also the availability of teachers and counselors who could motivate and guide the students. However college made available the necessary books by developing a competitive and best seller corner in the library which has been augmented by various competitive books and magazines along with national/local newspapers to enable the students to prepare for various competitive examinations. Also the administrators who have already qualified such examinations were rope in to provide the counseling and motivation among the students regarding the preparation of such exams.

### **The Practice**

The college introduced counseling, guidance and teaching classes for students so that they can crack national and state level competitive exams like IAS, KAS and other such related exams. For this purpose the students were not only taught but also guided and motivated. A galaxy of administrators that include Mr Syed Abid Rashid (IAS), Mr. Rashid Raina (KAS), Mr Showkat Ahmad (KAS) and Dr. Mohammad Hussain (KAS) were invited from time to time to expose the aspirants to conditions actually faced by the candidates while preparing for IAS, KAS and other such exams. Besides this the college also established a separate reading space for the purpose of these aspirants wherein all local and national dailies have been made available. Also career related books, magazines, newspapers and other career specific literature has been added while incorporating the suggestions of leading administrators, KAS and IAS probationers and students as well.

### **Problems Encountered and Resources Required**

This practice requires trained human resources (who already have faced such examinations and succeeded) as well as infrastructure in terms of separate accommodation and good quality books for the aspirants. Since the availability of such resources is not adequate, hence college was not able to provide this facility to each and every student. However, the reading space and books were kept available for any student who wants to avail.

### **Evidence of Success**

The practice was found to be successful as a few our alumni have already qualified such examinations and joined as administrators. Besides this the number of Preliminary and Mains exam qualifying candidates in both IAS and KAS from our college has increased. This has also developed the interest of many students for preparation of such exams.

## **7.3 Institutional Distinctiveness**

### **7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust**

**Response:**

The vision, mission and thrust of the institution was to create the conditions and building infrastructure to enable the institution with a “Potential for Excellence” and to become a “Deemed University” in the near future. The institution has already succeeded in its mission in getting the status of “College with Potential for Excellence” by UGC in 2016. The college competed at all India level with other colleges for a status granted by UGC under the scheme, “College with Potential for Excellence” on the basis of its overall availability of human and material resource and active role in involving the society through a sensitive community of students. The college has been conferred with the prestigious status of “College with Potential for Excellence (CPE)” by the University Grants Commission in its 12th commission meeting. Out of 248 colleges shortlisted across the country, only 124 colleges have been granted the status. The main parameters for achieving this status include high quality research, quality standards in teaching coupled with optimal use of available infrastructure and human resource. Moreover, better student teacher ratio, CGPA, student centric facilities, publications, research projects undertaken and other innovative and useful extension activities are some of the other factors that nominate an institution of higher learning for the status. Under the scheme, colleges are granted substantial financial assistance for sustained development and focused improvement in teaching/ research activities for a period of 5 years subject to the fulfillment of conditions at regular intervals of time. This is also the major breakthrough in getting the autonomous status of the college and subsequently as ‘Deemed University Status’.

## 5. CONCLUSION

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### **Additional Information :**

- New program/courses BA Hons (Pol.Sc), Honours (History), Honours Economics BSc IT PG commerce have been approved to college recently and BA Hons (English) has already been started

### **Concluding Remarks :**

Founded in 1950, the college has come a long way in imparting comprehensive education to young aspiring youth from diverse socio-economic background of (South Kashmir). Through various social extension programs, the college aspires to uphold and carry forward its legacy of engrossing in innumerable works of social relevance. All faculty, non-teaching staff of the college unitedly work to achieve this fundamental aim of the Institution. The dedicated faculty primarily focuses on its diverse student community. The curriculum is regularly revised and update through innovate teaching and learning methods as well as a transparent feedback system including the students, their parents as well as the teachers themselves. The college follows the syllabus framed by the University of Kashmir. In order to constantly upgrade their knowledge and pedagogical skills, the teachers participate in orientation & refresher courses, workshops, seminars, trainings of state and national level. They are encouraged by the Institution to engage in active research and publications, all of which is invigorating and prevents intellectual or academic stagnation. The administration diligently works towards developing the infrastructural and learning resources, thereby enhancing the Institution's tireless efforts to achieve excellence.

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.1.2	<p>Number of certificate/diploma program introduced during the last five years</p> <p><b>1.1.2.1. Number of certificate/diploma programs introduced year-wise during the last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>3</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>01</td> <td>02</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Remark : As per the HEI statement in the response dialogue box and the attached data with the Metric during response. CCC and Entrepreneur development in 2016-17 and Digital Literacy were introduced in 2017-18. The Govt of Kashmir letter dated 19 March 2018 is also for Entrepreneur development which had been introduced in 2016-17.</p>	2017-18	2016-17	2015-16	2014-15	2013-14	2	3	0	0	0	2017-18	2016-17	2015-16	2014-15	2013-14	01	02	0	0	0
2017-18	2016-17	2015-16	2014-15	2013-14																	
2	3	0	0	0																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
01	02	0	0	0																	
1.1.3	<p>Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years</p> <p><b>1.1.3.1. Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>9</td> <td>10</td> <td>4</td> <td>3</td> <td>4</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>8</td> <td>2</td> <td>0</td> <td>4</td> </tr> </tbody> </table> <p>Remark : As per the HEI data attached with the Metric in response. Dr. Peerzada Maqsood, Dr. Ali Mohd Dar, Ms. Sameena Ismail and Dr. Syed Javaid Hussain in 2013-14 but not for next 02 years. Ms. Dilruba Rasool and Dr. Gh Hassan Thakur in 2015-16, Mr. Mohd. Maqbool Pala, Mr. Enaytullah Baba, Dr Ali Mohd Dar, Dr. Peerzada Maqsood, Dr. Syed Javaid Hussain, Mr. Aijaz ahmad Masli Mr Subzar Ahmad Sheikh and Mr. Ummar Mohammad in 2016-17, Mr. Arshad Hussain Bhat and Mr. Hakim Shuja Hussain in 2017-18</p>	2017-18	2016-17	2015-16	2014-15	2013-14	9	10	4	3	4	2017-18	2016-17	2015-16	2014-15	2013-14	2	8	2	0	4
2017-18	2016-17	2015-16	2014-15	2013-14																	
9	10	4	3	4																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
2	8	2	0	4																	
1.2.1	Percentage of new Courses introduced out of the total number of courses across all Programs offered																				

	<p>during last five years</p> <p>1.2.1.1. How many new courses are introduced within the last five years          Answer before DVV Verification : 89          Answer after DVV Verification: 89</p> <p>Remark : As per the HEI statement in the response dialogue box and the attached data with the Metric during response.</p>
1.3.2	<p>Number of value added courses imparting transferable and life skills offered during the last five years</p> <p>1.3.2.1. Number of value-added courses imparting transferable and life skills offered during the last five years          Answer before DVV Verification : 5          Answer after DVV Verification: 07</p>
1.3.3	<p>Percentage of students undertaking field projects / internships</p> <p>1.3.3.1. Number of students undertaking field projects or internships          Answer before DVV Verification : 866          Answer after DVV Verification: 369</p>
1.4.1	<p>Structured feedback received from</p> <p>1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus- Semester wise/ year-wise          Answer before DVV Verification : A.Any 4 of the above          Answer After DVV Verification: D. Any 1 of the above</p> <p>Remark : The HEI website has online feedback form for students only. The analysis uploaded by the HEI and also the ATR refer to the students feedback only. As per the HEI, it collects the student feedback with regard to teachers and curriculum both in the offline and online modes (refer to the supporting document), however, feedback collection from parents, alumni and employees has been done in the offline mode only. The HEI however did not provide any glimpse of the off line system of feedback.</p>
1.4.2	<p>Feedback processes of the institution may be classified as follows:</p> <p>Answer before DVV Verification : A. Feedback collected, analysed and action taken and feedback available on website          Answer After DVV Verification: A. Feedback collected, analysed and action taken and feedback available on website</p> <p>Remark : As per the HEI statement in the response dialogue box and the data on the website as referred by the HEI in response.</p>
2.1.2	<p>Average Enrollment percentage</p> <p>(Average of last five years)</p>

## 2.1.2.1. Number of students admitted year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14

## 2.1.2.2. Number of sanctioned seats year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
3030	3010	3010	2090	2060

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
2130	2110	2110	2090	2060

## 2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

## 2.1.3.1. Number of actual students admitted from the reserved categories year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
341	302	344	229	244

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
340	302	341	229	244

## 2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

## 2.3.2.1. Number of teachers using ICT

Answer before DVV Verification : 66

Answer after DVV Verification: 67

Remark : As per the HEI statement in the response dialogue box and the attached data with the Metric during response.

## 2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

## 2.4.4.1. Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14

2	3	2	0	1
---	---	---	---	---

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
00	01	00	0	00

Remark : Only one award viz to Bassim Hamid for paper in conference in University Sains Malaysia has been found to be at par with recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years.

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

3.1.1.1. Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
0	25.41	0	0	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0.566	0	0	0

3.1.2 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

3.1.2.1. Number of research projects funded by government and non-government agencies during the last five years

Answer before DVV Verification : 1

Answer after DVV Verification: 01

3.1.2.2. Number of full time teachers worked in the institution during the last 5 years

Answer before DVV Verification : 282

Answer after DVV Verification: 282

Remark : As per the HEI statement in the response dialogue box and the attached data with the Metric during response.

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

3.2.2.1. Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and

Industry-Academia Innovative practices year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
3	1	1	2	2

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	02	02

Remark : As per the HEI statement in the response dialogue box and the attached data with the Metric during response. In the year 2013-14 Converting Ideas into Business has been considered to have some element of Industry-Academia Innovative practices. Event of 14 May 2014, Awareness on IPR are considered. Meet the innovator 2014-15 is considered. the Research and innovation meeting on 16 Apr 2015 linking to GIAN Cell of the state govt is considered.

3.3.4 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

3.3.4.1. Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
1	4	2	9	9

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
1	4	2	9	07

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

3.4.2.1. Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	2	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	00	0



Remark : As per the HEI statement in the response dialogue box and the attached data with the Metric during response.

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

3.4.4.1. Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
759	481	345	1387	1071

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
674	290	213	958	908

Remark : As per the HEI data attached with the Metric in response not counting blood donation and other NSS activities as these have been claimed in 3.4.3.

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

4.1.3.1. Number of classrooms and seminar halls with ICT facilities

Answer before DVV Verification : 10

Answer after DVV Verification: 11

Remark : As per the HEI statement in the response dialogue box and the attached data with the Metric during response.

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

4.1.4.1. Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
268.61	211.71	6.00	0.00	85.00

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14

268.6100	215.4600	6.00	0.14000	90.20000
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4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

4.2.4.1. Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
18.5	3.7	2.7	2.7	2.6

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
17.79651	3.68710	2.7	2.21885	2.44320

4.2.5 Availability of remote access to e-resources of the library

Answer before DVV Verification : Yes

Answer After DVV Verification: Yes

Remark : As per the HEI statement in the response dialogue box and the attached data with the Metric during response.

4.2.6 Percentage per day usage of library by teachers and students

4.2.6.1. Average number of teachers and students using library per day over last one year

Answer before DVV Verification : 517

Answer after DVV Verification: 326

Remark : Based on the average value of the entry log as attached with the Metric in response.

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Answer before DVV Verification : Yes

Answer After DVV Verification: No

Remark : The HEI has attached photographs of you audio/ video recording system system. However Lecture Capturing System (LCS) is quite different. The facility of Media Centre, Recording facility, Lecture Capturing System (LCS) would be separate one. The HEI has not provided any invoice in proof of the claim as requested. The website does not mention the facility. The website does not have any content. What the HEI has included is activity normal to video recording. The lecture capturing facility must be as per the ugc requirement <https://www.ugc.ac.in/oldpdf/xiplanpdf/EContentxiplan.pdf> The HEI was requested to provide invoices and stock register entries of the equipment for LCS which has not been done..

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities

excluding salary component, as a percentage during the last five years

4.4.1.1. Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
52.13248	9.23431	5.66949	2.55398	5.91400

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
23.84	5.39	2.70	0.743	3.47

Remark : As per the HEI statement in the response dialogue box and the attached data with the Metric during response.

5.2.2 Percentage of student progression to higher education (previous graduating batch)

5.2.2.1. Number of outgoing students progressing to higher education

Answer before DVV Verification : 127

Answer after DVV Verification: 10

Remark : The students pursuing higher education through distance/ online learning are not student progression to higher education. The number is 10 (excluding IGNOU).

6.5.4 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

Answer before DVV Verification : B. Any 3 of the above

Answer After DVV Verification: E. None of the above

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

7.1.1.1. Number of gender equity promotion programs organized by the institution year-wise

during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
4	2	1	0	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	0	0

Remark : As per the HEI data attached. Activities of 08 Mar 2016, 08 Mar 2017 and 11 Dec 2017 considered. Yoga is common activity and not special for gender promotion. Not considered.

7.1.9	<p>Differently abled (Divyangjan) Friendliness Resources available in the institution:</p> <ol style="list-style-type: none"> <li>1. Physical facilities</li> <li>2. Provision for lift</li> <li>3. Ramp / Rails</li> <li>4. Braille Software/facilities</li> <li>5. Rest Rooms</li> <li>6. Scribes for examination</li> <li>7. Special skill development for differently abled students</li> <li>8. Any other similar facility (Specify)</li> </ol> <p>Answer before DVV Verification : B. At least 6 of the above            Answer After DVV Verification: C. At least 4 of the above</p> <p>Remark : The HEI has provided proof of Ramps, toilet that is Friendly Resource Differently abled (Divyangjan), Physical facility and Scribe.</p>																				
7.1.10	<p>Number of Specific initiatives to address locational advantages and disadvantages during the last five years 7.1.10.1. Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>1</td> <td>1</td> <td>1</td> <td>1</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>00</td> <td>00</td> <td>00</td> <td>00</td> <td>1</td> </tr> </tbody> </table> <p>Remark : As per the HEI data attached with the Metric in response. Only activity of 28 Oct 2013 is considered. One activity is of Govt College Baramulla, while career planning, HDFC counter, talent Hunt etc are not specific to location.</p>	2017-18	2016-17	2015-16	2014-15	2013-14	3	1	1	1	1	2017-18	2016-17	2015-16	2014-15	2013-14	00	00	00	00	1
2017-18	2016-17	2015-16	2014-15	2013-14																	
3	1	1	1	1																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
00	00	00	00	1																	

7.1.14	<p>The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations</p> <p>Answer before DVV Verification : Yes Answer After DVV Verification: Yes</p> <p>Remark : The HEI was advised that the activities needed to be directly affecting activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations. Appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations should be the OUTCOME of the activities to be listed here. The HEI was advised to attach proof of such activities. However there is no supporting document, no additional reports, no photographs, no brochures.</p>
7.1.16	<p>The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions</p> <p>Answer before DVV Verification : Yes Answer After DVV Verification: No</p> <p>Remark : The Link opens Code of Conduct at the college level with in the HEI prescribed Code. However what was required is Cose as prescribed by UGC/AICTE other regulatory bodies. College Hand book of Code of Conduct is irrelevant.</p>

## 2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Number of courses offered by the institution across all programs during the last five years</p> <p>Answer before DVV Verification : 501 Answer after DVV Verification : 493</p>																				
2.2	<p>Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="197 1509 986 1621"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>1000</td> <td>933</td> <td>993</td> <td>690</td> <td>680</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1" data-bbox="197 1697 986 1809"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>703</td> <td>697</td> <td>697</td> <td>690</td> <td>680</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	1000	933	993	690	680	2017-18	2016-17	2015-16	2014-15	2013-14	703	697	697	690	680
2017-18	2016-17	2015-16	2014-15	2013-14																	
1000	933	993	690	680																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
703	697	697	690	680																	
2.3	<p>Number of outgoing / final year students year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="197 1973 986 2085"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>276</td> <td>1447</td> <td>1288</td> <td>1495</td> <td>1590</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	276	1447	1288	1495	1590										
2017-18	2016-17	2015-16	2014-15	2013-14																	
276	1447	1288	1495	1590																	

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
257	1447	1288	1495	1590

- 3.2 Number of computers  
 Answer before DVV Verification : 196  
 Answer after DVV Verification : 222

- 3.3 Total Expenditure excluding salary year-wise during the last five years ( INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
320.74248	224.61931	11.66949	2.55398	91.11400

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
322.5736	221.1000	12.50039	2.95398	91.09745